

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.30 pm on 23 OCTOBER 2014 in the YOUTH & COMMUNITY CENTRE, LOW STREET, COLLINGHAM

(a) *Public forum – no one wished to speak*

Present:

Mr C Allen	Mrs C Moody	Mr T Musson	Mr G Norcott
Mr T Ozbourne	Mrs R Scott (Chair)	Mrs V Wright	Cllr Mr M Shaw NSDC
Cllr R Shillito NSDC	Cllr Mrs M Dobson NCC	Caron Ballantyne(Clerk)	

1. **Apologies for absence:** apologies accepted from Mr M Dowell and Mr S Dove
2. **Declarations of interest:**
 - None
3. **Minutes:**
 - Minor amendment made. Proposed by Mrs V Wright, seconded by Mrs C Moody and accepted unanimously by those present at the meeting
4. **Progress reports (for information):**
 - a) Work to Church Wall on White Hart Lane – Parochial Church Council have been made aware of the insensitivity of the contractors work and will action accordingly. The resident who reported this needs to be updated.
 - b) Website – new hosting has been arranged, awaiting transfer from existing provider
 - c) Collingham Fire Station – Good news about the Fire Station. Clerk to forward to Mrs M Dobson the note from fire station, which has been sent to all Parishes in the District
 - d) Trees/Hedges – All areas of concern have been noted and contact has been made with most of the responsible parties. Actions are being taken where possible. There are still a number which are being followed up as the land agent has not yet been traced. A new location has been highlighted near the Manor House/Farm where there are cones, nuts and leaves on footway causing a hazard. NSDC to be contacted to see if they may do anything about this
 - e) Newark Hospital – Letters have been received from the Department for Health and Care Quality Commission, both have been forwarded on to Mr Towndrow. Additional letter sent by the Save the Newark Hospital Campaign to the Chief Exec of NHS England
5. **Report from County and District Councillors:**

Cllr Mr M Shaw NSDC:
Nothing to report

Cllr Mr R Shillito NSDC:
Nothing to report

Cllr Mrs M Dobson:

 - Station Road Train Station Parking – letter going to affected residents informing every one of the NCC proposals inviting comments. If not accepted a meeting

for the affected properties will be arranged. Network Rail have been made aware of the problem

- No news on parking, awaiting update. Mrs V Wright to follow up with Steven Feast about the gates on Braemar Road/Windsor Close
- Thank you for the support from the Parish Council given on the Fire Station including the public meeting, which was a huge success

6. Planning Decisions

14/01209/FUL	Dykes End (52)	Resubmission of 14/00336/FUL Erection of 1 1/2 storey dwelling	Permitted
14/01251/FUL	Low Street (121), Pitomy Farm	Change of use - Redundant Agricultural Outbuilding to Dwelling	Permitted
14/01252/LBC	Low Street (121), Pitomy Farm	Change of use - Redundant Agricultural Outbuilding to Dwelling	Permitted
14/01750/TWCA	High Street (60), Linby House	Fell 4 conifer trees	No objection

Noted

7. Finance:

Income

			VAT	Total
NSDC	Precept	£11,216.00	Nil	£11,216.00
Fields in Trust	Grant for Community Park	£9,489.50	Nil	£9,489.50
Tim & Brenda Musson	Donation for Defibrillator	£450.00	Nil	£450.00
Diabetic Club	Donation for Defibrillator	£50.00	Nil	£50.00

Expenditure

EON (Direct Debit)	Electricity Bill for Jubilee Room - September	£8.76	£0.44	£9.20
AEB Landsacpes	Park Inspections – September	£150.00	Nil	£150.00
Grant Thornton	Audit Fee	£240.00	Nil	£240.00
Memorial Hall	Play Park Meeting Room Hire	£24.00	Nil	£24.00
NSDC	Play Park Annual Inspection	£41.50	£8.30	£49.80
HMRC	PAYE	£162.34	Nil	£162.34
Clerk	Expenses	£200.42	£13.58	£214.00

Proposed by Mr T Ozbourne and seconded by Mrs M Parkin and supported unanimously

- **Bank Reconciliation for the year to date** – signed by the Chair of Finance
- **Budget Monitoring** – The income from the burial ground to be added to grounds maintenance. Surplus from Clerks salary to cover all other current projected overspends. Proposed by Mr C Allen, seconded by Mr Tim Musson, supported unanimously
- **Playground Annual Inspection** –agreed to accept quotes for Skate Park safety works identified in the annual inspection. Proposed by Mr C Allen, seconded by Mr T Ozbourne, supported by majority

- **Data Protection Registration** – This is a required registration with the Information Commissioners office. Proposed by Mrs R Scott, seconded by Mrs V Wright, supported unanimously
- **Capital Revenue:** Information on the rules pertaining to this were circulated around all Parish Councillors present. This information is to be passed to those not present. There are clear rules on what this can and cannot be spent on

8. Youth and Community Centre:

- Repointing – conservation grant to be applied for, once quotes received. This includes fascia boards.
- Flat roof over toilet block – There is the possibility of a grant to get materials and the Parish Council to pay for the works.
- Insulation – This could be covered by the capital revenue fund as part of a refurbishment project

9. Defibrillators

- Siting of two defibrillators and security cases in Collingham. The cases are to be put on the outside of buildings with a trickle charge power supply. The first one is proposed on the outside of the Fire Station with the second one being proposed at William Bailey House. Proposed by Mrs R Scott, seconded by Mr T Ozbourne and supported unanimously. Mrs R Scott to speak to the Fire Service and Mrs V Wright to speak to Mr Nash to agree proposals.

10. Community Park

Meeting with HAGS SMP and the final design has gone out today and a meeting to agree final changes. HAGS SMP was chosen by the village during the consultation process. There is £143,742 of funding from various sources some of which is ring-fenced for specific items

11. Correspondence

- (i) Community Park – Art Project on the skate park. Meeting to be arranged with the young man, who has made the proposal, to determine timescale etc
- (ii) Collingham Tennis Club – request for monies. Sport England was involved in the initial stages of the planning and the Parish Council was not involved. A letter to be sent to the tennis club. Local sports clubs should be encouraged to find and apply for grants which may be applicable to them, which the Parish Council will support where possible. All local events run by the Parish eg May Fair, advent light all sports clubs have the opportunity to fund-raise. No monies have been given by the Parish Council to other sports clubs in the village.
- (iii) Remembrance Services – Churches Together to be attended by Mr C Allen, Mrs V Wright, Mr Tim Musson and Mrs M Parkin. The Balderton Parish Council event at the Air Museum to be attended by Mrs M Parkin. 4 wreaths to be ordered for North Church, South Church, Methodist Church and the Air Museum.
- (iv) Following a letter from a resident about care in the community, it has been noted that the Collingham Parish Council meeting of 26 September 2013, Agenda Item 6 resolved that no further payment would be made to Mr Duffy. Collingham Parish Council has a volunteer policy which is reviewed each year.
- (v) NCC consultation on Nottinghamshire Minerals Local Plan, Additional Consultation on Sand and Gravel Provision - Shelford West. All previous comment will go forward. Nothing further to add.
- (vi) Flood Assistance – Offer of Community Sandbag Stocks from Nottinghamshire County Council. The possibility of these being stored at the Fire Station to be investigated. Order to be placed for bags if this is possible

- (vii) Consultation from Nottinghamshire County Council – Doing things differently – Your money your say. People to be encouraged to participate in this consultation. A number of hard copies were circulated, also available online

12. Councillor's reports and items for future agendas:

Mrs R Scott

- Robert Jenrick has sent a letter to all parishes for a meet and greet event. The Parish Council Chair can be accompanied by someone who does things for the benefit of the village. Nomination made and all agreed
- Letter from resident on Station Road with regard to the development of land at the back of the scout hut. The development manager at LCS has been contacted to see what is happening as they appear to be using the land. The parcel of land is land locked
- Complaints have been received about footpath No. 37 – which runs across the development. This has now been smoothed and rolled
- Trees at the Glebe Field are in hand. The land agent is hoping to have a new tenant, who will be made responsible for the maintenance of the boundary, on both the High Street and the public footpath side of the field
- Newark Art Club – celebrating 70th birthday and are offering paintings for fundraising purposes

Mrs V Wright

- Lamp post on Bell Lane which is shrouded by trees which originate in residents garden, clerk to contact to ask for pruning to be done
- Posters for the rented properties on Pitomy Farm are around the village
- There is a man walking through the Play Park with a dog – The Parish Council have a Dog Exclusion order for this location. The resident in question to be contacted and advised accordingly

Mr C Allen

- 2 lights out reported, but not yet actioned.
- Grey Horse A-board advertising was a concern, but no action to be taken
- Speed Watch - Swinderby Road last night caught 10, Low Street last week caught 8/9.
- Neighbourhood Watch – to be checked if this is still operating in the village

Mr G Norcott

- Village Centre Car Park is always full

Mr Tim Musson

- Nothing

Mr T Ozbourne

- LP6 on Swinderby Road is only half a light. Mrs V Wright to report

Mrs C Moody

- Advent lights moving on – start at 5pm with switch on at 5.30pm. Food available from various village organisations

Mrs M Parkin

- Queried the number of dog bins in the village and the cost of these to the Parish Council

- Whilst new access for the co-op development is being constructed, access to the football club is not possible. As a result it is difficult to get a car down Station Road on a Saturday when matches are being played due to the parking which is now occurring on both sides of the road

Clerk

- 3 month review carried out.

The meeting closed at 21.05 pm

1 member of the public present

No members of the press present

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Co-operative Society