

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 14 MAY 2020 by video conference during Corona Virus National Emergency

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Outgoing Chair), R Fabian,
G French, R Hatton, M Lloyd, D Mackenzie and
T Musson (Incoming Chair)
District Councillor Dales

Parish Clerk: C Ballantyne

In Attendance: 2 members of the public in attendance (Part)

Action by:

Public Forum

2 members of the public made comments on the objections they had submitted to the planning department in relation to the application 20/00550/FUL. The Parish Council then discussed this application after which the public left the meeting, the Parish Council then proceeded with the remainder of the agenda

59 To elect the Chair of the Council and to receive the Declaration of Acceptance of Office

Cllr T Musson was proposed, seconded and duly elected as Chairman and the declaration of acceptance of office will be signed as soon as is possible

Chair

60 To receive apologies for absence

No apologies received, all Parish Councillors in attendance
Apologies received from County and District Councillor Dobson, noted

61 To receive any declarations of interest

Councillor Lloyd declared an interest in Agenda item 67a 20/00550/FUL

62 To receive and approve the Minutes: of the Parish Council Meeting of 23

April 2020, previously circulated to members. These were agreed unanimously as a true record and will be signed by the Chair as soon as possible.

Chair

63 Election of Officers

- Nominations for the Office of Vice Chairs
Cllrs Allen, Fabian and Lloyd were proposed, seconded and Cllrs Fabian and Lloyd were duly elected

64 Determination of Councillors Responsibilities

- Finance – Resolved unanimously that the current bank reconciliation process, whereby it is approved each month by a pair of councillors in rotation will continue
- Planning – Resolved unanimously that this continue to be split into:
 - Planning applications – Cllrs J&M Davies
 - NSDC and Central Government Policy – Cllr J Davies
 - Nottinghamshire Policy – Cllr Barrie
 - Lincolnshire Policy - Cllr Mackenzie
- Fleet Articles – resolved unanimously that the current process, whereby it is done by a pair of councillors in rotation, works well and should continue. When the publication resumes publication, Councillors J&M Davies will write

the first article due to their heavy involvement in the COVID-19 activities through Collingham and District Village Care.

- Staffing Panel – Resolved unanimously that Cllr J Davies would continue in this role and would be joined by Cllr Hatton

65 **Review Groups and Review Terms of Reference**

- Emergency Advisory Group – Resolved unanimously that the Terms of Reference remain unchanged. The next meeting of the Group to be arranged as soon as possible following the lifting of the Covid-19 restrictions. All Councillors may attend
- Community Park/Skate Park – Resolved unanimously that the Terms of Reference are no longer required as the project is complete. Cllrs Allen & Fabian would continue to be the points of contact for any future issues/suggestions
- Speedwatch – New volunteers are continually being sought to help with this. Resolved unanimously that Cllrs Allen, Barrie, J Davies, M Davies and Hatton would continue to undertake this activity
- Lighting – Resolved unanimously that all Councillors would continue to undertake this activity
- Footpaths and Countryside – Resolved unanimously that Cllrs Fabian (South Collingham) and Mackenzie (North Collingham) would continue to undertake this role along with the Parish Clerk to liaise with NCC
- Cemetery – Resolved unanimously that the Role of Burial Authority would continue to be undertaken by the Parish Clerk. The Cemetery Advisory Group would continue to be undertaken by Cllrs Allen, M Davies and Fabian and would meet when required
- Flag and Flagpole – Resolved unanimously that Jane Guest would continue in this role along with support from the Scouts and Guides
- Archives – Resolved unanimously that the Parish Clerk would continue in this role, in liaison with any member of the Parish Council as may be required
- Noticeboard monitoring – Resolved unanimously that this would continue being undertaken by all Councillors
- Collingham Website/Social Media – Resolved unanimously that the Parish Clerk and Cllr Hatton would continue in this role
- Community Park Facebook administrator – Resolved unanimously that Jane Guest would continue in this role
- Flood Wardens – Resolved unanimously that existing wardens would continue, with the exception of Cllr Davies
- Newark Healthy Communities Group – Resolved unanimously that Cllr Barrie would continue in this role

66 **Appointment of Representatives of other bodies**

Formal

- Collingham Youth and Community Association – Resolved unanimously that Cllrs Allen, J Davies and Fabian would continue in this role
- Newark Municipal Trust – Resolved unanimously that Cllr M Davies would continue in this role for the appointed 4 year term
- The Fleet – Resolved unanimously that Cllr M Davies would continue in this role
- Memorial Hall Committee – Resolved unanimously the Cllrs Barrie and M Davies would continue in this role

- Tarmac Liaison Committee
- Besthorpe – Resolved unanimously that Cllr Mackenzie would continue in this role and be joined by Cllr Barrie
- Langford – Resolved unanimously that Cllr Allen would continue in this role and be joined by Cllr Lloyd
- Tenants and Residents Association – Resolved that the Parish Clerk would continue to liaise with Val Wright
- Safer Neighbourhood Group – Resolved unanimously that all Councillors would continue to be involved
- Library Liaison – Resolved unanimously that Cllrs Allen and Fabian would continue in the role along with the Parish Clerk
- Not so Mobile Library – Resolved unanimously that Val Wright would continue in this role
- Trent Vale Trail – Sustrans – Resolved unanimously that Cllrs Fabian and Lloyd would undertake this role

Informal

- Business Club – Resolved unanimously that Cllr M Davies would continue in this role
- Collingham and District Gardening Association – Resolved unanimously that Cllrs J Davies and Musson would continue in this role
- Collingham and District History Society – Resolved unanimously that the Parish Clerk would continue in this role
- Collingham Womens Institute – Resolved unanimously that the Parish Clerk would continue in this role
- Sports Clubs and Associations including:
 - Football Club – Resolved unanimously that Cllr Hatton would continue in this role
 - Cricket Club – Resolved unanimously that Cllr Hatton would continue in this role
 - Tennis Club – Resolved unanimously that Cllr Hatton would continue in this role
 - Bowls Club – Resolved unanimously that Cllr M Davies would continue in this role
- Baby and Toddler Group – Resolved unanimously that Cllr French would continue in this role
- Collingham Pre-School – Resolved unanimously that Cllr French would continue in this role
- John Blow School – Resolved unanimously that Cllrs French and Hatton would continue in this role
- Scouts, Guides and Phoenix Centre – Resolved unanimously that Cllr French would continue in this role
- Royal British Legion – Resolved unanimously that the Parish Clerk would continue in this role
- Community Orchard – Resolved unanimously that the Parish Clerk would continue in this role
- Good Companions - vacancy
- Allotments – Resolved unanimously that Cllr Musson would continue in this role
- Friends of Collingham Station – Resolved unanimously that all Councillors would undertake this role
- Collingham Singers – Resolved unanimously that Cllr French would continue in this role
- William Bailey Social Club – Resolved unanimously that Cllrs J&M

- Davies and Mackenzie would continue in this role
- Collingham Agricultural Show – Resolved unanimously that Cllrs M Davies would continue in this role and be joined by Cllr Lloyd
 - Young Farmers - vacancy
 - Churches Together – Resolved unanimously that the Parish Clerk would continue in this role
 - Ramblers – Resolved unanimously that Cllr Barrie would continue in this role
 - Men in Sheds – Resolved unanimously that Cllrs Barrie and M Davies would continue in this role
 - Village Care – Resolved that Cllrs J & M Davies would continue in this role
 - Collingham Rural Advice and Resource Centre – Resolved that Cllr M Davies would undertake this role
 - U3A – Resolved unanimously that Cllr Barrie would continue in this role

67 Planning

a) Applications for consideration

20/00550/FUL	Cottage Lane, Orchard Stables	Change of use of land to site up to six wigwam pods, one managers office with storage, biodisc tank, landscape bund and associated infrastructure – Additional details to be requested on the biodisc tank, traffic movements and the alterations to the access – SUPPORTED by majority
20/00630/S73M	Braemer Farm, Land Adjoining	Application for variation of condition 12 of planning permission 17/01092/RMAM to amend plot 31 from a 4 bed to a 5 bed eco dwelling – SUPPORTED unanimously
20/00689/FUL	Station Road (65), The Old Railway Tavern	6 proposed dwellings: 2 x 3 bed detached two storey houses with garages and 4 x 2 bed semi-detached two storey houses of a traditional design. – deferred to the Parish Council meeting on 28 th May

PL/0033/20	Jerusalem Farm, Jerusalem Road, Skellingthorpe	For the demolition of the existing animal by-products processing plant and all associated installations and the construction of a new animal by-products processing plant, comprised of: raw material reception and processing buildings; engineers building; boiler house; oxidiser building and flue; DAF plant; effluent treatment plant; bio filter bed; general office; weighbridge and weighbridge office; hardstanding areas for accessing the processing plant and for parking of cars, commercial vehicles and trailers used in connection with the operation; alterations to the existing site access from Jerusalem road; and all associated development, including landscaping – Resolved unanimously to restate previous comments made on the previous application
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b) **Applications Determined**

20/00395/FUL	Pitomy Drive (3)	Refused
20/00496/TWCA	Church Street (21), The Glebe	No objections
20/00640/TWCA	High Street (50)	No objections
20/00730/TWCA	Low Street (54), Garden House	No objections

Noted

The meeting closed at 21:00pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor