

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 23 September 2021 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies, A Haberton, D Mackenzie (Chair)
and T Musson

Clerk: C Ballantyne

Assistant Clerk: Sarah Markall (via zoom)

In Attendance: 2 members of the public in attendance

Action by:

- 144 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**
None
- 145 Public Forum**
A new member of the community introduced themselves
- 146 To receive apologies for absence**
Apologies were received from Councillors Fabian, Hatton and Lloyd, resolved unanimously to accept the reasons for absence
Apologies were received from District Councillor Dales and were noted
Apologies were received from County and District Councillor Dobson and were noted
- 147 To receive any declarations of interest**
Cllr Mackenzie declared an interest in Agenda Item 150e
- 148 To receive and approve the Minutes:** of the Parish Council Meeting of 26 August 2021, previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.
- 149 To receive reports from County and District Councillors**
County & District Councillor Mrs Dobson
Footways are to be looked at by Highways this year, in Braemar Road. Also to be asked to look at The Lawns as also in a bad condition as previously notified.
- District Councillor Mrs Dales***
TVIDB:
- The Swinderby Road ditch between Cross Lane and The Hedgerows – an inspection has been undertaken and a date for the works will be forthcoming
 - Pitomy Farm parapet issue - Will escalate as this has been outstanding for some time.

150 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts

Nottinghamshire County Council	71 High Street Service Charge	£1,000.00
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Noted

The insurance for 71 High Street and the recent external maintenance will be taken from the monies received, with nothing to be placed in the maintenance reserves this year

b) **To Formally Approve Items paid since last meeting by BACS**

Expenditure

			VAT	Total
Bingham Play Surfaces	Capital Expenditure - Community Park	£3,656.44	£731.29	£4,387.73
Chloe Gelsthorpe	Neighbourhood Plan	£225.00	NIL	£225.00

Noted

c) **To Approve Items for Payment for the Month to be paid by BACS**

Expenditure

			VAT	Total
PFK Littlejohn	Audit Fees	£400.00	£80.00	£480.00
Taylor Tree Services	Grass cutting/ground maintenance	£700.00	£140.00	£840.00
AEB Landscapes	Park - Inspections	£300.00	NIL	£300.00
Rosemary Fabian	Neighbourhood Plan	£15.14	£0.76	£15.90

All payments approved unanimously

d) **Bank Reconciliation for the year to date** –signed by Cllrs Hatton and Lloyd, noted

e) **To consider quotations for annual insurance policy**, resolved unanimously by those voting that insurance would be taken out with BHIB for a 3-year Long Term Agreement **Clerks**

f) **To receive external audit report**, resolved unanimously that this was a good outcome and the Notice of Conclusion of Audit should be displayed as soon as possible **Clerks**

g) **To consider Notts ALC Report Writing Course for Clerks**, resolved unanimously that both should attend if possible **Clerks**

h) **To consider National ALC Level up the Environment through Biodiversity Online Event**, resolved unanimously that as this was relevant to so many areas of current work, one place should be booked for Councillor Fabian who has expressed an interest in attending **Clerks**

151 Planning

a) **Applications for consideration**

21/01606/FUL	The Poppyfields (3)	Conversion of garage (currently used as sales office) to use as additional bedroom. – NOT SUPPORTED unanimously Design and visual impact – Parking SPD and access to the main dwelling Access and Traffic
21/01758/HOUSE	High street (64)	Replacement of 6 No. ground floor windows and 1 No. French doors – SUPPORTED unanimously
21/01834/DISCON	Healey Close, Land At	Application to request permission to discharge Condition 7 (Drainage) and 8 (Landscaping) from planning permission 20/01481/FUL: 1 No. 1-bed unit and associated landscaping and parking – unable to make a response as there are no supporting documents
21/01903/HOUSE	High Street (111A)	Replacement of windows and doors – SUPPORTED unanimously

b) **Applications Determined**

21/01506/LDC	Braemer Road (75)	Certificate Issued
21/01585/HOUSE	Swinderby Road (72)	Grant
21/01698/HOUSE	Cooney Green, Paddock End	Grant
21/01039/FUL	Low Street, Grey Horse Inn	Grant

Noted

- c) **Pre-planning application consultation for a mobile phone base station installation at ctii_30449700, Swinderby Road, (NGR: E483926 N361920),** resolved unanimously that Cross Lane be suggested as an alternative as this is due to be closed in the near future to access only for Network Rail and properties

Clerks

152 Fleet Article for November – Cllrs J Davies & M Davies to write, topics were suggested

153 Correspondence

- a) CPRE Rural Transport Fact Finding Questionnaire, resolved unanimously that Councillor Fabian would respond, having recently responded to Nottinghamshire County Council consultation on the same topic **Cllr Fabian**
- b) Nottinghamshire County Council Plan Development: Engagement Sessions for Town & Parish Councils, resolved unanimously that Cllr Fabian would attend the session in Worksop **Clerks**
- c) NALC Policy Consultation - DEFRA Local Nature Strategies, resolved unanimously that Cllr Mackenzie would look at this and draft a response **Cllr Mackenzie**
- d) Newark & Sherwood District Council Gambling Consultation letter, noted **Clerk**

- e) Sherwood Forest Trust - Help start a tree planting movement in Newark & Sherwood, resolved unanimously that trees would be planted wherever possible throughout the Parish, involving as many of the community groups as possible. **Clerks**

154	Parish Clerks Report	Agenda Item
	New bin for The Hemplands has been delivered. S115	
	➤ License from NCC and NRSWA plans have been obtained. Installation complete	59
	➤ New Safety Matting for Community Park – Order placed and deposit paid	123f
	➤ Contract awarded for identified tree works and works have been undertaken	137e
	➤ Skate Park Event has been arranged and advertised. Invitations sent to WREN and LCS	137f
	➤ Newark & Sherwood Plan Review – response sent	138c
	➤ CIL expenditure is being progressed	140
	➤ All arrangements made to return to meetings being held in the Y&CC	141
	➤ NCC Winter Service, salt accepted and discussed with the estate manager for the new development, awaiting decision	142e
	➤ NALC AGM – attendance forms completed and sent	142f

Clerk Specific Items

- All planning consultations responded to
- Gigabit Broadband Voucher Scheme for Brough is being progressed, awaiting information from BT.
- Request for replacement of 3 stiles, new gates are with Gusto for installation
- Work with Newark & Sherwood District Council to update the records of all bin locations is now complete

Assistant Clerk Specific Items

Speedwatch activities taking place (weather permitting)
Social media engagement has been maintained.

Reports to NCC

CSC361099045	Service Cover	Carlton Ferry Lane - Damage to Cover
CSC361099700	Service Cover	Carlton Ferry Lane - Damage to Marker

Reports to NSDC

ESB 4430913	Litter Bin	New bin request on The Hedgerows
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Clerks and Councillors

- As the library remains out of use for the Parish Council drop-in sessions, the pop-up gazebo has been set up in the village centre on Wednesday mornings, to provide a public presence in the village. Topics discussed with parishioners in September: Library recruitment, soft plastic recycling, skate park event. Suggested topic for October: Neighbourhood Plan
- Consultant has been appointed for the Neighbourhood Plan following interviews

Assistant Clerk and Councillor M Davies

16e –Neighbourhood Planning Video has been filmed and is currently being edited

Councillor T Musson

20/18h – Dog poo bag holders

To be woven from Willow. Positions have been identified for these to be erected on existing street furniture.

Councillor Fabian

Working with CVC on refurbishment of their benches. Bench at Moor Road installed. Next benches to be done to be identified – based on condition could be either Parish or CVC

Working on Station Adoption plans and possible community garden

20/177 – Interpretation Plaque at the Pinfold, Woodhill Road, being progressed

142b – Bus Service Improvement Survey completed and returned

Clerks and Councillor Fabian

126 - Discussions with Inspire about CPL are continuing
Recruitment campaign is being progressed by Inspire

Clerk and Councillor Haberton

129a – Land ownership records being checked

Councillor Barrie

The Newark Health Group hasn't met during the pandemic and the future of it is uncertain as the main driver is about to retire.

The meeting closed at 8:00pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

EMR – East Midlands Railway

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDHS – Collingham & District History Society

PPG – Patient Participation Group

CVC – Collingham & District Village Care

TVIDB – Trent Valley Internal Drainage Board

CPL – Community Partnership Library

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