

**MINUTES OF THE COLLINGHAM PARISH COUNCIL PLANNING/ENVIRONMENT
MEETING HELD ON 11 JULY 2013 AT THE YOUTH AND COMMUNITY CENTRE,
LOW STREET, COLLINGHAM**

1. Apologies for absence

S Dove M Dowell NSDC M Shaw

Present

C Allen C Moody G Norcott T Ozbourne M Parkin (Chair)
R Scott V Wright D Evans (arrived 8.09pm after meeting at NSDC)
J Guest (Clerk)

2. Declarations of Interest:

- (a) To declare any personal interests in items on the agenda and their nature – Mrs Scott declared an interest in agenda item 9 as she lives next door to 71 High Street.
- (b) To declare any prejudicial interests in items on the agenda and their nature – None declared.

3. Minutes: the minutes of the meeting of 13 June 2013 were accepted, proposed by Mr Allen and approved unanimously by those present at that meeting.

4. Progress reports: (for information)

- (i) Best Kept Village competition – Collingham is through to the second round. Some of the judge's comments from the first round have been acted upon. NSDC have been spraying weeds this week.
- (ii) Enforcement order relating to Westbrook Lane – no further news on this matter.
- (iii) Planning website – update on letter to NSDC regarding new website. The Clerk will write to advise that the website is not user friendly and long winded. Staff could also benefit from training on uploading information to the website.

5. Planning Applications

13/00705/FUL	Westholme, 38 Low Street – Householder application for proposed single storey rear extension to form garden room, existing replacement of windows	Application supported
13/00830/FUL	14 Crew Road - Householder application for loft conversion	Application supported
13/00853/FUL	48 Swinderby Road - Householder application to drop kerbs to make suitable access to driveway and make	Application supported

	good tarmac	
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6. Planning Decisions

13/00503/FUL	27 The Hemplands - Householder application for proposed entrance porch to front elevation	Application approved
13/00407/FUL	11 High Street – Householder application for proposed demolition of existing flat roofed garage and erection of replacement garage with study and pitched roof	Application approved
13/00345/FULM	The Cottage, Coney Green – continued use of residential property, continued use of land and farm buildings for the keeping and stabling of horses, construction of barn for use as stables, construction of ménage with associated fencing and access track. Retrospective application	Application approved
13/00563/FUL	12 South End – Householder application for the demolition of conservatory and erection of single storey extension	Application approved

7. Correspondence

Letter from Nottinghamshire Association of Local Councils regarding a training event 'Responding to Major Planning Applications'. The Cost of £40 per delegate was agreed and Mrs Parkin and the Clerk will attend.

Letter from the Environment Agency regarding Flood Warden event on 18 July – attendees still urgently need to be agreed.

8. Nottinghamshire and Nottingham Waste Core Strategy – to agree any comments to be submitted to Notts CC before the consultation deadline of 22 July. No comments to be made.

9. Survey of 71 High Street – to discuss information gathered on surveys and surveyors and agree next steps to be taken. Mrs Scott left the meeting. Three quotes have been obtained and it was agreed to accept the quote of Fletchers Surveyors in Southwell of £500 plus VAT. The Clerk will arrange the survey and will attend with Mr Allen.

Mrs Scott re-joined the meeting.

10. Community Park – update from the Community Park Committee to agree recommendations for design brief and tenders.

At this point Mr Evans joined the meeting.

Mrs Scott and the Clerk have met with Karen Tarburton of Rural Communities Action Nottingham (RCAN) for advice on the next steps to progress the improvements at the Community Park. It was agreed that designs now need to be obtained. A design brief will be sent out to the shortlisted companies. The three most favourable designs will be displayed at Collingham Agricultural Show on 21 September with a ballot box for residents to vote for their favourite and make comments. The improvements to the Skate Park will be looked at once the first phase of the project is complete. Mrs Scott proposed that designers be instructed to produce quotes and designs, this was unanimously agreed.

11. Councillor's Reports and items for future agendas

Mrs Scott reported that she had a meeting with Alexandra Smith of Notts CC Local Improvement Scheme (LIS) regarding the grant for interpretation boards and planters. A board and planter will be placed at both the Cross Site and at the Village Centre. Maintenance costs need to be considered. Part of the hedge at the Village Centre will need to be removed for the interpretation board and a resident who is a landscape gardener will be asked to suggest further low cost improvements to this area. At the meeting, the strip of land running from the Football Club to Swinderby Road was also discussed; the LIS grant for this area will clear the area and smooth uneven ground to create a football training area for younger children. The fencing on this side of the Community Park will be replaced. The yellow spinner at the Park has broken; it is estimated to cost £100 to repair it but as it is in a dangerous state this repair has been ordered. Mrs Scott also advised that a speeding tractor had been reported on Woodhill Road.

It was felt that the article in this week's Newark Advertiser was inaccurate with regard to policing and the use of the 101 non-emergency number and the Clerk will write to the Advertiser about this.

Mr Evans advised that at the NSDC Planning Committee meeting the application for a bungalow on the High Street at Mayfield House had been approved.

Mr Allen advised that a resident had reported an overgrown footpath on Low Street and has offered to cut it. The same resident advised that rubbish is being left close to the river regularly. The Angling Association bailiff will be contacted to see what can be done. The gullies on Low Street have still not been cleaned. A field close to the Fleet has been sprayed and damage from the spray has affected fruit trees in a garden on Low Street.

Mrs Wright has reported several faulty streetlights that have been repaired the following day. The gates at the Community Park are not closing properly.

The meeting closed at 8.51pm

0 members of the public present 0 members of the press present

Notts CC is the abbreviation for Nottinghamshire County Council

NSDC is the abbreviation for Newark & Sherwood District Council

