

**MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING HELD ON 25
APRIL 2013 AT THE YOUTH AND COMMUNITY CENTRE, LOW STREET,
COLLINGHAM**

1. Apologies for absence

G Norcott (prior engagement) M Dowell (family member in hospital) NCC V Dobson (ill health)

Present

C Allen	S Dove	D Evans	C Moody	T Ozbourne	M Parkin
R Scott (Chair)		V Wright	NSDC M Shaw		J Guest (Clerk)

2. Declarations of Interest:

- (a) To declare any personal interests in items on the agenda and their nature – none declared
- (b) To declare any prejudicial interests in items on the agenda and their nature – none declared

3. Minutes – subject to minor amendments, the minutes of the meeting of 28 March 2013 were accepted. Proposed by Mr Allen, seconded by Mrs Wright and approved unanimously.

4. To recognise the contribution to the Parish by Nottinghamshire County Councillor

Vincent Dobson over the last 36 years – Mrs Scott spoke about the contribution Mr Dobson has made to the Parish over the last 36 years and how sorry the Council are that Mr Dobson was not well enough to attend tonight. Without his help the Parish Council would not have received grants for the new interpretation board and planter. Mrs Scott proposed that the Council's heartfelt thanks to Mr Dobson be recorded along with the wish that he will be well enough to attend a Parish Council meeting soon. A small gift has been made for Mr Dobson by Mrs Parkin on behalf of the Parish Council who would also like to record their thanks to Mrs Parkin for her help with this.

5. Progress reports: (for information)

- (i) Noticeboards, benches and bus shelter repairs – the Clerk reported that the new bench opposite the Cricket Club should be in place next week. The bench surrounding the tree at The Green has been removed for safety and will be replaced. The bus shelter repairs will be carried out shortly and the purchase of a new noticeboard for the One-Stop shop is progressing.
- (ii) Speeding traffic within the village – NSDC M Shaw is proving new high-visibility jackets for the Speedwatch volunteers. Speeding and the extension of the 30mph zones will be discussed further when a new County Councillor has been elected as their support will be needed.

(iii) Flood meeting at Girton – circulation of report of meeting. The report has been circulated to all residents at risk of flooding. No feedback has been received.

6. Income and Expenditure

Youth and Community Centre	Room hire for meetings	£120.00	£0.00	£120.00
HMRC	PAYE payment for the quarter 5/1/13 to 5/4/13	£451.50	£0.00	£451.50
NSDC	Fortnightly emptying of wheelie bin at Jubilee Room 1/4/13-31/3/13	£156.26	£0.00	£156.26
NSDC	Fortnightly emptying of bin at Play Park	£115.18	£0.00	£115.18
NSDC	Annual charge for the emptying of dog bins	£411.84	£0.00	£411.84
J Guest	Clerk's expenses reimbursement of cost of strimmer, safety goggles and men at work signs	£114.13	£17.65	£131.78
PD Gas Services (P Driver)	2 new boilers at the Youth and Community Centre *	£3995.00	£0.00	£3995.00

* This money will be reimbursed to the Parish Council by the Derbyshire Environmental Trust Limited.

The above payments were agreed, proposed by Mrs Parkin, seconded by Mrs Moody and approved unanimously.

Letter from E-on regarding the electricity contract at the Jubilee Room – it was agreed to accept the proposal from E-on, the rates are slightly cheaper than those currently being paid and paying monthly by direct debit will gain a further 2% discount.

Update on completion of the Annual Return – the Clerk has completed the Return and is liaising with the Internal Auditor as the Return and associated paperwork needs to be passed to him now.

Update on Asset Register information – the Internal Auditors email was discussed. It was confirmed that the document was as required by Governance and Accountability. The new External Auditor, Grant Thornton, will make their comments when the Annual Return is submitted...

The Clerk confirmed receipt of the first half of the precept and a VAT refund of £476.62 this month.

6. Correspondence

Letter from Rural Communities Action Nottingham (RCAN) asking if the Parish Council would like to become a member of RCAN – it was felt that the Parish would gain more financially than the £130 cost of membership and that other groups within the village would also benefit from RCAN's support. Proposed by Mrs Scott, seconded by Mrs Wright and agreed unanimously.

Nottinghamshire Minerals Local Plan update – there is a new timetable and the plan should be adopted in March 2015.

Letter from Notts CC regarding Superfast Broadband for Nottinghamshire – several Councillors were interested in attending an event to find out more, the Clerk will pass this request on to Notts CC.

Letter from Patrick Mercer MP regarding Council Tax Support – it was felt that Mr Mercer's letter did not clearly answer the points the Parish Council had raised and it was agreed to write to Mr Mercer again for further clarification on his views on the independence of Parish Councils.

Letter from the Balderton branch of the Royal Air Forces Association regarding National Armed Forces Day – a representative of the Parish Council will need to attend the service on 23 June.

Letter from NSDC regarding Community Resilience Stores, sand bags and aqua bags – NSDC have no statutory duty to supply sandbags to residents at risk of flooding. It was agreed that a letter would be sent to Lisa Lancaster at NSDC querying this and suggesting that NSDC could buy a large quantity of sandbags at a cheaper rate than Parish Councils. These could then be distributed or sold to Parish Councils

7. Big Lunch – to consider the possibility of arranging a Big Lunch on Sunday 2 June – this was discussed and in view of item 8 on the agenda and the Advent, Carols and Light event in December it was agreed to consider this idea for next year. This will be on the agenda of the January 2014 meeting.

8. Collingham Fire Service Bonfire Night – to consider the Parish Council's support for the proposed event – the Council agreed in principle to support the event but more details are needed.

9. Bursary for Clerk's training – to consider an application for a bursary of £75 towards the £150 cost of the Certificate in Local Council Administration distance course, which is a

requirement of the Clerk's employment. This was agreed, proposed by Mrs Moody, seconded by Mrs Wright and unanimously approved.

10. Green Lanes – to consider registering the Green Lanes on South End as Rights of Way. Under ancient rights, parishioners may take their cattle and horses down the two Green Lanes on South End to The Fleet to drink. Residents next to the lanes do use them, for example to park vehicles. Over time, the concern is that ownership could be disputed. It was agreed that Notts CC would be approached to find the initial steps involved in registering the Green Lanes as Rights of Way.

11. Community Park – to consider quote for the removal of dead tree. It was agreed to continue to monitor the tree which the Play Park Inspector deems low risk. Recent inspection reports were discussed, the new inspections are going well and being received promptly by the Clerk. The Community Park committee meeting on 18 April was very positive. It is planned to hold a Consultation at the May Fair on 6 May and help will be needed for this on the day. The Parish Council would like to record their thanks to all members of the Committee for their hard work.

12. Lincolnshire Fire and Rescue Concert Band – proposal to use the band for the Advent, Carols and Lights event in December. Bands are being booked already and some have high charges. The Lincolnshire Fire and Rescue Concert Band only charge £100; they would like to have collection buckets too. It was proposed by Mrs Scott to use the band in December, seconded by Mrs Wright and agreed unanimously.

13. Local Improvement Scheme Grant for Interpretation Board and Planter – it was agreed that the Parish Council would accept the Grant Offer letter received from Notts CC and the attached terms and conditions. Proposed by Mrs Scott, seconded by Mrs Parkin and approved unanimously. Thought will need to be given to where the board and planter will be located and the History Society will be consulted over the content on the interpretation board.

14. Councillor's Reports and items for future agendas

Mrs Parkin reported that deep potholes on Station Road and Potter Hill Road have been filled.

British Transport Police are monitoring reports of people crossing in front of trains at the railway station.

Mr Evans reported a deep pothole outside a house on the High Street.

Stopcock covers outside a house on Woodhill Road are too low resulting in water collecting and being sprayed onto the house. The Clerk will report both faults.

Mrs Moody reported that the Induction of the new vicar, David Yabbacombe was a very nice service. Some members of the Church are planning a mobile nativity play, to keep the village's Jubilee spirit going.

The railings over Cross Dyke still need repairing, the Clerk will report this to Notts CC.

Mrs Wright reported that drainage grates on the High Street between the traffic lights and The Green are too low, the Clerk will report this.

A review of Burial Fees is needed, the Clerk will distribute information on this before the meeting of 23 May, when this will be an agenda item.

Mrs Scott reported on a proposed visit to Collingham by Severn Trent representative Adam Boucher, it was agreed that the date of this would be Friday 10 May. A tanker was discharging on Low Street this week, Mr Boucher has been contacted and apologised for this mistake.

The Collingham Show Committee has offered a stand at the Show in September, Mrs Scott will obtain further details.

The Medical Centre is looking into getting an official copy of their street map of Collingham for the Parish Council which will help towards the Best Kept Village Competition entry.

Copies from the Ordnance Survey Office are a less expensive option for a map.

Mrs Scott has been contacted by residents on Westbrook Lane over a planning enforcement order. NSDC M Shaw will speak to the Planning Department about this next week.

A resident has contacted Mrs Scott regarding the web domain collingham.info which he owns and is willing to pass onto a group who is interested in it. A suggestion was to contact the Business Club to see if they may be interested. The same resident had asked about plans to extract gravel at Eagle/Whisby. The Clerk has contacted North Kesteven District Council; no planning application has been submitted yet though a Consultation day has been held. This will be monitored.

The meeting closed at 8.50pm

1 member of the public present

1 member of the press present

Notts CC and NCC are the abbreviations for Nottinghamshire County County

NSDC is the abbreviation for Newark & Sherwood District Council