

COLLINGHAM PARISH COUNCIL

EMERGENCY COMMITTEE

MINUTES OF MEETING OF 4 JUNE 2013 HELD AT COLLINGHAM FIRE STATION

Min no	Issue	Action
1	Apologies: Marcia Parkin, Derek Evans	
2	Present: Chris Allen (CA); Wayne Brooks (WB); Michael Copelston (MC); Neighbourhood Inspector for Newark and Sherwood Andy Gan (AG); Jane Guest (JG); Stella Herbert (SH); Andrew Hindmarsh (AH); Rosie Scott (RS); Tim Sheldon (TS);	
3	Notes of meeting of April 16 were agreed. Progress reports: all actions completed except confirmation that the Emergency Plan has been sent to NCC. DE needed to visit Phoenix Centre First Aid Courses – Stella Herbert from Notts Police has kindly agreed to train volunteers. JG to contact village groups to gauge how many people will require training Quarry Manager contact is Paul Birch 07803 953627 AH will speak to Quarry Manager about Fire Service access	DE JG AH
4	Exercise for Emergency Committee The committee went through a table exercise involving a missing child AG explained what the police would do under these circumstances this brought up issues including: Appointment of leaders of search groups and their teams Equipment for volunteers How search teams 'check in' How information we have is relayed to the Police The above will need further discussion at the next meeting.	ALL
5	Any other Business None	
6	Date of next Meeting – to be advised	