

COLLINGHAM *Parish Council*

MINUTES OF THE EMERGENCY COMMITTEE

4 NOVEMBER 2014

Item	Notes	Actions?
1	Apologies: Rosie Scott	
2	Present: Stella Herbert, Chris Allen, Marcia Parkin, Tim Sheldon, Andrew Hindmarsh, Michael Davies, Wayne Brooks, Caron Ballantyne	
3	Minutes from the Meeting of 16 September Agreed	
4	Progress reports (not on agenda) Access to Cromwell Weir – Tim and Wayne had a walk down and noted that there is a good access and have keys for the gate. Improvements up to the bank need to be made, when near the weir there is another gate, the area past this had not been maintained by the EA. This has now been maintained. The access from the car park is rutted and needs to be re-stoned. Andrew added that the quarry company are going to add a weir in the flood bank. This will provide the necessary access as long as parking does not occur in the location. Sign has been erected to ensure that this does not happen. Another needs to be erected for which a post is required. Need to contact the highway authority to see if it is possible to obtain a post and clips for this purpose. Revised activation list – to be agreed Tim suggested that 12” of snow should be amended to read 3”. Also add that the “parish council has a contact number for NCC in case of emergencies” Still awaiting response from the medical centre – If nothing forthcoming a note to be prepared and delivered to houses, based on local knowledge of those who may be vulnerable in this type of situation	Clerk Clerk
5	Flood Wardens and reports on Training Concern over the delay of road closure training. Email to be sent to enquire if we can bring this forward – could we have the signage? November and December are bad times EA list has Mike Gascoigne on this needs to be removed Need to get someone from The Green area to be a flood warden – Chris has a couple of people in mind and will make an approach.	Clerk Chris
6	First Aid Courses Stella to set some dates for the new year	Stella
7	Defibrillators Siting and Maintenance – Parish Council agreed William Bailey House and Fire Station. Fire Service are checking on this. Permission also being sought for William Bailey House. Stella is chasing this especially maintenance. The committee agreed that one should be sourced as soon as possible and get it installed. Chris agreed to speak to Rosie. Clerk to contact SP Supplies and place the order First Aid Courses – EMAS are happy for us to run awareness courses	Chris Clerk

COLLINGHAM *Parish Council*

8	Tree Policy Copy of information for Came & Co. which arrived today was passed to Chris and Andrew for review. The Orchard is believed to be the responsibility of the Orchard Committee The Wildlife Trust are responsible for the trees on the land leased to them Clerk to investigate if there any trees at the South End Burial Ground If any trees are identified as being of concern, Andrew can arrange for an expert to come and advise on the action required	Clerk AH
9	Any other business None	
10	Date of next meeting Thursday 15 th January Fire Station 7.30pm	