

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 27 May 2021 at the Community Orchard, Swinderby Road, Collingham

Present: Councillors: J Barrie, J Davies, M Davies, R Fabian (Chair), A Haberton, M Lloyd,
D Mackenzie and T Musson

District Councillor Dales

Clerk: C Ballantyne

Assistant Clerk: Sarah Markall

In Attendance: 1 members of the public in attendance (part)

Action by:

- 91 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**
A photograph was taken of the Parish Council in the Community Orchard to mark the first meeting in this venue, no other intentions to record the meeting
- 92 Public Forum**
The Estate Manager from Beaufields House came to speak about the possibility of another defibrillator for the Parish on the new estate
- 93 To receive apologies for absence**
Apologies were received from Councillor Allen and Hatton, and the reasons for absence were accepted
Apologies were received from County & District Councillor Dobson noted
- 94 To receive any declarations of interest**
Cllr J Davies declared an interest in Agenda item 98a for 21/01149/HOUSE & 21/01173/HOUSE
- 95 To receive and approve the Minutes:** of the Annual Parish Council Meeting of 4 May 2021, previously circulated to members. These were agreed unanimously, as a true record and were signed by the Chair.
- 96 To receive reports from County and District Councillors**
County & District Councillor Mrs Dobson
Northcroft Lane work will commence next week (1st June)
Carlton Ferry Lane work will commence on 6th July – all local residents are aware of the proposals

District Councillor Mrs Dales

TVIDB:

- Meeting held with Matt Everett and Chris Allen - the Fleet is maintained as required and flooding is a river Trent issue not a Fleet issue.
- The Swinderby Road ditch between Cross Lane and The Hedgerows – an inspection has been undertaken and a date for the works will be forthcoming
- Pitomy Farm parapet issue - Will escalate as this has been outstanding

for some time.

97 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts

Newark & Sherwood District Council	Precept	£22,010.00
Newark & Sherwood District Council	Community Infrastructure Levy	£10,464.44
E Gill & Sons	Cemetery Fees	£805.00
Harby Parish Council	Speed Gun Hire	£7.00
HMRC	VAT Refund	£714.70

Noted

b) **To Formally Approve Items paid since last meeting by BACS**

Expenditure

VAT

Total

AEB Landscapes	Park - Inspections	£380.00	NIL	£380.00
Jamie Warrington	Building Maintenance	£140.00	£28.00	£168.00
County Signs	Pitomy Farm Open Space	£20.00	£4.00	£24.00
Trent Valley IDB	Drainage Rates	£3.65	NIL	£3.65
M Davies (for Pearsons Nursery)	Station Adoption Activities	£10.00	£2.00	£12.00
Pass	H&S equipment	£34.98	£6.98	£41.87

Approved unanimously

c) **To Approve Items for Payment for the Month to be paid by BACS**

Expenditure

VAT

Total

Big Grey UK	Phone line and call charges	£26.34	NIL	£26.34
Belina Boyer	Audit Fees	£62.50	NIL	£62.50

All payments approved unanimously

d) **Bank Reconciliation for the year to date** –signed by Cllrs J Davies and Fabian, noted

e) **To consider NALC Cemetery and Churchyard Management Training** - resolved unanimously that Assistant Clerk would attend the training

Clerks

f) **To consider new safety matting to some areas of the Community Park** – resolved unanimously that this material does not meet with the Parish Council environmental objectives. This does need to be resolved and further investigations will be undertaken to find a more satisfactory solution.

Chair

98 Planning

a) **Applications for consideration**

21/00692/HOUSE	Cottage Lane (16)	Demolition of rear outbuildings and erection of single storey rear extension. Formation of covered way, boundary walls and rear carport. – SUPPORTED unanimously
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21/01039/FUL	Low Street, Grey Horse Inn Public House	Change of use of the existing Public House to be combined with existing first floor residential accommodation to create a single dwelling (class C3) with ancillary residential use of the outbuilding, and associated parking and private gardens Resubmission) – NOT SUPPORTED unanimously. Material Considerations: design and visual impact, materials, crime and vandalism, access and safety
21/01142/HOUSE	The Hemplands (11)	Proposed single-storey rear extension to dwelling, including internal alterations, replacement windows and roof, removal of chimney stack and external rendering.- SUPPORTED unanimously. It has been noted that the chimney stack has already been removed
21/01149/HOUSE	Lunn Lane (11), Lime Tree Farm	Proposed single storey extension to form two bay windows – SUPPORTED unanimously by those voting
21/01173/HOUSE	Bell Lane (6)	Replacement pantile roof to existing concrete tiled roof, new gates and brick piers to existing position to front of house, new window opening to east elevation, replacement of existing doors with wood effect composite doors, new slate roof and rooflights to existing rear extension, new revised door opening and glazed gable over to rear extension. – SUPPORTED unanimously by those voting

b) **Applications Determined**

20/02366/FULM	Braemar Farm, Land Adjoining	Grant
21/00270/FUL	Station Road, Collingham Football Club	Grant
21/00537/HOUSE	South Scarle Road (2)	Grant
21/00657/DISCON	Low Street (171)	All Conditions Discharged
21/00706/HOUSE	Fosse Road, Lane End House (also known as Church Farm)	Grant
21/00772/TWCA	High Street, Land at 0973 – eastern boundary of paddock (adj Meering Close)	No Objections
21/00773/TWCA	Low Street (17), South Collingham Manor	No Objections
21/00787/TWCA	Cottage Lane (1), The Cottage	No Objections
21/00796/TWCA	High Street (106), Holme Lea	Grant Works

21/00798/TWCA	Church Street (21), The Glebe	No Objections
21/00907/AGR	Cottage Lane (36), Fleet Farm	Prior approval not required
21/00918/HPRIOR	Windsor Close (16)	Prior approval not required
21/00975/TWCA	Swinderby Road (9), Sunnyside	Consent not required
21/01001/TWCA	Vicarage Close (6)	No Objections
21/01054/TWCA	High Street (121), Vine Farm	No Objections

Noted

- 99 To consider proposal for an additional defibrillator for the village** – resolved unanimously to add an additional defibrillator for the Parish. Any donations from Gusto would be accepted, but would not delay the purchase and installation. The Parish Council would take on the ongoing maintenance along with all other public defibrillators in the Parish

Clerks

- 100 Fleet Article for June** – Cllrs Haberton and Hatton to write, topics were suggested

101 Correspondence

- a) The Open Spaces Society Grant a Green Campaign, resolved unanimously that all unregistered sites would be registered with Fields in Trust. These sites are: Community Orchard, nut orchard, Pinfold, Pitomy Farm Play area and swale, Cross Site

Clerks

- b) Ready to Walk Slow Ways, noted

- c) Preschool request to hold a Picnic in the Community (Park), resolved unanimously that this would be allowed

Clerk

- d) A46 Newark Bypass – report on Public Consultation, resolved unanimously that this would be publicised on the website and social media

Assistant Clerk

102 Annual Governance and Accountability

- a) To consider final internal audit, resolved unanimously that no actions were required

- b) To consider the Annual Governance Statement, resolved unanimously that all responses were clearly evidenced as positive

- c) To consider the Accounting Statement, resolved unanimously that this accurately reflected the end of year position at 31 March 2021. AGAR to be submitted to the External Auditor

Clerk

- d) To consider the annual report for 2020/2021, resolved unanimously that this was ready to be published

Clerks

103	Parish Clerks Report	Agenda Item
	Request for improvements/alterations to the High Street.	
	➤ Holding letter sent advising the Parish Council is awaiting an official response from NCC Highways	19/130f
	➤ External Decoration Contract. Formal Contract sent to Jerry Williams – Work to be undertaken in May/June	29
	➤ Relocation of the Post Box on The Green has now been done and is located on the opposite side of the road	49e
	➤ RCAN membership renewed	57e
	➤ New bin for The Hemplands has been ordered with delivery in 6-8 weeks	59
	Annual Parish Council meeting brought forward in advance of the remote meeting regulations expiring.	
	May and June Parish Council meetings to be held in the Community Orchard – The Orchard Committee have been advised and were pleased at this venue being chosen	60
	Venue to be reviewed at the June meeting	
	➤ Declaring a need for Positive Action to Combat Climate Change – both working with Collingham Green Vision	61
	➤ Great British Spring Clean – Date agreed, posters produced and put on notice boards, website and social media	63a

Clerk Specific Items

- All planning consultations responded to
- Gigabit Broadband Voucher Scheme is being progressed, awaiting information from BT

Assistant Clerk Specific Items

Speedwatch activities taking place (weather permitting)

Social media engagement has been maintained.

Three of five sections of ILCA completed.

Reports to NCC

CSC338032235	Gully	High Street, near Dykes end
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Reports to NSDC

ESB 4257722	Road Sweep	Low Street - Bell Lane to Stocks Hill
ESB 4257731	Road Sweep	High Street
ESB 4267964	Fly tipping	North Scaffold Lane/Westbrook Lane

Assistant Clerk and Councillor M Davies

16e – Neighbourhood Planning Video being progressed

Councillor T Musson

20/18h – Dog poo bag holders

To be woven from Willow. Positions have been identified for these to be erected on existing street furniture.

Councillor Fabian

Working with CVC on refurbishment of their benches – hopefully these will now be re-installed in the very near future

Working on Station Adoption plans and possible community garden
Working on preparations for Best Kept Village 2022
20/177 – Interpretation Plaque at the Pinfold, Woodhill Road, being progressed

Clerk and Councillor Fabian

Newark & Sherwood District Council Open Space Strategy. Comments made, public consultation anticipated in the near future

46 – Change of use/redevelopment of Pitomy Farm Play Area. Meeting with residents was productive and they are happy with the Parish Councils proposal

Councillors Fabian & Haberton

49b – Star Council Awards application submitted

- 104** To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that the involve the likely disclosure of exempt information as defined in Part 1 Schedule 12 of the Act. Resolved unanimously that members of the public be excluded.
Councillor Linda Dales and the member of the public left the meeting
- 105** To consider purchase of land in the village – Resolved unanimously that the Clerk previous offer would be repeated

The meeting closed at 20:08pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor
NSDC – Newark & Sherwood District Council/Councillor
LCS – Lincolnshire Cooperative Society
EMR – East Midlands Railway
PRoW – Public Right of Way
Y&CC – Youth & Community Centre
CDHS – Collingham & District History Society
PPG – Patient Participation Group
CVC – Collingham & District Village Care
TVIDB – Trent Valley Internal Drainage Board