

**MINUTES OF THE FULL COUNCIL MEETING OF COLLINGHAM PARISH COUNCIL  
HELD ON 24 OCTOBER 2013 AT THE YOUTH AND COMMUNITY CENTRE, LOW STREET**

Mr Imrie spoke about the new car park at the train station. Work is due to start in mid-November and take 2 months to complete. The cars that currently park on the roadside will need to be considered. Nottinghamshire has provided £2.1m to the Railfare campaign to improve timetables and provide an hourly service from Collingham. Lincolnshire now needs to do the same. Mrs Scott asked who would manager the new car park, Mr Imrie advised that it would be East Midlands Trains and there would be a train ticket machine at the station also. The daily parking rate is likely to be £2.50. Mr Imrie is looking into the possibility of weekly tickets. The Parish Council thanked Mr Imrie for taking the time to attend the meeting.

**1. Apologies for absence**

S Dove            M Dowell            C Moody            M Parkin            V Wright

**Present**

C Allen            D Evans            G Norcott            T Ozbourne            R Scott (Chair)  
NSDC M Shaw    NCC M Dobson                            J Guest, Clerk

**2. Declarations of Interest:**

- (a) To declare any personal interests in items on the agenda and their nature
- (b) To declare any prejudicial interests in items on the agenda and their nature

Mrs Scott declared an interest in item 13 on the agenda.

**3. Minutes:** the minutes of the meeting of 26 September 2013 were accepted. Proposed by Mr Allen, seconded by Mr Norcott and agreed unanimously.

**4. Progress reports:** (for information)

- (i) Reply to letter to Paddy Tipping – Mr Tipping will attend future meetings regarding the A1133 with other police officers. Mr Shaw advised that PCSOs Stannard and Munro no longer work in Collingham. PCSO Samson-Bailey has worked two days this week, both in Newark. The Council will write to the Chief Constable and the Police Commissioner for an explanation.
- (ii) Issues at the Cross Site – this will be discussed later in the meeting.
- (iii) Quarry HGVs travelling through Collingham – no further lorries have been reported since the start of October.
- (iv) Query to Planning Department regarding tree work – the reply was discussed, it was noted that decision notices will now be sent to the Council.
- (v) Repairs to road on Windsor Close, close to the school – work should be completed by the end of November 2013.
- (vi) Charitable Trusts – Mrs Scott will contact Rural Communities Action Nottinghamshire (RCAN) to see if other local Parish Councils have recently established Trusts. There is a Community Land Conference in Lincolnshire on 6 December which she will attend.

(vii) Sustrans and cycling in the village and speed limits – after discussion, Mrs Scott will put Mr Woods, the resident interested in a 20mph speed limit on Low Street in touch with Sustrans and Mrs Dobson.

## 5. Income and Expenditure

Mrs Scott stated that when payments are approved and the details recorded in the minutes, the payments do not have to appear again under the Income and Expenditure item on an agenda. There is no need to record payments twice. This was stated by the Internal Auditor during his visit of 11 June 2012.

Speaking specifically about the payment in August 2013 to Fletchers Surveyors for the survey of 71 High Street, Mrs Scott was concerned that comments had been made that suggested the payment had been hidden, despite the payment being agreed at the meeting of 11 July 2013 and clearly recorded in the minutes. For clarity, the Internal Auditor recommended that the payment was shown on September's agenda because in the minutes of 11 July 2013 the word 'quote' was used and therefore the actual payment could have been a different amount, in this case it was not different.

D Lyne	Weed spray at Burial Ground and Cross Site	£20.00	£4.00	£24.00
Collingham Memorial Hall	Room hire for Community Park Meeting	£36.00	£0.00	£36.00
AEB Landscapes and Equestrian Services	Community Park inspections September 2013	£150.00	£0.00	£150.00
Newark & Sherwood District Council	Annual Community Park safety inspection	£48.60	£0.00	£48.60
Information Commissioner	Annual Data Protection controller fee	£35.00	£0.00	£35.00
Grant Thornton	External Auditors annual fee	£200.00	£40.00	£240.00
Robert Townsend Electrical Ltd	Electrical work to ladies toilet at Youth and Community Centre *	£380.00	£76.00	£456.00
Royal British Legion Poppy Appeal	5 wreaths for Remembrance Sunday	£85.00	£0.00	£85.00

\* This payment will be reimbursed by the Derbyshire Environmental Trust.

The above payments were accepted, proposed by Mr Ozbourne, seconded by Mr Allen and agreed unanimously.

## 6. Correspondence

Email about Greenwood Community Tree Planting Grants from the Greenwood Team, Nottinghamshire County Council. The Local Improvement Scheme at Notts CC has been contacted to see if this could be used at the green corridor bordering the Community Park. A reply is awaited. The details have also been sent to the Community Orchard.

Email from Notts CC Obesity Prevention and Weight Management Procurement Project Team - Mrs Dobson and Mr Shaw will find out more about this. The Parish Council will ask why there is no consultation in the Newark and Sherwood District.

Invitation from Collingham Methodist Church to the Remembrance Day Service on 10 November – Mrs Scott, Mr Allen and Mr Evans will attend.

Email from Collingham Medical Centre about younger members of the community sheltering in the Medical Centre's bike shelter. At this point the problems at the Cross Site were also discussed as the problems involve the same group of people. Youths are upsetting the Co-op customers and the staff are concerned. Mrs Dobson will speak to Notts CC youth workers for advice. The younger community members want a warm, dry shelter with a light. Mrs Dobson suggested giving them a project to be involved in.

Email from Nottinghamshire Association of Local Councils about the Sustainable Communities Act 2007 and making proposals to the DCLG Secretary of State – this seems more relevant to larger communities, the details have also been passed to Village Care.

**7. Pitomy Farm Development** – to agree street names for submission to the developer. Names submitted in May 2013 were Pitomy Road, Fleet Drive and Farm Close. It was agreed the same names would be resubmitted.

**8. Community Park** – updates on the consultation on 19 October and the selected design, quote and grant application. The Consultation had a steady stream of supportive people and two of the park design companies sent representatives. A further consultation is planned at John Blow Primary School at a date to be agreed. The Fire Service has organised a Bonfire and Firework display on 2 November, all proceeds are going to the park.

**9. Nottinghamshire County Council Budget Consultation: The Budget Challenge** – to agree comments to be submitted to this consultation. It was agreed to wait until further information is received on 13 November before making comments.

**10. Campaign for Rural England Valerie Gillespie Cup 2013** – It was agreed to nominate the Community Orchard and Cricket Club.

**11. Nottinghamshire County Council Winter Service** – the free grit has been ordered and the Fire Service will be asked to store it at the Fire Station.

**12. Local Improvement Scheme Grant** - It was agreed that the black acid etched boards with a curved top would be requested. Proposed by Mrs Scott and agree unanimously.

Mrs Scott left the meeting.

**13. 71 High Street** – update on the offer made to purchase the property on 27 September and to discuss other types of investment. A reply regarding the offer has not been received. Clarification is needed about leaving capital in the bank and whether it has to have a specific purpose.

Mrs Scott re-joined the meeting.

**14. Village Centre** - It was agreed that a letter would be sent seeking clarification of whether the licence fee is due annually. Whatever is due is to be added to the Deed of Easement.

**15. Electoral Review of Newark and Sherwood: Draft recommendations** – After discussion it was agreed that no comments are to be made.

**16. Newark Healthcare Consultative Group** – it was agreed that the Parish Council supports the contents and proposals contained in the letter sent by the group to the Sherwood Forest Hospitals Trust on 7<sup>th</sup> August. Proposed by Mrs Scott, seconded by Mr Ozbourne and approved unanimously.

**17. Councillor's Reports and items for future agendas**

Mr Evans reported that the railings on Besthorpe Road had finally been repaired.

Mr Allen reported that cement lorries are still using the same route on Low Street.

A Notts CC Officer visited the area and travelled along the A1133 with Mrs Dobson, who is now requesting a weigh restriction.

The Local Improvement Scheme budget has been reduced by half to £0.5million from next year. Mrs Dobson's own fund has also reduced by 50%. Mrs Dobson stressed the importance of keeping the CRARC centre open. She also suggested that 71 High Street could be used as a library and will look into the rent Notts CC pay to the Medical Centre for the current premises. Mrs Dobson spoke about the Langford Quarry and how wonderful it is, work should be completed next year. Details of the Minerals Local Plan will be added to the circulation file.

Mrs Scott has met with the Canal and River Trust regarding the clapper gates which are only found in this area. Plans are being made to preserve them.

The Treasurer of the Twinning Association has suggested that their remaining funds are transferred to the Parish Council and ring-fenced for projects concerning Villeneuve.

Mr Evans, Mr Allen and Mrs Scott will be attending emergency road closure training.

Mrs Scott and the Clerk visited the Nottinghamshire Archives to check the Finance Act 1910 papers for ownership of the Green Lane.

The Parochial Church Council has asked the Parish Council to cut back trees overhanging All Saints Churchyard and Church Lane on Vine Farm land; the ownership of the trees will be checked.

The meeting closed at 9pm.

0 members of the public present

0 members of the press present

NCC is the abbreviation for Nottinghamshire Council Council

NSDC is the abbreviation for Newark & Sherwood District Council