

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 26 August 2021 at the Community Orchard, Swinderby Road, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies, R Fabian (Chair), A Haberton,  
R Hatton, M Lloyd, D Mackenzie and T Musson

District Councillor Dales  
County & District Councillor Dobson (part)

Clerk: C Ballantyne

Assistant Clerk: Sarah Markall

In Attendance: 2 members of the public in attendance (part)

**Action by:**

- 131 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**  
None
- 132 Public Forum**  
Members of the public were in attendance to listen to the discussion on Newark & Sherwood Plan Review - Options Report Consultation
- 133 To receive apologies for absence**  
No apologies were received as all Councillors were in attendance
- 134 To receive any declarations of interest**  
None
- 135 To receive and approve the Minutes:** of the Parish Council Meeting of 22 July 2021, previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.
- 136 To receive reports from County and District Councillors**
- County & District Councillor Mrs Dobson***  
Carlton Ferry Lane reconstruction work has been completed and is now open to traffic  
Northcroft Lane work is being undertaken and should be complete soon
- District Councillor Mrs Dales***  
**TVIDB:**
- The Swinderby Road ditch between Cross Lane and The Hedgerows – an inspection has been undertaken and a date for the works will be forthcoming
  - Pitomy Farm parapet issue - Will escalate as this has been outstanding for some time.

Mrs Dobson left the meeting

**137 Finance**

a) **To Formally Note Items of Receipt for the Month:**

**Receipts**

E Gill & Sons	Cemetery Fees	£80.00
HMRC	VAT Refund	£1,650.13

Noted

b) **To Formally Approve Items paid since last meeting by BACS**

**Expenditure**

**VAT**

**Total**

None			
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Noted

c) **To Approve Items for Payment for the Month to be paid by BACS**

**Expenditure**

**VAT**

**Total**

AEB Landscapes	Park - Inspections	£370.00	NIL	£370.00
Peter Byham	Building Maintenance	£34.00	NIL	£34.00
Derek Westall	Building Maintenance	£90.34	£18.07	£108.41
Caron Ballantyne (Amazon)	New bins/liners/Litter collection	£19.50	£3.90	£23.40
Caron Ballantyne (Amazon)	New bins/liners/Litter collection	£50.00	£10.00	£60.00
Caron Ballantyne (Amazon)	New bins/liners/Litter collection	£7.00	£1.40	£8.40
Caron Ballantyne (Amazon)	New bins/liners/Litter collection	£115.20	£23.00	£138.20
Notts ALC	Training - Course	£16.80	NIL	£16.80
Gerry Williams	Building Maintenance	£1,124.10	NIL	£1,124.10

All payments approved unanimously

d) **Bank Reconciliation for the year to date** –signed by Cllrs M Davies and Hatton, noted

e) **To consider quotations for identified tree works**, resolved unanimously that the contract would be awarded to Taylors Trees **Clerks**

f) **To consider quotations for Skate Park opening events**, resolved unanimously that an event would be held on the 25<sup>th</sup> September hosted by Extreme Wheels. Invitations to be sent to WREN and Newark & Sherwood District Council to attend. **Clerks**

**138 Planning**

a) **Applications for consideration**

21/01585/HOUSE	Swinderby Road (72)	Retrospective Proposed Principle Boundary Wall – SUPPORTED unanimously. Comment to be made about the proposed hedge outside of the red line boundary which is public highway and maintained by the Parish Council on behalf of Nottinghamshire County Council
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21/01698/HOUSE	Coney Green, Paddock End	Rear Extension and new roof to rear extension – SUPPORTED unanimously
21/01414/HOUSE	Church Street (8), The Old Rectory	Proposed single storey front extension – SUPPORTED unanimously

b) **Applications Determined**

21/01339/FUL	Woodhill Road (57), Four Hedges	Grant
21/01411/TWCA	Low Street (80), Grange Farm	No objections
21/01495/TWCA	Low Street (5), Pine Lodge	No objections
21/01650/TWCA	Low Street (169)	No objections
21/01652/TWCA	Low Street (161), Millfield	No objections
21/01741/TWCA	High Street, Cross Site	No objections
21/01766/TWCA	Low Street (54), Garden House	No objections

Noted

- c) **Newark & Sherwood Plan Review - Options Report Consultation**, resolved unanimously that a response should be made supporting all Newark & Sherwood District Council proposals

**Clerks**

Members of the public left the meeting

- d) **Newark & Sherwood Open Space Strategy Consultation**, resolved unanimously that there were no comments to be added following the early consultation with officers

**139 Fleet Article for October** – Cllrs Fabian & Lloyd to write, topics were suggested

**140 To consider possible Community Infrastructure Levy (CIL) expenditure**, resolved unanimously that the list of items for the benefit of the community would be progressed

**Clerks**

**141 To review future meeting arrangements**, resolved unanimously that the Parish Council Meetings would now return to the Y&CC

**Clerks**

**142 Correspondence**

- a) Newark & Sherwood District Council Member Code of Conduct, noted as the Parish Council adopted this code in May. No one wished to attend the training when it became available

- b) Bus Service Improvement Survey, resolved unanimously that Cllr Fabian would submit a response

**Cllr Fabian**

- c) National Resilience Strategy Call For Evidence, noted

- d) Nottinghamshire's consultation on a revised Fair Access Protocol, noted

- e) Nottinghamshire County Council Winter Service, resolved unanimously that the free salt would be accepted and offered to the new development

**Clerks**

- f) NALC AGM – 7:30pm on Wednesday 17<sup>th</sup> November 2021, resolved unanimously that Cllr Fabian and Clerk would attend

**Clerks**

<b>143</b>	<b>Parish Clerks Report</b>	<b>Agenda Item</b>
	➤ External Decoration Contract. Formal Contract sent to Gerry Williams – Work complete	<b>29</b>
	➤ New bin for The Hemplands has been delivered. S115 License from NCC and NRSWA plans have been obtained. Awaiting installation	<b>59</b>
	➤ Budget virements made	<b>123e</b>
	➤ New Safety Matting for Community Park – Item of equipment identified. Quotation for work received and all councillors still wish to proceed with this	<b>123f</b>
	➤ CPL – meeting held with Inspire to discuss Quotes sought for identified tree works	<b>126</b>
	➤ Councillor Dobson Contacted about the tree issue on Carlton Ferry Lane – this is being progressed with NCC	<b>127</b>
	➤ Future meeting arrangements made for August meeting and also placed on the agenda for review	<b>128</b>
	➤ “Covid Heroes” – Response sent	<b>129c</b>

***Clerk Specific Items***

- All planning consultations responded to
- Gigabit Broadband Voucher Scheme for Brough is being progressed, awaiting information from BT.
- Following the achievement of the Local Council Award scheme, congratulations have been received from the MP Robert Jenrick and Newark & Sherwood District Council. Letter heads, email signatures etc updated.
- Request for replacement of 3 stiles within the village cordon have been discussed with Nottinghamshire County Council PRow team and new gates have been supplied. Landowners have all been contacted and have given permission for this work. Gusto community team will install in the near future
- Water leak at the Jubilee Room in the sink has been resolved under delegated powers

***Assistant Clerk Specific Items***

ILCA qualification completed  
Speedwatch activities taking place (weather permitting)  
Social media engagement has been maintained.

**Reports to NCC**

<b>CSC353071204</b>	Gully	Low Street - Between White Hart Lane and Temperance Lane
<b>CSC353073595</b>	Gully	Low Street - North Corner of Temperance Lane
<b>CSC353077077</b>	Gully	Low Street - North Corner of Bell Lane
<b>CSC353077836</b>	Gully	Low Street - Between Manor Farm and the Manor
<b>CSC353508766</b>	Trees/ Hedges	Fallen Tree on Carlton Ferry Lane (original enquiry CSC348665391)

**Reports to NSDC**

<b>ESB4389221</b>	Road Sweep	Low Street - Church Lane to White Hart Lane
<b>ESB4389221</b>	Footway Sweep	Low Street - Church Lane to White Hart Lane

**Assistant Clerk and Councillor M Davies**

**16e** – Neighbourhood Planning Video being progressed

**Councillor T Musson**

**20/18h – Dog poo bag holders**

To be woven from Willow. Positions have been identified for these to be erected on existing street furniture.

**Councillor Fabian**

Working with CVC on refurbishment of their benches. Bench at Manor Road to be reinstalled. Next benches to be done to be identified – based on condition could be either Parish or CVC

Working on Station Adoption plans and possible community garden

**20/177** – Interpretation Plaque at the Pinfold, Woodhill Road, being progressed

**115d** - May Fair committee have been contacted and discussions about working together have been started. The May Fair will be held as normal, but the jubilee will be added as an additional event. A committee will be formed to discuss plans for this. Arrangements for the beacon to be lit on the Fire Station to be made and a small event to accompany this by the Parish Council.

**Clerk and Councillor Fabian**

**46** – Change of use/redevelopment of Pitomy Farm Play Area. Meeting with residents was productive and they are happy with the Parish Councils proposal. Benches and trees installed by Gusto through their not for profit management company

**Clerk and Councillor Haberton**

**129a** – Land ownership records being checked

**Station Adoption**

175 years of the line - events went well

The 2 new information boards have been installed – 1 on each platform

Water butt to the new cycle store has been installed for adopters use

3 of the old cycle stands have been removed and relocated to the cricket club – the 4<sup>th</sup> had a bike attached and will be removed when possible

The meeting closed at 20:25pm

**Abbreviations:**

**NCC – Nottinghamshire County Council/Councillor**  
**NSDC – Newark & Sherwood District Council/Councillor**  
**LCS – Lincolnshire Cooperative Society**  
**EMR – East Midlands Railway**  
**PRoW – Public Right of Way**  
**Y&CC – Youth & Community Centre**  
**CDHS – Collingham & District History Society**  
**PPG – Patient Participation Group**  
**CVC – Collingham & District Village Care**  
**TVIDB – Trent Valley Internal Drainage Board**  
**CPL – Community Partnership Library**