

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 11 JUNE 2020 by video conference during Corona Virus National Emergency

Present: Councillors: C Allen, J Barrie, J Davies, M Davies, R Fabian, R Hatton, M Lloyd,
D Mackenzie and T Musson (Chair)
District Councillor Dales
District and County Councillor Dobson (Part)

Clerk: C Ballantyne

In Attendance: 0 members of the public in attendance

Action by:

80 Declaration of intent to record, film or photograph the meeting by members, members of the public or press

None

81 Public Forum

No public present

82 To receive apologies for absence

Apologies were received from Councillor French and the reasons for absence were accepted

83 To receive any declarations of interest

None

84 To receive and approve the Minutes: of the Parish Council Meeting of 28 May 2020, previously circulated to members. These were agreed unanimously as a true record and will be signed by the Chair as soon as possible.

Chair

85 To receive reports from County and District Councillors

District & County Councillor Mrs Dobson

County Council

Work will be starting on The Green on Monday

More staff from VIA will be out on site in the next month

Issues with off road bikes on Carlton Ferry Lane are being discussed with the Police

Lorries have been on Northcroft Lane, this is being resolved with some temporary signs erected by the quarry until permanent signs are erected. NSDC to name the quarry road so that this will be picked up by Sat Navs

District Councillor Mrs Dales

Nothing to report

86 Planning

a) **Applications for consideration**

20/00910/FUL	Cottage Lane (23), The White House	Householder application for first floor extension, convert garage to form kitchen and utility room, raise roof over garage by 225mm – SUPPORTED unanimously
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b) **Applications Determined**

20/00630/S73M	Braemer Farm, Land Adjoining	Granted
20/00861/TWCA	Low Street (86), The Malthouse	No Objections
20/00511/FUL	Fosse Road, Methodist Chapel	Granted
20/00947/TWCA	High Street (27)	No objections

Noted

c) **Appeals Received**

19/02264/FUL	Cross Lane, FIELD REFERENCE NUMBER 9161	Proposed additional bay to existing store building – resolved no additional information needs to be submitted
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Councillor Dobson left the meeting

87 Review of Policy and Procedures

- a) To review the Risk Register – Resolved unanimously no changes are required, although some monies need to be moved from Natwest to CCLA **Clerk**
- b) To review the video conference options for future meetings – Resolved to trial Jitsi during the month, if not successful can revert to zoom and possibly a paid account. **Clerk**
- c) To consider the acquisition of a “.gov.uk” domain for the Parish Council. Resolved unanimously to pursue this **Clerk**
- d) To consider funding of the Station Greening Project, resolved unanimously that this would be funded by the Parish Council until alternative grants can be obtained **Clerk**

88 Correspondence

- a) To review additional information obtained with regard to the Electricity Bill, noted
- b) To consider the signing up to the “Impact activity reporting tool” from Community Rail Network. Resolved unanimously to sign up for this. **Cllr Fabian**

89 To consider resolving that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Act Resolved unanimously

Councillor Dales left the meeting

90 To consider Draft Job Description for an Assistant Parish Clerk **Clerk**
Resolved unanimously that the job description is approved. Number of hours required for the post to be brought forward to next meeting

The meeting closed at 20:10pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor
NSDC – Newark & Sherwood District Council/Councillor
PRoW – Public Right of Way