

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 24 MARCH 2016 in the Youth & Community Centre, Low Street, Collingham

Present: Councillors: J Barrie, M Davies, R Hatton, L Marshall, T Musson, R Scott (Chair)
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 0 members of the public

Action by

- 35 Public forum** – no members of the public present
- 36 To receive apologies for absence**
Apologies received from Cllrs Allen, Guest, Parkin, Wright accepted
Apologies from NSDC Councillor Clarke noted
- 37 To receive any declarations of interest**
None declared
- 38 To receive and approve the Minutes:** of the Parish Council Meeting of 25 February 2016, previously circulated to members and resolved to approve.
- 39 Reports (For information only)**
- a) Defibrillator at Y&CC – this has been retrieved for an emergency but not used, this was notified to the Parish Council by EMAS and was checked over and put back online for future use
- 40 Possible Actions from Previous meeting arising from Reports**
- a) Information presented by “Arena” on 25 February – no action required
- b) Seek a breakdown of election costs from NSDC as supported by Cllr Mrs M Dobson. This has been provided for the by-election in January. Propose that a letter is written to NSDC Business Manager, Democratic Services and Robert Jenrick to suggest that this is a legislative change but the figure should be changed from 10 electors to a figure which is proportionate to the electorate or that all parish council elections are funded by central government. Clerk
- c) Correspondence to the Football Club with regard to the access road and safety of mobility scooters – Clerk to send details of the issue to Cllr Dobson to escalate with NCC PRow team initially Clerk
- d) Statement of Values and Ethics, proposed by Cllr Hatton – This will be on the agenda for discussion at a future meeting Cllr Hatton
- 41 To receive reports from County and District Councillors**
Cllr Mrs Dobson
District Council
- Changes in rented properties policy – a good scheme is to be proposed and will be notified to Parish Councils once approved by the appropriate committee in June
County Council
Sand and Gravel extraction is to be started up again at Besthorpe – new

- walks and cycleways will be installed
- NCC recycling facilities are going to change their operation, everyone will need to register – this will be on the agenda for April and the Parish Meeting Letters from John Blow School – would like to see in the old LCS building a sports facility.
- Street Party on Low Street in June is supported by Cllr Mrs Dobson
- Hit litter squad are going to hit the A1133 in the next week – letter needs to be sent to Highways England about the state of the litter on their road network

Clerk

42 To Formally Note Items of Income and Expenditure for the Month:

Income			VAT	Total
Cemetery	Burial Fees	£717.00	Nil	£717.00
NSDC	Village Centre - Business Rates Rebate	£12.39	Nil	£12.39
NSDC	Cemetery - Business Rates Rebate	£152.60	Nil	£152.60
NS&I	Interest	£106.44	Nil	£106.44

Noted

43 To Approve Items of Expenditure for the Month:

			VAT	Total
NSDC – by BACS	Trade Waste – The Jubilee Room	£123.50	Nil	£123.50
NSDC – by BACS	Trade Waste – Collingham Community Park	£167.18	Nil	£167.18
NSDC – by BACS from Reserve	By-election	£5,091.54	Nil	£5,091.54
Y&CC – by BACS	Room Hire – Nov to March	£105.00	Nil	£105.00
HMRC by BACS	PAYE and employer contributions for March	£233.30	Nil	£233.30

Resolved to approve the items of expenditure listed

- **Bank Reconciliation for the year to date** – signed by the Chair of Finance and circulated previously
- **Trade Waste Agreements from NSDC for The Jubilee Room and Community Park** – resolved that this is completed. Clerk
- **Notice of Rateable Value Change for Village Centre** – noted. Cllr Scott will speak to Cllr Mrs Dobson as this still refers to “premises” of which there are none Cllr Scott
- **Increase in grass/landscaping maintenance costs** – resolved to accept Clerk
- **Interest from NS&I to be withdrawn and placed into the current account** - resolved Clerk
- **Proposed new budget code structure** – resolved to accept the new structure, which will also be suitable for future additions as required Clerk
- **Budget Monitoring** – resolved to approve the changes

44 Planning

Applications for Consideration

16/00307/FUL	Monkwood Close (1)	Householder application for demolition of the existing conservatory, erection of new conservatory to form entrance porch and extend existing boundary fence - SUPPORTED
16/00345/FUL	High Street (101)	Erection of two storey building to the rear of Butchers Shop for use for food preparation on ground floor and first floor storage - SUPPORTED

Applications Determined

16/00053/FUL	White Hart Lane (5), The Lawns	Permitted
16/00067/FUL	Low Street (161), Millfield	Permitted
16/00113/FUL	Swinderby Road, The Mill House	Permitted
16/00306/TPO	Oaklands Close (1A)	No objections
16/00375/TWCA	High Street (63), Winard	No objections
ES/3170	Cromwell Quarry	Granted

All applications determined were noted

- **Lincolnshire Minerals and Waste Local Plan: Core Strategy and Development Management Policies, Notification of Receipt of Inspectors Report** – There is nothing local to the Parish and therefore this was noted

45 Capital Expenditure

- a) Y&CC external decoration Tenders – Resolved to accept the lowest tender and award the contract accordingly Clerk

- 46 **Annual Parish Meeting** – Resolved that meeting should follow the format used last year and the Chair will purchase refreshments. Councillors to let Clerk know if there is anyone they would like to add to the invitation list All Cllrs

47 Queen's Birthday

- a) Beacon – Football club have been approached, but the committee has not responded as yet. If no response received in the next week, Clerk to approach the Fire Service so that there is a beacon Clerk
- b) Commemorative Medal – the free medals received, resolved that one is given to the History Society and the other displayed in the Library Cllr Scott & Clerk
- c) Street Party – information is to be made available in the "Fleet" magazine in April of the details as to how to organize a street party. One objection has been received in relation to the party being organized on Low Street. The Parish Council have received the information on the road closure, but have no influence over the decision

- 48 **Library Service/Inspire** – meeting with library volunteers has been arranged for 18th April, time to be confirmed and notified to all Councillors. Cllr Scott

49 Correspondence

- a) CPRE – Update and Membership Application Form – Resolved not to join this year
- b) CPRE – Best Kept Village Competition – Resolved that the entry form is completed and sent off Clerk

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| c) | Lincolnshire Airshow, move from Waddington to Scampton and impact on traffic routes – Noted and this will be observed. Resolved to invite the author to count the traffic, before and during the event to evidence his concerns | Clerk |
| d) | All Saints Church Yard – Footpaths – Resolved that the proposal from the Church for grass paths is a suitable solution | Clerk |
| e) | Community Park request for Toilets – Resolved that a response is sent, and alternatives will be investigated, but traditional facilities are prohibitively expensive | Clerk |
| f) | Invitation to NSDC Civic Service on 17 April 2016 – advise Cllr Parkin | Clerk |
| g) | Nottinghamshire Transforming Care Programme 2016 Survey – Individual Councillors to respond if they wish | All Cllrs |
| h) | Letters from John Blow School with regard to the old LCS store – Matt Wilkinson and Cllr Scott will go to the school to talk to the children about the letting procedure of LCS and the role of the Parish Council | |
| i) | Anglian Water – “Pollution Watch” – Noted as Severn Trent supply water in this area | |
| j) | Citizens Advice – Grant Application 2016/17 – Resolved to resend previous letter | Clerk |
| k) | Nottinghamshire County Council - Nottinghamshire County Council Recycling Centre Service Changes 2016 – Resolved that ways of facilitating this for people who may not be able to register themselves will be discussed at a future meeting | Clerk |
| l) | RCAN AGM – 14th April 2016, The Newstead Centre, Tilford Road, Newstead Village, Nottinghamshire NG15 0BS – Resolved that as this is the same day as the Annual Parish Meeting, Ivan Annibal is nominated as our proxy | Clerk |

Clerks Report

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| 50 | a) Contract Awarded for Internal Decoration at the Y&CC | 31d |
| | b) Correspondence with Football Club re Beacon (to be discussed further 24 March 2016) | 32a |
| | c) Newark Hospital Letter – no longer required | 14 |

Other items

- All Planning consultations responded to
- Harry Johnson Award Application for 71 High Street – completed and submitted
- Pension scheme set up with People Pension in preparation for Auto Enrolment

Cllr Barrie

Now know what the situation is with Newark Hospital and it is going in with Nottingham University Hospitals

Cllr Hatton

The proposal of a treasure hunt was put to the Friends of John Blow School and they have suggested it is run at the May Fair. Cllr Hatton to speak to Cllr Allen and the Chair of the May Fair organising committee.

Cllr
Hatton

Cllr Marshall

Items for future meetings

Speed Watch, Swinderby Road Junction, Notice board for Station Road/Breamar Road, Cycle Route 64 – why is this the route it is?

Cllr Scott

Baby and Toddler Group would like a small climbing frame in the Community Park. This was not mentioned during the consultations held. They have

some money and this is being discussed with their committee.

Some trees have been offered by a community group, everyone agreed that these should be installed in the Community Park

Cllr Davies & Musson

Nothing to report

The meeting closed 9.30pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre