

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 22 July 2021 at the Community Orchard, Swinderby Road, Collingham

Present: Councillors: C Allen, J Davies, M Davies, R Fabian (Chair), A Haberton, D Mackenzie and T Musson

District Councillor Dales

Clerk: C Ballantyne

Assistant Clerk: Sarah Markall

In Attendance: 1 members of the public in attendance (part)

Action by:

- 117 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**  
None
- 118 Public Forum**  
One of the library volunteers spoke about the library service and how important this is to the community
- 119 To receive apologies for absence**  
Apologies were received from Councillors Barrie, Hatton and Lloyd, and the reasons for absence were accepted  
Apologies were received from County & District Councillor Dobson noted
- 120 To receive any declarations of interest**  
Councillor Mackenzie declared and interest in Agenda Item 124, planning application 21/01504/HOUSE
- 121 To receive and approve the Minutes:** of the Parish Council Meeting of 24 June 2021, previously circulated to members. These were agreed unanimously, as a true record and were signed by the Chair.
- 122 To receive reports from County and District Councillors**  
**County & District Councillor Mrs Dobson**  
Northcroft Lane work has been undertaken and further work will be undertaken following completion of Carlton Ferry Lane  
Carlton Ferry Lane reconstruction work has commenced and will be completed shortly  
Work will be undertaken between Low Street and Northcroft Lane to the potholes, once the construction of Carlton Ferry Lane has been completed  
At the request of the Parish Council Chair the drainage issue at the junction of High Street and Dykes End will be investigated
- District Councillor Mrs Dales**  
**TVIDB:**
- The Swinderby Road ditch between Cross Lane and The Hedgerows – an inspection has been undertaken and a date for the works will be

forthcoming

- Pitomy Farm parapet issue - Will escalate as this has been outstanding for some time.

## 123 Finance

### a) To Formally Note Items of Receipt for the Month:

#### Receipts

None		
------	--	--

Noted

### b) To Formally Approve Items paid since last meeting by BACS

#### Expenditure

VAT

Total

None				
------	--	--	--	--

Noted

### c) To Approve Items for Payment for the Month to be paid by BACS

#### Expenditure

VAT

Total

Street Master	New bins/liners/Litter collection	£529.17	£105.83	£635.00
Caron Ballantyne (zoom)	Subscription - Zoom	£95.92	£19.18	£115.10
Parish Online	Subscription - Parish Online	£150.00	£30.00	£180.00
AEB Landscapes	Park - Inspections	£130.00	NIL	£130.00
Sarah Markall	Expenses (Lump sum Quarterly)	£26.00	NIL	£26.00
Caron Ballantyne	Expenses (Lump sum Quarterly)	£65.00	NIL	£65.00
Caron Ballantyne	Stationery	£25.49	£5.10	£30.59
Caron Ballantyne	Grass cutting/ground maintenance	£79.96	£15.99	£95.95
Office Depot	Stationery	£41.55	£8.31	£49.86

All payments approved unanimously

### d) Bank Reconciliation for the year to date –signed by Cllrs Haberton and M Davies, noted

### e) Budget Monitoring and Virements, resolved unanimously that all changes should be made

**Clerks**

### f) To consider new safety matting to some areas of the Community Park –

resolved unanimously that following further investigation this material does meet with the Parish Council environmental objectives. Having considered all the options available and whilst some materials are made from recycled materials, when it reaches the end of its life it is notifiable waste. Other matting available is made from a new material which is not recyclable, but the lower layers are made from recycled materials and are fully recyclable. Resolved unanimously to have the mats replaced on one piece of equipment. Clerk to check with Park inspector which item this should be

**Chair & Clerk**

124 Planning

a) Applications for consideration

21/01039/FUL	Low Street, Grey Horse Inn Public House	Change of use of the existing Public House to be combined with existing first floor residential accommodation to create a single dwelling (class C3) with ancillary residential use of the outbuilding, and associated parking and private gardens Resubmission) – NOT SUPPORTED unanimously The site has been divided and it is unclear as to the overall intention Setting of the building Material planning considerations: Crime and fear of, Cumulative impact, design and visual impact from the boundary wall increasing to a 2m height
21/01237/FUL	High Street (117)	Change material of existing windows to upvc and alter window to front elevation – SUPPORTED unanimously, this is in keeping with the windows of the building next door
21/01339/FUL	Woodhill Road (57), Four Hedges	Conversion of existing garage and outbuildings to bedroom with en-suite and kitchenette, new electric sliding timber gates – NOT SUPPORTED unanimously Planning history – approved application in 2017 had an annex connected to the main dwelling – this amendment has broken this connection
21/01429/HOUSE	High Street (12)	Proposed internal and external alterations to property including an attic conversion – SUPPORTED unanimously
21/01430/LBC	High Street (12)	Proposed internal and external alterations to property including an attic conversion – SUPPORTED unanimously
21/01504/HOUSE	Queen Street (8)	Construct Garage, Convert existing garage in to kitchen, Demolish conservatory, Replace front facing dormer windows, Repair render on outside of building, Replace roof tiles with slates. – SUPPORTED unanimously by those voting

b) Applications Determined

19/00242/OUTM	Woodhill Road (27), Tector Ltd	Withdrawn
21/00704/FULM	Swinderby Road, High Park Lodge	Grant

21/00902/FUL	Fisher Close (9)	Permitted
21/01160/HOUSE	Braemer Road (61)	Grant
21/01142/HOUSE	The Hemplands (11)	Grant
21/01264/HOUSE	Dykes End (42)	Grant
21/01319/TWCA	Station Road (5), Oakdene Cottages	Withdrawn
21/01372/TWCA	Swinderby Road (3)	No objections
21/01439/NMA	Low Street (36)	Permitted

Noted

- c) **Central Lincolnshire Draft Local Plan Consultation**, resolved unanimously that no comments were required

**125 Fleet Article for September** – Cllrs Mackenzie and Musson to write, topics were suggested

**126 Collingham Community Partnership Library**, resolved that the Parish Council would meet with Inspire and try to move this forward with more involvement with the volunteers **Chair & Clerks**

**127 To consider tree survey and possible actions**, resolved unanimously to undertake actions identified.  
Fallen tree on Carlton Ferry Lane to be discussed with Cllr Dobson **Clerks**

**128 To review future meeting arrangements**, resolved unanimously that the August meeting would be held in the Community Orchard **Clerks**

**129 Correspondence**

a) Results of the Land Registry Parish Land Ownership Survey, resolved unanimously that the Clerk and Cllr Haberton would check the Parish Council documentation for all land assets **Clerks & Cllrs Haberton**

b) Stapleford Forest Plan, noted

c) Community Awards for “Covid Heroes”, resolved unanimously that there was no one individual, group or young person who could be identified as stand out for such an award as the whole community had all contributed in a combined effort throughout the pandemic **Clerks**

d) DCMS survey about rural network coverage (mobile), noted

e) Boundary Commission for England - review of Parliamentary Constituencies, further guidance has been sought from the MPs office – there are no changes in this area, noted

**130 Parish Clerks Report** **Agenda Item**

- External Decoration Contract. Formal Contract sent to Jerry Williams – Work to be undertaken in July **29**
- New bin for The Hemplands has been delivered. S115 License from NCC has been obtained and awaiting NRSWA plans from NCC **59**
- New defibrillator purchased and delivered. Asset register updated, insurer notified **99**

- Fields in Trust registration being investigated for Community Orchard, nut orchard, Pinfold, Pitomy Farm Play area and swale, Cross Site – all sites are below the minimum threshold to be considered for registration **101a**
- Future meeting arrangements made for July meeting and also placed on the agenda for review **114**
- Skate Park Community Fun Day, being investigated further **115b**

**Clerk Specific Items**

- All planning consultations responded to
- Gigabit Broadband Voucher Scheme for Brough is being progressed, awaiting information from BT. \*\*Collingham village will be included in the business rollout of Fibre to property by the end of 2026 at the very latest so the Voucher scheme for these properties is not necessary
- Local Council Award scheme “Quality Gold” has been achieved.
- Request for replacement of 3 stiles within the village cordon have been discussed with Nottinghamshire County Council PRow team and new gates will be supplied. Landowners have all been contacted and have given permission for this work. Gusto community team will install in the near future
- Nottinghamshire County Council have advised of Ultrafast, full-fibre broadband service being available to Hickman Grove, Pitomy Drive, 14 premises on Braemer Road and 1 on Snowdon Road – this has been communicated to those residents who may now take up this service by the Parish Council

**Assistant Clerk Specific Items**

Speedwatch activities taking place (weather permitting)

Social media engagement has been maintained.

Three of five sections of ILCA completed.

**Reports to NCC**

<b>CSC344598610</b>	Trees/Hedges	Fallen Limb on Fosse Road, blocking the road
<b>CSC348665391</b>	Trees/Hedges	Fallen Tree on Carlton Ferry Lane, blocking the road

**Reports to NSDC**

<b>None</b>		
-------------	--	--

**Assistant Clerk and Councillor M Davies**

**16e** – Neighbourhood Planning Video being progressed

**Councillor T Musson**

**20/18h – Dog poo bag holders**

To be woven from Willow. Positions have been identified for these to be erected on existing street furniture.

**Councillor Fabian**

Working with CVC on refurbishment of their benches. The Bench on the High Street (under the flagpole) has now been reinstalled. Next benches to be done to be identified – based on condition could be either Parish or CVC  
Working on Station Adoption plans and possible community garden

**20/177** – Interpretation Plaque at the Pinfold, Woodhill Road, being progressed

**115b** - Consultation on Consistency in Household and Business Recycling in England, responded to

**115d** - May Fair committee have been contacted and discussions about working together have been started

***Clerk and Councillor Fabian***

**46** – Change of use/redevelopment of Pitomy Farm Play Area. Meeting with residents was productive and they are happy with the Parish Councils proposal. Benches to be installed by Gusto through their not for profit management company in the near future

The meeting closed at 20:30pm

**Abbreviations:**

**NCC – Nottinghamshire County Council/Councillor**

**NSDC – Newark & Sherwood District Council/Councillor**

**LCS – Lincolnshire Cooperative Society**

**EMR – East Midlands Railway**

**PRoW – Public Right of Way**

**Y&CC – Youth & Community Centre**

**CDHS – Collingham & District History Society**

**PPG – Patient Participation Group**

**CVC – Collingham & District Village Care**

**TVIDB – Trent Valley Internal Drainage Board**

**CPL – Community Partnership Library**