

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 28 FEBRUARY 2019 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), R Hatton, T Musson and V Wright
County & District Councillor Dobson (Part)

Parish Clerk: C Ballantyne

In Attendance: 3 + 3(Part) members of the public in attendance

Action by:

14 **Public Forum**

- A parishioner wished for Western Power to provide answers about the disruption caused recently when they shut off overhead power supply lines on Cottage Lane, which also affected the Cottage Lane level crossing – a letter will be written to Western Power in response to this.
- Thanks were extended to NCC for the resurfacing to all the roads in the parish, which is greatly appreciated

15 **To receive apologies for absence**

Apologies from Councillors Guest and Scott received, resolved to accept the reasons for absence.

Councillor Marshall did not attend and no apologies or reasons for absence have been received.

16 **To receive any declarations of interest**

Cllr Hatton declared an interest in planning application 19/00191/FUL

17 **To receive and approve the Minutes:** of the Parish Council Meeting of 24 January 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.

18 **To receive reports from County and District Councillors** ***Nottinghamshire County Council***

Council Tax is being increased by a total of 3.99%, with 1% for social care.

Works on Snowdon Road/Windsor Close are now complete

Low Street resurfacing is now complete

Woodhill Road round to Moor Road resurfacing is complete

Work on the A1133 is programmed for the 11th March (Weather dependent)

Work on the High Street is programmed for 23rd March for 8 days – access to the village will be maintained for residents at all time (Weather dependent)

Newark & Sherwood District Council

It is difficult to find gravel for the Tennis Club so some money funding this will be provided by Cllr Dobson. Additional funding may be available from the Parish Council from the development monies currently being held by NSDC

19 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts			VAT	Total
Burial Ground	Cemetery Fees	£80.00	Nil	£80.00
CDLHS	Jubilee Room Rent	£1.00	Nil	£1.00

Noted

b) **To approve Items for Payment for the Month to be paid by BACS**

Payments			VAT	Total
Rob Townsend	Advent Lights - Electrical Work	£180.00	£36.00	£216.00
AEB Landscapes	Community Park - Inspections	£150.00	Nil	£150.00
AEB Landscapes	Capital Expenditure - Community Park	£341.00	Nil	£341.00
AEB Landscapes	Community Park - Maintenance	£340.00	Nil	£340.00
Oakdale Landscaping	Capital Expenditure – Wildflower Meadow Creation (Cross Site)	£3,958.10	£791.62	£4,749.72
SLCC	Subscription - SLCC	£112.90	Nil	£112.90

All expenditure approved unanimously

- c) Budget Monitoring and Virements – Resolved unanimously all approved
- d) **Bank Reconciliation for the year to date** – signed by J Davies and Guest, circulated previously, noted

20 Planning

a) **Applications for consideration**

19/00072/RMAM	Braemar Farm - Phase 5	Erection of 60 extra care units with associated communal facilities and infrastructure within Phase 5 of the wider development – SUPPORTED unanimously
19/00187/OUT	High Street (124), Billericay	1 No. Barn style Chalet bungalow - NOT SUPPORTED unanimously – this remains back land development, all other objections raised previously remain valid and will be restated
19/00191/FUL	Cottage Lane (18)	Householder application to remove existing ground floor rear extension and replace with new two storey rear extension – SUPPORTED unanimously by those voting
19/00200/FUL	High Street (62) Mayfield Lodge	Householder application for single storey extensions and porch – SUPPORTED unanimously
19/00226/FUL	Baptist Lane (9)	Householder application for a ground floor rear extension and a first-floor extension - SUPPORTED unanimously

19/00242/OUTM	Woodhill Road (27), Tector Ltd	Demolition of existing buildings and subsequent erection of 16 dwellings with associated highway access off Woodhill Road - NOT SUPPORTED unanimously, the design of the properties is not in keeping with the adjacent properties and all other objections raised previously remain valid and will be restated
19/00299/FUL	The Hemplands (36)	Householder application for erection of two storey side extension and single storey rear extension – SUPPORTED unanimously
19/00304/FUL	Carlton Ferry Lane, Wharf Cottage	Proposed Erection of Garage Building with Residential Annexe Above (To be used ancillary to Wharf Cottage) [Re-submission of 18/01688/FUL] – SUPPORTED unanimously
18/01639/FULM	South Collingham Nursing Home	Extensions to South Collingham Nursing home to create 25no. extra care apartments (16no. two-bed., 6no. one-bed), conservatory and relevant ancillary spaces following the demolition of existing detached building to the east and demolition of existing single storey extension to the north and courtyard – NOT SUPPORTED unanimously, there is less parking than the original proposal and all other objections raised previously remain valid and will be restated

b) Applications Determined

18/02228/LBC	Church Street (17), Shaws Cottage	Granted
18/02253/FUL	Station Road (43)	Granted
18/02210/ADV	Station Road (47), Collingham Vets	Granted
18/02375/TWCA	Low Street (54), Garden House	No objections
18/2379/FUL	Station Road (44)	Granted
19/00077/TPO	Oaklands Close (1A)	Granted
19/00185/TWCA	High Street (62) Mayfield Lodge	No objections
18/01060/FUL	Besthorpe Road (12)	Granted

All decisions noted

21 Skate Park

- a) To consider official opening of the Park – Resolved unanimously that this will be arranged after the elections in May
- b) To review condition of the grass mounds and consider any remedial action required – resolved unanimously that as the grass is now growing there is no proposal to undertake any additional work at this time
- c) To consider permissive graffiti on the concrete surfaces – resolved unanimously not to support this proposal

Cllr
Guest

22 Grants

To consider S137 Grant Application from Collingham Crawl & Canter – Resolved unanimously to provide a grant of £105.00 as requested if the application form is amended slightly to meet the grant criteria and approved by Cllr Musson. Road cones will also be offered on loan for this event

Clerk

23 To review policies and procedures

- a) Quarterly review of Action Plan – resolved unanimously that the proposed changes were approved
- b) Quarterly Review of Risk Register – resolved no changes were required

24 Correspondence

- a) NALC training event – Recruiting and Employing Staff with Confidence, noted
- b) Thai and Japanese Street Food – Request for site. Resolved unanimously to propose a 6 month trial, meeting on site to be arranged to discuss any issues – rent of £10 per trading hour to be levied, if they wish to proceed with the trial
- c) Swinderby Road – Phone Box repaint – Resolved unanimously to await BT carrying out the work during the summer (April to October)

25 Fleet Article for April – Cllrs J Davies and M Davies to write this, several topics were suggested

26 Parish Clerks Report Item

Agenda

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – being progressed with NSDC **17/167f**
- Community Orchard – licenses for private accesses have been issued. One licence is being followed up as it was referred to the householders solicitors **18/29f**
- Local Council Award Scheme – Quality, application submitted, initial feedback has been received and has been responded to **18/107b**
- Parish Council Clerk & Responsible Financial Officer article for the Fleet on the roles & responsibilities is currently being worked on and will be included in May when the Parish Council is in Purdah. **18/164**
- Purchase of Marquee for events – order placed **18/170f**
- Magnetic noticeboard for Station – has been installed **18/170h**
- Low Street/Trent Lane Land – Letter sent to landowner to try and open discussion on the possible purchase of the land for public use **18/172**
- Election Planning – Portfolios being posted to the village centre notice board along with posters **18/174**
Information to be sent to voluntary groups in March.
- Letter to the Director of East Midlands Trains with regard to overcrowding in the car park and CCTV provision, has been sent **18/202a**

- Lincolnshire County Council Draft Statement of Community Involvement, response sent **19/7d**
- Refurbishment of benches – quotation accepted and work has commenced **19/8**
- Section 137 Grant awarded to Collingham Rural Advice Centre, payment has been made **19/9**
- • CCLA has been contacted and information circulated to all councillors on the funds available – Representative requested to attend a meeting to discuss further **19/10b**
 - Note made in the Cash Book to leave interest to accrue in individual accounts until required for future project or in support of revenue budget
- Precept request has been sent to Newark & Sherwood District Council **19/10c**
- Cross Site – Tyre tracks, response sent to concerned party. Wildflower turfing is complete **19/11b**
- • Emergency Advisory Group meeting – trying to find a suitable date **19/11c**
 - Business Club have received the information on First Aid training, which has been passed to their members and was discussed at the February meeting, as yet no interest shown
- Valuation Office Request has been responded to via email as unable to complete on line **19/11d**
- Dykes End Level Crossing proposal – response sent to NCC supporting the application **19/11e**

Other items

- All planning consultations responded to
- Community Park Gate repair still awaited, this is regularly being chased – was on hold during skate park work, now being chased again. Purchase Order raised for the additional £40

Reports to NCC

FS104337419	Reactive Sign	Low Street on LC outside 56
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Reports to NSDC

None		
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Skate Park

New path has been discussed and a quote has been accepted.

Community Partnership Library

Cllr Mrs Dobson has put Inspire in touch with the Parish Council Solicitors direct and they are discussing the queries raised. A revised draft is currently with the solicitors.

Section 106 and CIL contributions

Very informative meeting with NSDC held on the 18th February. Contributions will be paid over in the near future. Conditions are in place for the spending of the monies, which must be complied with. NSDC to provide information on the existing grant awarding policy and if this is still fit for purpose.

Cllr Allen

A bin has been requested for Pitomy Farm play area as there isn't one currently provided – future agenda item

The meeting closed at 20:53pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group

SNG – Safer Neighbourhood Group