

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 22 April 2021 by video conference during Corona Virus National Emergency

Present: Councillors: C Allen, J Barrie, J Davies, M Davies, R Fabian, A Haberton, R Hatton,
T Musson (Chair), D Mackenzie

District and County Councillor Dobson (Part)

Clerk: C Ballantyne

Assistant Clerk: Sarah Markall (part)

In Attendance: 1 members of the public in attendance (part)

Action by:

51 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

None

52 Public Forum

The resident who has submitted an appeal, spoke about the process. The resident then left the meeting.

Newark & Sherwood District Council Officer spoke about the Housing Needs Assessment recently published. The officer then left the meeting.

53 To receive apologies for absence

Apologies were received from Councillor Lloyd, and the reasons for absence were accepted

Apologies were received from District Councillor Dales noted

54 To receive any declarations of interest

None

55 To receive and approve the Minutes: of the Parish Council Meeting of 25 March 2021, previously circulated to members. These were agreed unanimously, as a true record and will be signed by the Chair.

Chair

56 To receive reports from County and District Councillors

County & District Councillor Mrs Dobson

Meeting with highways tomorrow to discuss the reconstruction of Carlton Ferry Lane about when works will begin

Issues of parking on Swinderby Road have been discussed with Nottinghamshire County Council highway officers – residents are to be given the option of H markings

Cllr Dobson left the meeting

District Councillor Mrs Dales

Working with the Parish Council to form the green group and provide links with other organisations who can assist with this

43g - Housing Needs Survey Report – Officer has been asked to attend a meeting and explain what this means for Collingham

Lincoln Proteins Norton Disney - NSDC have submitted their objection to the proposal

TVIDB:

- The Fleet – have emailed Chris – Matt Everett is happy to come for an on-site meeting (hopefully Cleeve Cottage garden) week commencing 10th May (Linda, Matt, Chris, Caron) to review the requirements, get an update on plans for this year and to make sure that we are all on the same page. I will manage it forward from there.
- I will get an update on the work that was done in the Swinderby Road ditch between Cross Lane and The Hedgerows, as the truck was there and the IDB team in the ditch when I went past about a fortnight ago
- Pitomy Farm parapet issue - Will escalate as this has been outstanding for some time.

57 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts

NCC	NCC Grass Cutting Grant	£1,245.42
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Noted

b) **To Formally Approve Items paid since last meeting by BACS**

Expenditure

VAT

Total

None			
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Noted

c) **To Approve Items for Payment for the Month to be paid by BACS**

Expenditure

VAT

Total

AEB Landscapes	Park - Inspections	£150.00	NIL	£150.00
Kings Flooring	Section 106	£4,450.00	£890.00	£5,340.00
Sarah Markall	Expenses (Lump sum Quarterly)	£26.00	NIL	£26.00
Caron Ballantyne	Expenses (Lump sum Quarterly)	£65.00	NIL	£65.00
Caron Ballantyne	Waste - Green Compost	£35.00	NIL	£35.00

All payments approved unanimously

d) **Bank Reconciliation for the year to date** –signed by Cllrs Barrie and J Davies, noted

e) **To consider renewal of RCAN membership** - resolved unanimously to renew

58 Planning

a) **Applications for consideration**

21/00706/HOUSE	Fosse Road, Lane End House (also known as Church Farm)	Removal of existing off-shoot. Rebuild two-storey extension on existing footprint. – SUPPORTED unanimously
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21/00844/HOUSE	Swinderby Road (52)	Proposed single storey rear extension – SUPPORTED unanimously
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b) **Applications Determined**

21/00264/FUL	Junction of Cross Lane and Swinderby Road	Grant
21/00268/HOUSE	Hickman Grove (16)	Grant
21/00303/HOUSE	Woodhill Road (7)	Grant
21/00370/HOUSE	Braemer Road (63)	Grant
21/00411/TWCA	Newark Road, Collingham Cricket Ground	Withdrawn
21/00422/FUL	Woodhill Road (57), Four Hedges	Refuse
21/00456/HOUSE	Hickman Grove (2)	Grant
21/00649/TWCA	South End (15), The Fruit Farm	No Objections

Noted

c) **Appeals lodged**

20/00109/ENF	Hickman Grove (15)	Without planning permission, the material change of use of open countryside land to residential use (C3), with facilitating operational development including, but not limited to, the erection of a terraced steps and platform/decking, and the regrading of the land, as shown in Figures 1 and 2.
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No additional comments required

d) **Lawful Development Certificate Applications**

21/00793/LDC	Dykes End (42)	Application for a Lawful Development Certificate for a proposed garden room outbuilding
21/00820/LDC	South End (14/16)	Certificate of Lawfulness for proposed; Vehicular access and driveway/turning area (14 and 16) Repair work to the exterior blue lias wall (16) Removal and replace pantiles, (re-using existing pantiles), roof of single storey element of 16 and install 4 conservation skylights

Noted

- 59 **To consider provision of litter bin to green area on The Hemplands –** resolved unanimously to provide a bin **Clerk**
- 60 **To consider arrangements for future meetings/decision making once the remote meeting regulations expire on 7th May, including the possible alteration to the date of the Annual Parish Council Meeting, currently scheduled for 13th May –** resolved unanimously to hold future Parish Council meetings in the community orchard – to be reviewed at the June meeting. Resolved unanimously that the Annual Parish Council meeting is brought forward to the 4th May and will be held on zoom **Clerk**

- 61 To consider declaring a need for Positive Action to Combat Climate Change** – resolved unanimously that this be declared and incorporated into Parish Policies. The Collingham Green Vision Group will be putting together some suggested actions to be discussed at a future meeting **Clerk**
- 62 Fleet Article for June** – Cllrs Allen and Barrie to write, topics were suggested
- 63 Correspondence**
- a) NSDC Litter Picking update and Great British Spring Clean info, resolved unanimously that a date would be arranged and something put on the website for people to log what litter they have collected. **Assist Clerk**
- 64 Parish Clerks Report** **Agenda Item**
- Request for improvements/alterations to the High Street. **19/130f**
 - Holding letter sent advising the Parish Council is awaiting an official response from NCC Highways
 - Newark & Sherwood District Council Public Space Protection Orders Review – Additional site requested at Pitomy Farm as done previously (**17/167f**), no other changes necessary **32a**
 - External Decoration Contract. Formal Contract sent to Jerry Williams – Work to be undertaken in May/June **29**
 - Newark & Sherwood District Council Public Space Protection Orders Review – Additional site requested at Pitomy Farm as done previously (**17/167f**), no other changes necessary **32a**
 - Trade Waste Contract signed for 2021/22 **43f**
 - NALC training – Conduct Issues and Employee Relations training booked and paid for – unfortunately now full, but there is likely to be another session run in the near future **43h**
 - Enquiry about the parish’s policy on protection of wildflowers and the related policies of verge maintenance – responded to and forwarded to NCC **49d**
 - Relocation of the Post Box on The Green has been discussed with NSDC again, awaiting a response **49e**

Other items

- All planning consultations responded to
- Gigabit Broadband Voucher Scheme is being progressed, awaiting information from BT
- Issue with down pipe at the Jubilee Room has been investigated and resolved
- Best Kept Village Competition has been cancelled for 2021

Reports to NCC

FS326303155	Verges	Westfield Lane - Maintenance policy with regard protected species
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Reports to NSDC

ESB 4257722	Road Sweep	Low Street - Bell Lane to Stocks Hill
ESB 4257731	Road Sweep	High Street
ESB 4267964	Fly tipping	North Scaffold Lane/Westbrook Lane

ESB 4274808	Road Sweep	Low Street - Bell Lane to Stocks Hill
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Assistant Clerks Report

- Additional signs added to Community Park Gates to remind drivers to park considerately. Fire Service still to be contacted **38**
- Parish Council Telephone arrangements – has been set up and is now operational – new number is 01636 555700 **43g**
- Proposed Base Station consultation – letter of objection sent **43f**
- Changes to the Highway Code, give us your views – posted to social media **49c**

Other Items:

Speedwatch rota to increase activities is being developed for the spring
Social media engagement has been maintained.
First of five sections of ILCA completed.

Assistant Clerk and Councillor M Davies

16e – Neighbourhood Planning Video being progressed

Councillor T Musson

20/18h – Dog poo bag holders

To be woven from Willow. Positions have been identified for these to be erected on existing street furniture.

41 – Minutes signed

Councillor Fabian

Working with CVC on refurbishment of their benches

Working on Station Adoption plans and possible community garden

Working on preparations for Best Kept Village 2022

20/177 – Interpretation Plaque at the Pinfold, Woodhill Road, being progressed

Clerk and Councillor Fabian

Attended briefing with Newark & Sherwood District Council on the developing Open Space Strategy. There is a piece of work to be done to review the data collection undertaken by Newark & Sherwood District Council, this is now complete

46 – Change of use/redevelopment of Pitomy Farm Play Area. Several residents

have been contacted to arrange a meeting to discuss the Parish Councils proposal

Green Vision Group

45 – Group have met to discuss wording for the title of the “Climate Emergency” and this is on the April 2021 agenda for further discussion

‘Collingham Green Vision’ is launched today, Earth Day, and we will be confirming our mission statement and core objectives at our next meeting (Friday 30th). Core team is Mike, Jim, Rosemary, Caron, Sarah, Linda.

Councillors Fabian & Haberton

49b – Star Council Awards application in progress

The meeting closed at 20:50pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

EMR – East Midlands Railway

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDHS – Collingham & District History Society

PPG – Patient Participation Group

CVC – Collingham & District Village Care

TVIDB – Trent Valley Internal Drainage Board