

## 2020-23 Action Plan

Reviewed: December 2020; next review date: May 2021

Collingham Parish Council will continually review the Action Plan and will add any matters as required through the year. The Action Plan will be formally reviewed by the Parish Council on a regular basis (at least biannually) to include any update on the matters identified, addition of any further actions identified and signing off any completed actions

Objective	Action	Responsible person(s)	Timescale	Funding Stream
Better Communication	➤ Continue to promote the availability of the Clerk 2-5pm each Monday at the library (when open)	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Continue to use the Parish Council and Community website and social media for news and events	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Publish Annual Report	➤ Clerk and Councillors	➤ Complete for 2020	➤ Officer Time
	➤ Work with NCC to pursue better broadband for the Parish (Fibre to the Property)	➤ Staff	➤ 2021	➤ Officer Time
Engaging in Community Planning	➤ Progress a Neighbourhood Plan	➤ Cllrs J&M Davies, J Barrie	➤ Small elements of background work being undertaken. Initial public engagement in 2021 when possible	➤ Grant
	➤ Pursue Assets of Community Value (as opportunities arise)	➤ Clerk and Councillors	➤ Ongoing	➤ Officer Time
	➤ Community Infrastructure Levy – undertake public consultation to determine priority spend for monies received in order to achieve legally prescribed spend timetable	➤ Clerk and Councillors	➤ Undertaken at Collingham Show – list of ideas collated	➤ CIL

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<p>Improving Community Safety</p>	<ul style="list-style-type: none"> <li>➤ Reduce Speeding Traffic – Continue with Speedwatch activities</li> <li>➤ Recruit more Speedwatch volunteers</li>   <li>➤ Reduce inconsiderate Parking – Promote the use of the “Inconsiderate Parking” cards</li> <li>➤ Raise awareness of incidents of crime, including scams, via SNG and the website/social media, this has been enhanced with Cllr Allen being KINs contact for the Police</li> <li>➤ Continue to work with Collingham Village Care to provide signs and benches/perches especially for those residents with Dementia – Station adoption will address the signing at the station, pointing to the “village”</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllr Allen &amp; Assistant Clerk</li> <li>➤ Assistant Clerk and Councillors</li>   <li>➤ Staff and Councillors</li> <li>➤ Staff and Councillors</li>   <li>➤ Cllrs J&amp;M Davies, Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Ongoing</li> <li>➤ Ongoing</li>   <li>➤ Ongoing</li> <li>➤ Ongoing</li>   <li>➤ Commence installation 2021/22</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer &amp; Councillor Time</li> <li>➤ Officer &amp; Councillor Time</li> <li>➤ Officer &amp; Councillor Time</li> <li>➤ Minimal revenue cost</li>   <li>➤ Capital/ Grant</li> </ul>
<p>Emergency planning</p>	<ul style="list-style-type: none"> <li>➤ Work with NCC emergency planning team to update/revise the flood signage plan policy following lessons learnt from Nov 2019/Feb 2020 flooding events</li> <li>➤ Recruit more Flood Wardens – training and PPE to be provided by NCC</li>   <li>➤ Continue to work with Collingham Village Care and volunteers to support those isolating and shielding through the COVID-19 pandemic</li> </ul>	<ul style="list-style-type: none"> <li>➤ Clerk as lead flood warden</li>   <li>➤ Clerk</li>   <li>➤ Cllrs J&amp;M Davies</li> </ul>	<ul style="list-style-type: none"> <li>➤ Summer 2021</li>   <li>➤ Recruitment ongoing – Awaiting training from Nottinghamshire County Council for new flood wardens</li>   <li>➤ Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer Time</li>   <li>➤ Officer Time</li>   <li>➤ Councillors Time</li> </ul>

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Engage in Community activities	<ul style="list-style-type: none"> <li>➤ Work with NCC Inspire to draft and sign an agreement in relation to the Community Partnership Library (CPL)</li> <li>➤ Collingham in the Great War – Work with all community groups on a programme of events to mark the armistice. Develop the website as a lasting memorial to events relating to WWI. Submit Grant reports as required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs Allen, and Clerk</li> <li>➤ Cllr and Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Within 2020/21 year</li> <li>➤ Complete</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer &amp; Councillor Time</li> <li>➤ Grant</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Best Kept Village – Work with community groups and residents to enhance the environment in all areas</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllr and Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ May to July each year</li> </ul>	<ul style="list-style-type: none"> <li>➤ Revenue</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Station Adoption – Work with community groups to enhance the environment</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs J&amp;M Davies and Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>➤ CIL/Capital/ Revenue/ Grant</li> </ul>
Maintain and Enhance Community Assets	<ul style="list-style-type: none"> <li>➤ Pursue the refurbishment of the Skate Park, including seeking grant opportunities for the expenditure required – hold opening ceremony and complete the final landscaping work</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs Allen &amp; Fabian and Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Complete – Official opening still to be planned</li> </ul>	<ul style="list-style-type: none"> <li>➤ Capital/ Revenue/ Grant</li> </ul>
Aspire to be a Quality Council	<ul style="list-style-type: none"> <li>➤ Apply for Local Council Award Scheme – Quality Gold Level</li> </ul>	<ul style="list-style-type: none"> <li>➤ Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ 2020/21</li> </ul>	<ul style="list-style-type: none"> <li>➤ Officer Time</li> </ul>