

COLLINGHAM PARISH COUNCIL

**MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held
at 7.30 pm on 26 JUNE 2014 at the METHODIST CHAPEL, BROUGH**

A resident stated how pleased he was to see the recent article about the start of the Lincolnshire Co-operative Society project in Collingham.

It was pointed out that Northcroft Lane was becoming impassable as the verges needed cutting. This would be passed on to the Rights of Way Officer.

He also wished to draw to the attention of the Council the manner in which NCC were now cutting grass which appeared to be most inefficient. CC Dobson advised him to report the matter personally and said she would follow this up with the relevant department of NCC.

The resident considered that if the Fire Station want local support they should not go out on strike. It was pointed out that strikes were happening in other areas not in Collingham.

Present: C. Allen C Moody T Ozbourne M Parkin
R Scott (Chair) V Wright NSDC M Shaw NCC M Dobson

1. Apologies for absence for M Dowell, S Dove and G. Norcott were accepted

Everyone was welcomed to the first Parish Council meeting in Brough and residents were thanked for their help in organising the meeting. It was agreed that CC Dobson would present her report following item 3, to be included in the minutes under item 13.

2. Declarations of interest: there were no declarations of personal or prejudicial interest for items on the agenda.

3. Minutes: Mrs Wright requested that a second representative be named for the Tenants and Residents Association, Mr Ozbourne volunteered to do this. Acceptance of the minutes of the Annual and Council Meetings of 22 May 2014 was proposed by Mr Ozbourne, seconded by Mr Allen and agreed unanimously by those present at those meetings.

Progress reports (for information):

- (a) Village Centre interpretation panel - a date for the installation of the Village Centre was still awaited from the contractor and NCC.
- (b) Letter from Kirsty Cole re complaint about a letter which appeared to be from the Parish Council. A letter on headed paper had been delivered to the resident. There would be a statement in the Fleet in September that Parish Council letters were only written on headed paper and signed by the Clerk or Chair.
- (c) BT cabinet on Woodhill Road and damage to verge by contractor - CC Dobson had contacted BT and a letter of apology would be sent to the Parish Council by the beginning of July
- (d) Signs for rights of way - had been obtained from NCC Rights of Way Officer for landowners concerned about dogs not being kept under control on rights of way. These would be distributed upon request from landowners.

4. Income:

May 2014	PC Burial Ground: Memorial fee	£70.00
	PC Burial Ground fee	£315.00
June 2014	7 x £10 fees for First Aid courses for defibrillator fund	£70.00
	PC Burial Ground fee	£315.00

These items were noted and the contribution to the defibrillator fund would be put on the agenda at the next Finance Meeting for transfer to the Reserve Account.

5. Expenditure:

Collingham Memorial Hall	Mayfield Room 2 hours for Community Park meeting	12.00		12.00
Fleet Fencing Contractors	repair and refixing of two benches at Cross site	452.68	90.54	543.22
E-ON	Electricity supply to Jubilee Room (DD)	9.19	0.46	9.65
Elliott News Service	Carrying out Internal Audit for the year ended 31 March 2014. Preparation of the Return for the above period. Preparing variance report and general comments. Part cost of collecting and delivery of accounts.	132.00		132.00
Shaw & Sons	Official receipt book for Burial Ground	19.85	3.97	23.82
Coddington PC	Payment for acting Clerk for Annual Meeting and Full Council meeting 22.05.14.	42.20		42.20

It was proposed by Mrs Wright and seconded by Mrs Parkin that these payments be made and agreed unanimously.

6. To review and sign the Annual Return for the financial year ended 31 March 2014, following the Internal Audit. In his report the Internal Auditor drew attention to the fact that councillors unable to attend a meeting should give a reason 'personal' was not sufficient.

Minutes of Parish and Annual Meetings should be approved at the next Parish Council meeting.

The Annual Return was accepted and agreed, proposed by Mrs Wright and seconded by Mrs Parkin, with unanimous support.

7. Correspondence:

- (a) Letter from resident regarding parking on Swinderby Road and access to driveways: the comments were noted and it was agreed that parking in Collingham should be an agenda item at a future meeting. This would also be raised at the Safer Neighbourhood meeting.
- (b) Letter from E-ON regarding new 3 year contract for electricity for Jubilee Room was noted. The contract starts on 26 July 2014 and is fixed for three years, as negotiated by Mr Allen.

- (c) Letter from E-ON regarding free tools to help businesses cut energy waste was given to Mr Allen to report back later.
- (d) Letter from the Environment Agency to invite Flood Wardens to a training event on Tuesday, 5 August 2014. It was reported that the Parish now had only one Flood Warden and more volunteers would be sought. Training was available from the Environment Agency, which Mrs Scott and any volunteers would attend.

8. To discuss and agree comments from the Parish Council to Nottinghamshire Minerals Local Plan - it was agreed that our previous comments regarding screening planted in advance of work starting; keeping to the existing s106 agreement regarding no lorries through Collingham and CCTV at the quarry exits/entrances would be repeated. Proposed by Mrs Scott, seconded by Mr Ozbourne and agreed unanimously.

9. To discuss the proposal that for a trial period Collingham Parish Council meet once a month January to December, with a meeting, if necessary, in August. It was proposed by Mrs Wright that for a trial period from September 2014 to March 2015 Collingham Parish Council would meet once a month with a combined Full Council and Planning/Environment meeting. This meeting would be on the fourth Thursday of the month, with the exception of December. The December meeting would be on the second Thursday of that month. This was seconded by Mrs Moody and supported by a majority. Mr Allen suggested that Standing Orders be amended to allow for a two and a half hour meeting, this would be put on the next agenda.

10. To propose a response to Nottinghamshire Fire and Rescue Service regarding the proposal to close Collingham Fire Station: Mrs Scott proposed that the Parish Council write to the Fire Service outlining the work the Emergency Committee has done with the Fire Crew and list the reasons Collingham and other other villages along the A1133 need a Collingham based Fire Crew and Fire Station. This was seconded by Mrs Wright and agreed unanimously. Everyone present was reminded of the petitions available for signature and that comments could be made on the consultation document.

11. To elect a Vice Chair for Collingham Parish Council: Mrs Moody proposed, and Mrs Wright seconded, that Mr Allen be elected as Vice-Chair, this was agreed unanimously. Mr Allen accepted with the proviso that he did not wish to be put forward as Chair at the next Annual Meeting.

12. Village Centre development: all documents had now been signed, with a completion date of 2 July 2014. Work on the MUGA would be completed during the school holidays, with work on the car parks being phased. The expected completion date for the whole project was early autumn 2015.

The Deed of Easement with Ishak Properties would be signed within six months, when the work agreed with LCS and NSDC had been completed. The Parish Council and Banks Long would liaise on this.

A resident, present at the meeting, wished to thank the Parish Council for their long and tortuous negotiations on this project.

13. Councillor's reports and items for future agendas:

Mr Allen: Trent Valley Internal Drainage had started to clear the Himalyan Balsam and were making a very good job of it.

Residents had asked why the grass at the new emergency exit/entrance had not been cut yet.

Mr Ozbourne: noticed bad pot holes on Cottage Lane with lots of faded yellow paint around them, but no sign of work starting.

He had been talking to the Head of John Blow School about becoming a governor. This would be put on the July agenda.

Mrs Wright: reported pot holes on behalf of a resident.

She, too, had received complaints about the grass not being cut at the new exit/entrance to the Football Club.

Mrs Scott: There had been some vandalism at the Community Park on the previous Sunday late in the evening. Everyone was asked to note and report any late night drinking in the Community Park.

The new planters would be planted with bedding plants donated by a local resident.

The NCC Officer in charge of LIS grants had visited the site to look at the fence where a post was loose and sent through a copy of the agreement whereby the Football Club had promised to maintain the area. The Football Club has promised to trim the area the following week. The posts were to be repaired by the contractor.

NSDC Shaw: did not think there would be a Safer Neighbourhood Meeting on the following Monday.

There had been no final decision on the sale of Kelham Hall, despite reports that it had been decided.

NCC Dobson: Had sent an email the Chair of NCC Fire and Rescue Authority giving her reasons why Collingham Fire Station should not be closed. This email to be circulated to the Parish Council. Copies of the petition to be sent to Mrs Dobson.

Had contacted BT about the green box at the Pinfold and they would be sending a letter of apology.

The problem with the lorries using the lay-by in Brough was being discussed with NCC and NSDC.

Mrs Dobson has also spoken to Noble Foods about the lorries coming through Collingham and an alternative route would be tried.

The meeting closed at 8.40 pm

Six members of the public present

No members of the press present

NSDC is the abbreviation for Newark and Sherwood District Council/Councillor

NCC is the abbreviation for Nottinghamshire County Council/Councillor

LSC is the abbreviation for Lincolnshire Co-operative Society