

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 23 FEBRUARY 2017 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, M Davies, J Guest, R Hatton, Lee Marshall,
T Musson (Chair), R Scott
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 3 member of the public (part)

Action by

19 Public forum

20 To receive apologies for absence

Apologies received from Cllrs J Barrie and V Wright accepted
Apologies received from District Cllr Clarke noted

21 To receive any declarations of interest

None

22 To receive and approve the Minutes: of the Parish Council Meeting of 26 January 2017 and Planning Meeting of 9 February 2017, circulated to members prior to this meeting. These were agreed as a true record and signed by the chair.

23 To receive reports from County and District Councillors

Cllr Mrs Dobson

- Budget meeting at NCC today – The 2017/18 budget was discussed – social care 3% increase in line with government recommendations. Proposed 1.75% increase on all other NCC services. Budget amendment £5.5m to be taken out of the budget and allocated to the Orchard School in Newark
- A1133 HGV night time ban is coming in to force
- Concern about the relocation of the Post Office and the congestion that is now occurring as a result
- Speed signs to be discussed with the Highway Officer
- Streetlights will be replaced with LED if lights have failed, where poles don't need to be replaced the head will be replaced within the next 12 months
- The Station car park is now full and no parking on the verges as it is free
- Sport England funding is available now and might be something that the Parish would like to consider

24 a) To Formally Note Items of Income for the Month:

		Total
Donations	For Tracey and Neil Anscombe – Post Office	£494.00
History Society	Jubilee Room Rent	£1.00
Burial Fees	Cemetery Fees	£215.00

Noted

b) To Approve Items of Expenditure for the Month to be paid by BACS:

			VAT	Total
AEB Lanscapes	Community Park - Inspections	£210.00	Nil	£210.00
Gary Taylor	Grass Cutting/Ground Maintenance	£840.00	Nil	£840.00
G J Plastics	Capital Expenditure – Signs	£112.40	£22.48	£134.88

Noted

All donations received for Neil and Tracey paid out in gifts and cheque presented on the 2nd February

- c) **Bank Reconciliation for the year to date** – signed by Cllrs Scott and Wright and circulated prior to the meeting, noted

25 Planning**Applications for Consideration**

16/01698/FUL Re-consultation	Pitomy Farm	Change of use and conversion of agricultural building to form 3 No. dwelling houses – SUPPORTED unanimously
16/01807/RMAM Re-consultation	Braemar Farm - Phase 2	Construction of 40 residential dwellings with associated parking and infrastructure (additional information) – Whilst this provides more information, it does not address the issues raised, therefore it is the same response as previously
17/00151/FUL	Wheatley Lane, Wheatley Grange Farm	Application for construction of a garage block and gym to replace existing stables – The height of the roof seems to be excessive, especially as the existing stables are not this high. – SUPPORTED by majority
17/00283/FUL	High Street (124), Billericay	Erection 2 No. new two storey houses with garages – NOT SUPPORTED unanimous – The village is already fulfilling the housing allocation in the current LDF. Concern about the road width of 5.5m which is the design width for over 400 houses, the existing road would seem more appropriate for 2 houses. This is additional traffic onto the High Street, which is not sustainable.

Applications Determined

16/02098/TPO	High Street (106), Holme Lea	No Objections
17/00164/TWCA	Low Street (32)	No Objections

Decisions noted.

26 Community Park

- a) Annual Community Park Inspection – All items raised about the skate park will be addressed with the improvements. Items were mainly spring time maintenance and will be addressed in the next few months. Some of the items raised are only advisory, following clarification from NSDC. Further progress reports will be brought as work progresses.
- b) Baby and Toddler Group Climbing Frame – there is a funding shortfall. Resolved that they apply for a community facilities grant from the Parish Council for the grass mats, which the Parish have requested in line with policy. Cllr Scott/
Clerk
- 27 Ground Maintenance**
- a) To reconsider award of additional works contract, due to withdrawal of selected tenderer – Resolved unanimously that the contract is awarded to Continental Landscapes Clerk
- b) Flower tubs – Continued Maintenance by U3A & request for label stating who maintains them – Resolved unanimously that this would be supported
- 28 Speed Watch**
- To Consider the purchase of a Speed Indicator Device (SID) – Nottinghamshire County Council highways policy is that this is not permitted
Speedwatch will recommence once the clocks change at the end of March. Another volunteer has come forward, training will commence as soon as possible
- 29 Parish Councillor Vacancy**
- Cllr Parkin has handed in her resignation to the Parish Council.
Notices currently posted to ask parishioners if they would like to call an election. Any election (if called) would be on 4th May to tie in with County Council Elections therefore sharing some of the costs. The closing date for this is the 24th February.
If no election is called, resolved that the vacancy would be filled by co-option. Anyone wishing to be considered should submit a short CV along with a letter of application to the Clerk. A short presentation from each person will be arranged for before the next Parish Council meeting on the 23 March Clerk
- 30 Position of Chair**
- To determine a succession plan for the position of Chair – When Cllr Musson took on the role he stated that this would be only for 1 year, that year is now nearly ended. The demand this year has been minimal. Volunteers to be sought from existing Parish Councillors – bring forward to next meeting Clerk
- 31 Correspondence**
- a) Trees – comments noted
- b) Information from Plunkett Foundation – Information to be posted to the website and circulated around local groups Clerk
- c) RCAN Neighbourhood Planning Event Tuesday 28th March 2017 7:30-9:30pm Clerk
– Cllr Davies and Marshall to attend. Cllr Barrie to be asked if he would like to attend also
- d) Redeeming Our Communities (ROC) invitation Wednesday 22nd March 7-9pm, Kelham Hall – no one available to attend Clerk
- e) Scouts – Sponsored litter pick, Saturday 4th March – They are trying to raise funds for a trip to Switzerland, suggest that they apply for a Section 137 Grant Form and after May 4th the County Councillor elected will have a fund available Cllr Davies
- f) Health Commissioners Agree Outcome of IVF Consultation – Information to be posted to the website Clerk

32 Fleet Article for April – Resolved that Cllr Allen would do this edition, several topics were suggested

33 Clerks Report

	Agenda Item
➤ Annual Park Inspection Report Site visit to be arranged and actions to be placed on future agenda – site visit has taken place. Professional advice sought on some items. Outcomes/Actions will be on the February agenda	16/215
➤ NSDC Plan Review Preferred Approach – Sites and Settlements. Comment Form completed and circulated to all members.	17/7b
➤ Consideration to be given to a Neighbourhood Plan for Collingham. Will be on the agenda for March	17/7b
➤ NSDC Plan Review Preferred Approach – Town Centre and Retail Letter sent to all properties on the High Street from the traffic lights to Swinderby Road, with a copy of the consultation letter from NSDC	17/7b
➤ Closure of the existing Post Office. All arrangements made for presentation including card, gift and cheque towards garden furniture. The event was a great success – photos and the thank you note received from Tracey and Neil have been posted to the website	17/8
➤ Ground Maintenance Contract Main Contract Awarded to Continental Landscapes (Lincoln). The initial contract is for 1 year and may be extended to 3 years depending on performance. Grass in all areas to be cut only. Grass to be collected and disposed of at the Community Park and Burial Ground. The Pinfold and Cross site to be cut until the autumn when work will begin on making these areas into wildflower meadows. The Additional work for creating the 2 areas of wildflower meadow, has been offered to Doug Lyne, who has declined the offer. This therefore needs to be reconsidered so that an award for this work can be made.	17/10
➤ NSDC have been notified of the increased precept	17/11
➤ Crime in Rural Areas Strategy and Delivery Plan Consultation – responded to	17/12a
➤ Nottinghamshire Police and Crime Commissioner – Have your say budget consultation. All councillors were to respond individually	17/12b
➤ Parish Council Precepts - Letter written to Robert Jenrick thanking him for his support on this subject	17/12d
➤ RCAN Survey. All councillors were to respond individually	17/12e
➤ Trent Valley Trail – Proposed route extension. Notice posted on the website. Mark Woods notified.	17/12f
➤ Collingham Tennis Club – letter of support sent	17/12h

Other items

- Planning application consultation responded to
- A number of Parishioners have asked about planning around the developments at Dykes End/The Oaklands and the Mulberries. Concern around the applications being permitted by NSDC and the village not being able to sustain this amount of growth
- Correx signs have now been delivered and are being erected around the Parish to replace old, poor condition laminate signs
- Moor Road guerillas have planted a nut orchard, which they will maintain

Reports to NCC

FS12115086	Pot Hole	A1133 near turning to Winthorpe
FS12335212	Missing Cover	High Street - side of Majid Development
FS12433480	Street Lighting	Barnfield Road Lamp 6
FS12433594	Street Lighting	The Green/High Street Lamp 4
FS12433673	Street Lighting	The Green/High Street Lamp 3
FS12539182	Street Lighting	Woodhill Road Lamp 5
FS12539221	Street Lighting	Crew Road Lamp 3
FS12539264	Street Lighting	Monkwood Close Lamp 1
FS13117139	Street Lighting	Swinderby Road/Breamar Road
FS13162880	Street Lighting	Peterborough Road Lamp 5

Reports to NSDC

ESB131216	Fly tipping	Collingham village centre adjacent recycling bins
ESB135711	Fly tipping	Northcroft Lane, near bend and PRoW

Cllr Scott

16/201a – Waste at South End Cemetery – Meeting has been arranged for 24th February to discuss

30 January 2017: Attended meeting at Pitomy Farm regarding transfer of land and responsibilities for maintenance from developer CT Sheldon Ltd to Collingham Parish Council. Present Phil Beard Business Manager Parks & Amenities, NSDC, Tim Sheldon, Jeremy Sheldon, Chris Allen and Rosie Scott. Notes of the meeting passed to Parish Clerk, with list of documents needed for full information before handover. Legal agreement between NSDC and Collingham Parish Council, at developers cost, in progress.

1 February 2017: Attended Safer Neighbourhood Group meeting organised by Wigsley, minutes circulated separately.

Collingham Community Library: Inspire/library Service arranging meeting mid March for potential volunteers.

Commemoration of November 1918 in November 2018: contact being made with groups and meeting to be arranged later in 2017 - possibly September. Grants will be needed for some proposals.

Cllr Allen

Safer Neighbour Group Meeting - 1st February 2017

This meeting was held at Harby but hosted by Wigsley and was well attended. Probably the largest attendance we've had. PCSO Katie Hyde reported on 48 incidents since the last meeting 27 of which were in Collingham. These included a number of break-ins on the 8th December (2 in Vicarage Close) who

then went on to South Scarle. They were not locals but have been operating across the country. Notts Police can claim a result of capturing them.

On 9/10 December a male was reported as calling on pensioners with regard to doing some gardening and charging large amounts. 27th January saw a person selling towels on the High St without any ID and were also seen in other villages.

As a result, it was suggested that the Group might benefit from a FaceBook page so we can communicate to each other when suspect incidents occur for the others to look out for them in their villages. This will be addressed at the forth coming meeting of the Chairs of the villages organised by Cllr Dobson on the 1st March.

There were many cases of rural crime reported by local Farmers attending the meeting. It was decided that Insp Andy Rooke who heads up Rural Crime be invited to the next meeting. Due to the high number of incidents it was agreed to hold a meeting in the next two months.

As an addition I have suggested that we try to get a volunteer to act as Clerk/Administrator to the Group so that we get continuity as the incorrect minutes were referred to as it appeared not everyone received a copy after the last meeting. To that end an advert will be in the next Fleet and other villages in theirs.

Cllr Davies

Contacted directly by the developer of the Mulberries to enquire why the application had not been supported when discussed. Applicant advised that the Parish Council only makes a recommendation to NSDC, who have the final decision. The Parish Council makes the decision it believes to be in the best interest of the whole Parish.

The meeting closed at 20:30pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre