

**COLLINGHAM PARISH COUNCIL**

**Minutes of the Full Council meeting of 24 April 2014 held at the Youth & Community Centre, Low Street, Collingham**

Tim Sheldon of behalf of CT Sheldon Ltd handed out plans of the Pitomy Farm development to show s106 open spaces for Phase 1 and a proposed play park for Phase 2. Phase 1 to be finished in June, Phase 2 in the autumn. This item would be put on the agenda for the next meeting.

Julie Davison of Newark and Sherwood Homes (NASH) gave an update on parking in the Braemar Road/Windsor Close area. No complaints have been received from bus companies or Nottinghamshire Fire and Rescue Service. NCC Maureen Dobson reminded the meeting that the parking problem had been solved in other areas of NSDC with liaison from NCC and asked Ms Davison to take this back to Stephen Feast and report back. It was considered a public meeting might need to be called about this matter.

**Present: C. Allen    S. Dove    D. Evans    T. Ozbourne    M. Parkin  
R. Scott (Chair)    NSDC M. Shaw    NCC M. Dobson**

**1. Apologies for absence: M. Dowell                      C. Moody                      G. Norcott**

**2. Declarations of interest:**

- (a)    to declare any personal interests in items on the agenda and their nature;**
- (b)    to declare any prejudicial interests in items on the agenda and their nature.**

**No declarations of interest in items on the agenda were declared.**

**3. Minutes: to consider for approval the minutes of the meeting of 27 March 2014, with the addition of NCC M. Dobson's name included in those present, the minutes were accepted by those present at that meeting. Proposed by Mrs Wright and seconded by Mr Ozbourne and agreed unanimously by those present at that meeting.**

**4. Progress reports (for information):**

**(i) Severn Trent tankers from Swinderby: Swinderby Parish Council had asked for a joint meeting with Collingham Parish Council. Invitations to Swinderby Annual Parish meeting would be issued.**

**(ii) Parish Clerk vacancy: notices were on all relevant noticeboards, put in the May edition of the Fleet, on the village website, the NALC website and circulated by Newark and Sherwood CVS. The Clerk of Coddington PC had agreed to record the minutes of the Annual Meeting on May 22 and a locum for other meetings was still being sought. It was requested that Councillors make their own reports to relevant authorities and make state these at Council meetings. The Internal Auditor, Mr Elliott, apologised for not attending the meeting of April 12 due to an emergency hospital visit.**

**(iii) HGV parking in Brough: there had been further problems with HGV parking in Brough. NCC Mrs Dobson reported that NCC Highways Department had visited the site and involved NSDC Environmental Health. NCC would report back as soon as possible.**

**5. Income and Expenditure:**

<b>INCOME:</b>			
NSDC	50% of parish precept		£12184.00
Collingham Brownies	donation to Collingham Community Park	ring-fenced in reserves account	£250.00
<b>EXPENDITURE:</b>			
HMRC	PAYE due for deductions from Clerk's salary 06.04.14. to 05.04.14.		£26.47
HMRC	PAYE due for deductions from Clerk's salary 06.04.14. to 05.05.14.		£53.00
J. Guest	Clerk's expenses and payments to 12.04.14.	VAT = £2.66	£85.43
AEB Landscapes & Equestrian Services	3 x park inspection 10.03.14. to 31.03.14.		£90.00
NSDC	Fortnightly 360 litres trade waste collection for Jubilee Room (26 uplifts)		£164.32
NSDC	Fortnightly 240 litres trade waste collection for Play area (26 uplifts)		£120.90

**Proposed by Mr Allen and seconded by Mr Ozbourne that all items of income and expenditure be accepted, and agreed unanimously.**

**6. Correspondence:**

- (i) e-on - offer of renewal of fixed price electricity plan for 25 July 2014. Mr Allen agreed to check the price contracts available for the Jubilee Room and report back to the meeting of May 22.
- (ii) (b)NALC - 'Making Localism Work Conference' 2014 - invitation to London (June 5) or Harrogate (July 10) or Bristol (September 18) events. Anyone interested in attending to contact Mrs Scott.
- (iii) NALC - Policy Review Survey 2014 at [www.surveymonkey.com/s/NALCPolicy](http://www.surveymonkey.com/s/NALCPolicy) to be completed by May 1. It was agreed the main areas of interest were planning, finance and transport, vehicles and highways were the chosen areas of reply.
- (iv) NALC - DECC/Defra's £15m Rural Community Energy Fund - grants to parish councils in rural areas to undertake scoping studies of potential renewable energy resources to develop community energy projects. If any councillor was interested in these scoping studies to contact NALC with copy to Mrs Scott.

- (v) Brett Group - opinion sought on primacy of Shelford Project in NCC draft Minerals Local Plan. NCC Mrs Dobson reported that the NCC had not commented to date about Shelford.
- (vi) NSDC - National Citizen Service programme with NSDC as delivery partner at [www.newark-sherwooddc.gov.uk/ncs](http://www.newark-sherwooddc.gov.uk/ncs). NSD Councillors were asked to find out if young people on the Citizen Service programme could undertake practical work in Collingham.
- (vii) NCC - One stop customer service points for NCC and NSDC from Monday March 31, this was noted by the meeting.
- (viii) Local Government Boundary Commission - Electoral review of Newark and Sherwood final recommendations and online opinion survey. It was noted that Collingham ward of NSDC still had two candidates and that the area was larger.

7. Community Orchard Lottery Grant: to seek approval of work to be carried out on footpaths and erection of signage for community orchard. It was proposed by Mrs Scott, seconded by Mr Ozbourne, that the Parish Council agree the work to the Community Orchard, and was supported unanimously.

8. Councillor's reports and items for future agendas:

Mrs Wright reported that a car was parking regularly in front of the Moor Road street sign and causing problems for delivery drivers. Mr Evans offered to make a personal approach to the householder, or if no contact made to place an 'obstruction card' be placed on the vehicle.

Mr Allen noticed Nottinghamshire Police Service motorbikes presence in the village. In a discussion about this Mr Allen, as Parish/Police Liaison representative, was asked to find out who is responsible for traffic policing in this area and who is in charge of the section . Mr Evans reported he had found broken glass on Woodhill Road and on the pavement by the Cross site.

NCC Mrs Dobson reported that there was now a temporary 'lollipop lady'/school crossing officer in post at the junction of the High Street and Swinderby Road. Mrs Dobson reiterated her comments about a by-pass and said a weight restriction on the A1133 was likely to be the more achievable option. Interactive lights are to be installed at Langford and Besthorpe in May.

Mrs Scott reported that she was still trying to get the paper and cardboard container emptied at the Village Centre. Signs had been put up and the lid taped down as it was full.

Two members of the public present

No members of the press

The meeting closed at 8.02 pm

NSDC is the abbreviation for Newark and Sherwood District Council/Councillor

NCC is the abbreviation for Nottinghamshire County Council/Councillor