

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 28 MARCH 2019 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Davies, M Davies (Chair), R Hatton, R Scott and V Wright
County & District Councillor Dobson

Parish Clerk: C Ballantyne

In Attendance: 2 + 2(Part) members of the public in attendance and PC Spencer
(Part)

Action by:

27 Public Forum

- PC Spencer came to speak about the increase in burglaries for small business owners to raise awareness of the issue and provide support to try and tackle the issue. These are mainly on the High Street and there has been an increased Police presence both on foot and in vehicles to try and deter this. There are other incidents which have also been reported to the Police. Incidents such as this need to be reported on 101 and these should then be brought to the attention of PC Spencer
- A member of the public suggested that the closure of the Police Contact point has contributed to the increase of such incidents
- A member of public came to speak on the revised bus service timetable. The changes to the route will be commencing on the 8th April, there is concern about the Saturday service which is being reduced from 12 buses to 5. The service to the outlying villages has been increased to reduce rural isolation. It would appear that lessons have not been learnt from previous reductions to the service. The Parish Council will be discussing this matter later on the agenda

28 To receive apologies for absence

Apologies from Councillors Barrie, Guest and Musson received, resolved to accept the reasons for absence.
Councillor Marshall did not attend and no apologies or reasons for absence have been received.

29 To receive any declarations of interest

None

30 To receive and approve the Minutes: of the Parish Council Meeting of 28 February 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.

31 To receive reports from County and District Councillors *Nottinghamshire County Council*

Bus service timetables have been discussed and the team have worked very hard to provide the best service possible, within the budget available. The manager of the Transport team will visit the area and this will be discussed at a

meeting in the near future, which is to be arranged. It is important that people are encouraged to use the service as this will assist when reviewing the service. Work on the High Street, the men working on the contract have been really good and they have provided access as required to all residents, thanks will be passed onto them. Thanks also need to be given to the co-op for arranging access during the works

A request for a crossing on the High Street has been received by the Parish Council and Mrs Dobson will take this to the Highways Department

Newark & Sherwood District Council

Planning committee was held earlier this week and the Hydro power at Cromwell has been approved, whilst Wharf Cottage has been refused again

32 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts			VAT	Total
HMRC	VAT Refund	£19,081.55	Nil	£19,081.55
Burial Ground	Cemetery Fees	£390.00	Nil	£390.00
Lincolnshire co-op	Donations - Skate Park	£47.38	Nil	£47.38

Noted

b) **To approve Items for Payment for the Month to be paid by BACS**

Payments			VAT	Total
NSDC	Trade Waste - Dog Poo Bins	£494.00	£98.80	£592.80
NSDC	Trade Waste - Community Park	£363.58	Nil	£363.58
NSDC	Trade Waste - Jubilee Room	£268.18	Nil	£268.18
AEB Landscapes	Community Park - Inspections	£150.00	Nil	£150.00
Caledonia Play	Community Park - Maintenance	£55.00	£11.00	£66.00

All expenditure approved unanimously

c) **Bank Reconciliation for the year to date** – signed by Guest and Hatton, circulated previously, noted

d) NALC New Councillor Training – Resolved unanimously that all Councillors, following the elections should attend this training if at all possible

Clerk

33 Planning

a) **Applications for consideration**

19/00463/FUL	Dykes End (44), Bramley Cottage	Variation of condition 4, 6 and 14 attached to planning permission 11/00282/FUL to amend the proposed layout for the proposed new dwelling – SUPPORTED unanimously
19/00527/FUL	Oaklands Close (3)	Householder application for single storey rear extension with internal alterations – SUPPORTED unanimously

b) Applications Determined

18/02236/FUL	High Street, co-op	Change of use – excluding A5 Permitted
19/00370/TWCA	High Street (124), Billericay	No objections
19/00398/TPO	Oaklands Close (1A)	Granted
19/00191/FUL	Cottage Lane (18)	Granted
19/00200/FUL	High Street (62) Mayfield Lodge	Granted
19/00247/TWCA	Low Street (24)	No objections

All decisions noted

- c) Adoption of the Amended Core Strategy Development Plan Document, noted

34 Collingham Community Trust

To consider the proposal to receive the balance of the Community Trust Accounts and ringfence this for Christmas trees and any work associated with the Christmas lights – Resolved unanimously that the money be accepted. All assets will be transferred to the Parish Council so that these can be used by other organisations within the Parish. The Collingham Open Gardens could come under the umbrella of the Parish Council as long as there are no insurance implications – Clerk to check

Clerk

- 35 To consider the provision of a litter bin at Pitomy Farm Play Area – resolved unanimously that a bin be purchased in the same style as those at the Community Park. To be emptied by the litter picker and placed in the Y&CC bin for collection**

Clerk

36 Correspondence

- a) ACoRP members and stakeholders events, resolved unanimously to bring forward to the Annual Parish Council meeting as Councillors in attendance were unable to attend these events, new/absent Councillors may be able to
- b) Collingham Bus Service, resolved unanimously to wait until the Chairman has met with Cllr Mrs Dobson and NCC. This will be brought forward to the April meeting. Item to be added to the Fleet article about the use of the Saturday bus service
- c) Lamp post poppies, resolved unanimously that no more were required at this time
- d) Calor launches £70,000 rural funding scheme, noted
- e) Proposed Parking Restrictions-TRO 3287- Dykes End, High Street, Swinderby Road and Woodhill Road, Collingham, noted. The yellow lines for this will be laid at the end of the current resurfacing works on the High Street
- f) Best Kept Village Competition, resolved unanimously to take part again this year – the area at the village centre to be excluded and the land on the corner of Low Street and Carlton Ferry Lane
- g) Information from NCC with regard to Public Paths on Arable Land, noted
- h) National Audit Office - Consultation on Audit Code of Practice, resolved unanimously that the Clerk draft a response

Clerk

Clerk

Clerk

Clerk

37 Fleet Article for May – Clerk to write this, information on the role of the clerk (Agenda Item 18/184) to be used

38 Parish Clerks Report Item	Agenda
➤ Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – being progressed with NSDC	17/167f
➤ Community Orchard – licenses for private accesses have been issued. One licence is being followed up as it was referred to the householders solicitors	18/29f
➤ Local Council Award Scheme – Quality, application submitted, initial feedback has been received and has been responded to	18/107b
➤ Western Power Disruption to Cottage Lane Level Crossing – Letter sent	19/14
➤ Budget Virements made	19/19c
➤ Section 137 Grant form Collingham Crawl & Canter – issues with the application form resolved with applicant and grant awarded	19/22
➤ Reviewed Action Plan and Risk Register posted to website	19/23a&b

Other items

- All planning consultations responded to
- Community Park Gate repair still awaited, this is regularly being chased – was on hold during skate park work, now being chased again. Work scheduled for 1st April
- Pitomy Play Area failed equipment is being resolved under warranty with the supplier
- The Collingham & District Local History Society are supporting their members and any enquiries received from the wider community for Family History Research with use of the library and free resource available. The existing library volunteers are supporting this and are pleased that use of this free facility is once again being used
- The Fleet has been cleared by the IDB near Carlton Ferry Lane
- FOI request responded to
- PRoW NC6, gate repaired so that it opens and closes easily

Reports to NCC

FS107660858	Overgrown hedge	55 Swinderby Road
FS107661751	Overgrown hedge	Willow Cottage Low Street
FS107662226	Overgrown hedge	7 Swinderby Road
FS107681649	Overgrown tree	20/22 The Green
FS107699789	Overgrown hedge	53 Swinderby Road
FS108316255	Street Lighting	Baptist Lane LC2 Flashing
FS109006588	Pothole	Station Road near the lights
FS109349465	Trees/Hedges	Limb down in the wind Carlton Ferry Lane/Low Street
FS111489869	Pavement	Stocks Hill Footway across, poor surface
FS111491380	Drainage	High Street near Baptist Lane - Beany Blocks blocked

Reports to NSDC

None		
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Application to NSDC for new premise licence for Royal Oak, 44 High Street – consultation with the Parish Council has been responded to follow email correspondence with all councillors as the legal timescale did not allow for this to be discussed at a scheduled Parish Council meeting. Resolved that there were no objections on licencing grounds.

Skate Park

Work for the new path has been ordered and will be installed in the near future.

19/21a - Cllr Guest considering a date for the official opening, following the elections in May

Community Partnership Library

Cllr Mrs Dobson has put Inspire in touch with the Parish Council Solicitors direct and they are discussing the queries raised. A revised draft is currently with the solicitors.

Cllr Davies

This month has attended a meeting of the Municipal Trust, NSDC planning committee, 4 meetings of the PPG, both Quarry liaison meetings

The meeting closed at 20:26pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group

SNG – Safer Neighbourhood Group