

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 25 APRIL 2019 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), J Guest, R Hatton,
T Musson and V Wright
County & District Councillor Dobson

Parish Clerk: C Ballantyne

In Attendance: 3 + 2(part) members of the public in attendance

Action by:

39 **Public Forum**

- Householder explained the reasons for the planning application being submitted for his property

40 **To receive apologies for absence**

Apologies from Councillor Scott received, resolved to accept the reasons for absence.

Councillor Marshall did not attend and no apologies or reasons for absence have been received.

41 **To receive any declarations of interest**

None

42 **To receive and approve the Minutes:** of the Parish Council Meeting of 28 March 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.

To receive the draft minutes of the annual Parish Meeting of 11 April 2019. These were agreed unanimously

43 **To receive reports from County and District Councillors**

Nottinghamshire County Council

It is outrageous the way the Clerk has been spoken to with regard to the speed issue on Swinderby Road. The resident was also rude to PC Nicholls. Cllr Dobson attended the property twice but the gentleman was not in. Hiding behind a computer is inexcusable

Buses operating on the new timetable is causing some confusion to passengers—some of the bus drivers are not very helpful and are not explaining that there is a bus following close behind which will pick up passengers. This has been discussed with Travel Wright, who will be speaking to their drivers.

Roads and footpath and buses are County Council and not District Council matters

Crossing on the High Street has been discussed with NCC highway officers and there is no possibility of a crossing being provided

Newark & Sherwood District Council

Nothing to report

44 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts		VAT	Total	
Harby Parish Council	Speed Gun Hire	£14.00	Nil	£14.00
Newark & Sherwood District Council	Community Infrastructure Levy (CIL)	£61,385.57	Nil	£61,385.57
Collingham Community Trust	Collingham Community Trust (Ring Fence for Christmas trees/lights)	£1,982.72	Nil	£1,982.72
N&SDC	Precept	£20,604.50	Nil	£20,604.50

Noted

b) **To Formally Approve Items Payed during the Month by BACS**

Payments		VAT	Total	
Tapastuff!	Capital Expenditure – Branded Marquee	£448.00	£89.60	£537.60

Approved unanimously

c) **To Approve Items for Payment for the Month to be paid by BACS**

Payments		VAT	Total	
Heras	Community Park - Maintenance	£1,012.50	£202.50	£1,215.00
AEB Landscapes	Community Park - Inspections	£300.00	Nil	£300.00
Caron Ballantyne	Clerks Expenses (Lump sum Quarterly)	£65.00	Nil	£65.00
Caron Ballantyne	Clerks mileage/Travel	£3.10	Nil	£3.10
Caron Ballantyne	Individual Items	£4.90	Nil	£4.90
NALC	Training - Course	£35.00	Nil	£35.00

All expenditure approved unanimously

d) **Bank Reconciliation for the year to date** – signed by Cllr Hatton and Cllr M Davies, circulated previously, noted

e) To consider information received from NSDC with regard to Community Infrastructure Levy (CIL). There is very little left of the original monies received in 2015 which must be spent by April 2020. A plan for the expenditure of the monies received in April 2019 need to be considered. Resolved unanimously that this would be brought to the next meeting for the new Parish Council to consider

Clerk

f) SLCC – Regional Training Seminar, resolved unanimously that the Clerk should attend

Clerk

45 Planning

a) **Applications for consideration**

19/00563/FUL	Cottage Lane (23), The White House	Householder application for first floor residential extension above existing ground floor garage, utility, wc and store. (Resubmission of 18/00067/FUL) – SUPPORTED unanimously
19/00537/FUL	Station Road (5), Oakdene Cottages	New two storey house with built in garage, new driveway from existing access off Station Road to be shared with existing house – SUPPORTED by majority
19/00249/FUL	Dykes End (56), East View	Demolition of brick boundary wall and outbuildings and construction of new dwelling – SUPPORTED unanimously
19/00605/FUL	Nursery Close, New Bungalow	Householder application for single storey side extension – SUPPORTED unanimously
19/00618/FUL	High Street (60), Linby House	Erect replacement ventilation flue and housing – NOT SUPPORTED unanimously. It is not noted on the application that this is a retrospective application. The proposed ventilation flue and housing installed has not resolved the issue of the smell that is emitted from the property. The Parish Council support the comments made by the Environmental Health Officer that this is an unsuitable arrangement. Material planning considerations are, design and visual impact as the proposal is not in keeping with the conservation area in which this property is located
19/00650/FUL	Station Road, Station House	Erection of six terraced houses, access drive, parking and turning – NOT SUPPORTED unanimously. The majority of comments made previously remain valid. Whilst it is noted that the number of houses has been reduced, it would appear that the room sizes remain unchanged. The acoustic barrier has been removed from the central two properties and should be reinstated at a greater height as per previous comments.

b) **Applications Determined**

18/00966/FUL	High Street (58)	Refused
18/01477/FULM	Westfield Lane, Land on South Side	Granted
19/00072/RMAM	Braemar Farm - Phase 5	Granted
19/00187/OUT	High Street (124), Billericay	Refused
19/00226/FUL	Baptist Lane (9)	Granted
19/00299/FUL	The Hemplands (36)	Granted

19/00304/FUL	Carlton Ferry Lane, Wharf Cottage	Refused
19/00463/FUL	Dykes End (44), Bramley Cottage	Granted
19/00538/TWCA	The Green (20)	No Objections
19/00574/TWCA	Dykes End (2), The Lodge	No Objections
18/00521/CPRIOR	Cottage Lane, Mill Close Farm	Planning Permission not required
19/00090/HPRIOR	Station Road (21), Glenhurst	Planning Permission not required
19/00363/HPRIOR	Meering Close (4)	Planning Permission not required

All decisions noted

- c) Draft Bulcote Neighbourhood Plan, noted

46 Annual Governance and Accountability Return

- a) To consider the final internal audit report and recommendations. Unfortunately, the final internal audit has not been received from the auditor. This and subsequent items to be brought to the next meeting **Clerk**
- b) To consider the Draft Annual Governance Statement, agreed unanimously that this represents the systems and controls in place to meet the specified criteria. This should therefore enable this to be approved by the new Parish Council once the internal audit has been completed and any recommendations considered
- c) To consider the Draft Accounting Statement, agreed unanimously that this represents the systems and controls in place to meet the specified criteria. This should therefore enable this to be approved by the new Parish Council once the internal audit has been completed and any recommendations considered

47 Correspondence

- a) Fisher German – CLH Pipeline System, noted
- b) Speeding – Swinderby Road. The offer is to be extended to the resident again to join the Speedwatch team. Councillors would like to meet him and undertake Speedwatch with him in attendance as their experience shows that vehicle speeds can be deceptive. Clerk to advise him that sessions will be undertaken at 8:15 to 9:00 and 15:00 to 16:00. **Clerk**
- c) Wildflower Meadows, the information quoted is incorrect and this is to be explained **Clerk**
- d) Dykes End Level Crossing Ext and Creation Orders. The Parish Council has been included in all the consultations and is pleased to see that this is now reaching its conclusion **Clerk**
- e) Newark & Sherwood District Council Resident Survey and Community Plan, noted

48 Fleet Article for June – Councillors Allen and Barrie to write this – several topics were suggested

49	Parish Clerks Report Item	Agenda
	➤ Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – being progressed with NSDC	17/167f
	➤ Community Orchard – licenses for private accesses have been issued. One licence is being followed up as it was referred to the householders solicitors	18/29f
	➤ Local Council Award Scheme – Quality, application submitted, initial feedback has been received and has been responded to	18/107b
	➤ NALC New Councillor Training to be booked when Councillors have advised which dates they would like to attend	19/32d
	➤ Collingham Open Gardens to come under the umbrella of the Parish Council as there are no insurance implications	19/34
	➤ Order for litter bin for Pitomy Farm has been placed – delivery is 4-6 weeks	19/35
	➤ ACoRP members and stakeholders events – to be brought forward to the Annual Parish Council Meeting	19/36a
	➤ Collingham Bus Service – Chair and Mrs Dobson meeting with NCC at the end of April – to be brought forward to the following meeting	19/36b
	➤ Best Kept Village Competition – Documents being prepared to support the application, including areas to be excluded	19/36f
	➤ National Audit Office Consultation – response being prepared	19/36h

Other items

- All planning consultations responded to
- Community Park Gate repair was carried out on the 1st April.
- Pitomy Play Area failed equipment – spare part has been delivered and is awaiting installation

Reports to NCC

FS112282811	New surface flooding	Moor Road junction
FS112283204	New surface flooding	High Street opposite the library
FS112284108	Missing Sign	Moor Road junction
FS112590408	Overgrown Hedge	Buller Close outside no 7
FS113274275	Street Lighting	Light not lit since column replaced - High Street 18
FS114096124	Pot Hole	Breamer Road - outside No 6
FS114096785	Pot Hole	Breamer Road - outside No 8
FS114109266	Roadworks Sign	Newark Road/Westbrook Lane - 5/2/19 Roadworks sign to be removed!
FS114579109	Traffic Sign	Woodhill Road - South Scarle sign not fixed to posts
FS114579484	Traffic Signs	High Street - Single yellow
FS115261790	Grass Verge	Newark Road
FS115263570	Traffic Sign	Swinderby Road/High Street

Reports to NSDC

N/A	Street Name Plate	The Paddock
N/A	Street Name Plate	Westbrook Lane

Skate Park

Work for the new path has been ordered and will be installed in the near future.

19/21a - Cllr Guest considering a date for the official opening, following the elections in May

Community Partnership Library

A revised draft is currently with Councillors with amendments requested, now to be progressed with Notts Inspire.

Cllr Davies extended thanks to the 4 retiring members of the Parish Council

I think it is appropriate to end by giving special thanks to our four retiring Councillors

- Rosie Scott, was Chair of the Parish Council for 5 of her 12 years as a Parish Councillor. She successfully gained so many grants that it is impossible to count and her title “Grant Queen of Collingham” is well deserved. There are too many to mention here but the most recent event for Collingham in the Great War enabled all the commemoration events to receive a contribution from the grant. She has also been involved in a myriad of projects: negotiating with the Co-op, the Community Library, the Jubilee Celebrations, the Community Park, etc.
- Val Wright was for some years responsible for the Parish Council accounts, a task which is now shared by all Councillors. She has been a Councillor for 12 years. Val has also been dedicated to her liaison duties for Newark and Sherwood Homes and the Tenants and Residents Association.
- Jane Guest was our Parish Clerk and after a short break was then elected as a Parish Councillor. Her main task over the past three years has been to take the lead on the skatepark, dealing with all the problems that go with such a huge project. This was mainly funded by a grant from WREN and several small grants and many donations from the local community
- Lee Marshall has unfortunately been overtaken by work and family responsibilities so has not been able to commit as much as he would have liked in the last year. In spite of this he took the lead on the Best Kept Village Competition last year.

I would like to thank my fellow Councillors, Councillor Maureen Dobson, Caron, our Parish Clerk and all those volunteers who give their time to keep Collingham a vibrant Parish.

- 50 To consider investment of capital and revenue monies with CCLA**
 Resolved unanimously that a Deposit Fund is opened with CCLA

The meeting closed at 20:26pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group

SNG – Safer Neighbourhood Group