

**MINUTES OF COLLINGHAM PARISH COUNCIL PLANNING/ ENVIRONMENT
MEETING HELD ON 14 FEBRUARY 2013
IN THE YOUTH AND COMMUNITY CENTRE, LOW STREET, COLLINGHAM**

1.Apologies: M Dowell (family member accident)

Present: C Allen	S Dove	D Evans
C Moody	G Norcott	T Ozbourne
M Parkin (Chair)	R Scott	V Wright
NCC V Dobson	NSDC M Shaw	J Guest, Clerk

2.Declarations of interest:

- (a) None declared
- (b) None declared

3. Minutes: the minutes of 10 January 2013 were accepted subject to minor changes. Approved unanimously and signed by the Chair.

4. Progress reports for information:

(i) Traffic concerns – Swinderby Road/Dykes End. A request for an update from PCSO Harriet Samson Bailey has been made and this matter will be raised at the next Safer Neighbourhood Group meeting.

(ii) Royal Mail delivery service – there have been some improvements.

(iii) New bus stop pole, Woodhill Road/High Street – updates have been requested on this matter from Nottinghamshire County Council (NCC) but no reply has been received to date.

(iv) Walkway on Cross Lane – this has been reported to NCC for work to be carried out.

(v) Sewage tankers coming from Swinderby – Mrs Scott attended Swinderby Parish Council’s meeting on 11 February 2013. Four houses in Swinderby had sewage coming up through their floorboards in late December and the residents still have to live upstairs. The tankers have now stopped coming into Low Street. The Severn Trent representative will be invited to attend a Collingham Parish Council meeting. A resident who is an Environmental Engineer has also offered his help and advice.

(vi) Gritter on High Street on 31 December 2012 – there are several weather stations across the county, if just one reports a temperature of zero or below, the whole county is gritted. NCC says it is impossible to draw a line and say where or where not should be gritted.

(vii) Footpath from Moor Road to Woodhill Road – this has been reported. Mrs Scott is requesting NCC’s policy on the surfacing of footpaths for clarity and future use.

(vii) Mrs Wright asked whether a gritting bin could be supplied for Healey Close and whether the gritting of the pavement near William Bailey House could be extended to all pensioners properties. The Clerk will look into this.

5. Planning applications:

12/01617/FUL	The Small House, 1 Church	Supported unanimously
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	Street. Conversion of and erection of single storey rear extension to existing barn to form additional residential accommodation to be used in conjunction with the Small House	
12/01772/FUL	Lime Tree Farm, 11 Lunn Lane. Erection of two storey house and detached garage	NOT supported by a majority vote at the site meeting, by reason of highway safety, layout density, appearance – height of building, against Conservation Area policy C4, which states that open spaces, trees and hedges and walls should be retained.
12/01412/FUL	8A Swinderby Road Householder application for solar PV panels	Supported unanimously

6.Planning Decisions

12/01669/FUL	Mokum Cottage, Coney Green Householder application for 16 free standing solar panels	Application approved
12/01569/FUL	25 Dykes End. Erection of single and two storey extension	Application refused
12/01509/FUL	3 Westfield Lane. Erection of single storey garden room to side	Application approved
12/01595/FUL	98 High Street. Construction of single storey rear extension	Application approved with conditions
12/01534/FUL	The Cottage, 6 Besthorpe Road. Erection of single storey glazed extension	Application approved with conditions
12/01656/FUL	12 Crew Road. Erection of conservatory to the rear of the dwelling	Application approved
12/01384/FUL	Gardenside Cottage, 56 Low Street	Application approved

7. Correspondence

Letter from Collingham Tenants and Residents Association – it was agreed that a letter of support for the ‘Let’s Get Building’ scheme would be sent.

Email from resident regarding dog mess on the High Street – a new dog bin is now in place on the High Street, opposite the junction with Queen Street.

It was agreed that a further new bin would be positioned at the Village Centre. A further request to dog owners to clean up after their pets will be put into the Parish Council’s next Fleet Article.

Lengthsman scheme, letter received from Notts CC – this will be an agenda item at the next meeting.

8. Bus Shelter on The Green, village noticeboards and dog bins – the bus shelter needs repairing, the Clerk will obtain quotes. The Clerk and Mrs Scott will look at the area by the One-Stop shop to see it is feasible to erect a noticeboard there.

9. Modifications to Newark and Sherwood Allocations and Development Management DPD – no comments to be made as there are no changes that affect Collingham.

10. Youth and Community Centre (YCC) Grant – The notes, previously circulated, summarising the grant agreement were discussed. The third party payment will be made from the YCC’s fundraising. It was proposed by Mr Ozbourne to accept the agreement, seconded by Mrs Parkin and supported unanimously. Mrs Wright requested that separate financial records be kept for the work to be done at the YCC.

11. Councillor’s Reports and items for future agendas

Mrs Moody reported that plans are underway for the next Advent, Carols and Lights on 1 December, 2013, the first Sunday of Advent. A band is to be found. Churches Together, John Blow Primary School and Collingham Singers have expressed an interest in joining the event. Mrs Scott reported that the Cricket Club wish to demolish and rebuild a shed on the same footprint. The planning costs will be £700. If the Parish Council applies on their behalf, the cost is reduced to £350. This matter is to be an agenda item at the next meeting. If it is agreed, this help should be made available to all groups within the village.

There has been a problem in the village with a builder who claims to have a local address He is delivering leaflets advertising building services through doors, and asks for payment in advance but does not do the work. PCSO Harriet Samson Bailey is investigating this.

The Clerk attended a Volunteer Good Practice Course on 12 February, and will report on this at the next meeting, when Volunteer Policies will be an agenda item.

The Parish Meeting is 14 March 2013, it was agreed that invitations would be sent to all village groups and Karen Tarburton from Rural Community Action Nottingham. Tea, coffee and wine will be offered.

Mrs Scott has analysed the 2011 Census information which will be very useful for grant applications. This will be circulated to all Councillors and go on to the village website.

Mr Allen reported that street light number 12 on Low Street is not working, Mrs Wright will report this.

Mr Allen will contact Trent Vale Internal Drainage Board about gulleys and dykes within the village.

Mrs Wright has been appointed a governor of John Blow Primary School.

Mr Parkin reported that she had been burgled today and asked everyone to be vigilant; the matter has been reported to the police.

Mr Allen asked about the recent incident in the entrance to the Medical Centre. Julie Red the Practice Manager is aware and the matter has been reported to PCSO Harriet Samson Bailey who has requested that all future incidents are reported by dialling 101.

The meeting closed at 8.52pm

4 members of the public present

No members of the press present.