

## **MINUTES OF THE FINANCE MEETING 11 APRIL 2013 (following Planning/Environment meeting)**

### **F1. Apologies for absence**

M Dowell      C Moody (operation)   T Ozbourn (ill health)   NCC V Dobson (ill health)

### **Present**

C Allen	S Dove	D Evans	G Norcott
M Parkin	R Scott	V Wright (Chair)	NSDC M Shaw
J Guest (Clerk)			

### **F2. Declarations of interest**

- (a) To declare any personal interests in items on the agenda and their nature – none declared
- (b) To declare any prejudicial interests in items on the agenda and their nature – none declared

**F3. Minutes of the Finance Meeting of 10 January 2013** – the minutes of the previous Finance Meeting were accepted, proposed by Mrs Scott, seconded by Mr Allen and approved unanimously by those present on 10 January.

**F4. Financial Progress Report** - statement of current financial situation at 31 March 2013.

£2400 was transferred from the Reserve Account in March to the Current Account to ensure that all payments due were made. This reduces the amount ring-fenced for environmental projects to £2000.

A standing order for £520 is now paid monthly on the 28<sup>th</sup> of the month to Doug Lyne for the grass cutting contractual work.

PPSL's contract has now ended, Andrew Broadberry started inspections on 1 April, and it is felt he will give a more reliable service with inspection reports being received as soon as they are completed. He also lives within village and so will be able to give a prompt service should repairs be needed.

Doug Lyne has also completed the Rospa training and will provide cover for Andrew when he is on holiday for example.

Accounting software – this is now up and running, the Clerk will bring the laptop to the Planning Meeting in May to show how it works. This should give greater clarity regarding our expenditure and how we are doing in relation to our budgets.

The precept remained unchanged again, it is unfortunate that the grant of £1290 is reflected as an increase of 6.4% on Council Tax bills but Mrs Scott has put an article in 'The Fleet' to explain why this is and that the Parish Council has not increased our precept.

**F5. Budgets for 2013/14** - to agree budget headings and sums for 2013/2014.

The budget sheet previously circulated was discussed and agreed .

**F6. Financial implications for expenditure in 2013/14**

Mrs Wright asked that any expenditure is very carefully considered. The money needs to be available before quotes for work are requested. The Reserve Account or the possible future sale of assets cannot be counted on to pay for items. Mrs Parkin raised the purchase of optical broadband for the village. Mrs Scott will ask Rural Communities Action Nottinghamshire for an update on the progress of the NCC planned broadband service to some villages.

**F7. VAT – update on VAT claims.**

A claim has been submitted this week for £476 and claims are now being made quarterly.

**F8. Funding for Community Park Consultation at the May Fair –** to discuss and agree a grant to fund the Consultation at the May Fair. The money would be used to provide posters and craft materials at this and other events to provide evidence of consultation to grant awarding bodies.

Mrs Scott and the Clerk may have today obtained the materials free from another source so it was not necessary to discuss this item further at this time.

**F9. National Savings Investment (NSI) Account –** to agree new signatories on this account or the closure and transfer to the Nat West Reserve Account.

It was agreed that the signatories on the NSI account be changed to Mrs Scott, Mrs Wright, Mrs Parkin and Mr Evans. Proposed by Mrs Scott, seconded by Mrs Parkin and approved unanimously. A decision about the transfer would be referred to the next Finance meeting.

**F10. Update on Annual Return for the year ended 31 March 2013 –** the Clerk reported that the Annual Return had been received in today's post and work on completing it will begin next week.

The meeting closed at 8.53pm

0 members of the public present

0 members of the press present