

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 27 JUNE 2019 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), G French, R Hatton, D Mackenzie and T Musson
District Councillor L Dales
County and District Councillor M Dobson

Parish Clerk: C Ballantyne

In Attendance: No members of the public in attendance

Action by:

90 Public Forum

- A representative of the Collingham Community Pub came to explain reasons for the grant application and the benefit that this would provide to the community

91 To receive apologies for absence

Apologies from Councillors Fabian and Lloyd received, resolved to accept the reasons for absence.

92 To receive any declarations of interest

Declarations Received from Cllrs Allen, Barrie and Musson in relation to Agenda Item 97 Grant Application for the Collingham Community Pub

93 To receive and approve the Minutes: of the Parish Council Meeting of 23 May 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.

94 To receive reports from County and District Councillors

Mrs Maureen Dobson

Newark & Sherwood District Council

Planning Committee was interesting and the application for 112-118 High Street has now been approved

Nottinghamshire County Council

Bus Road show held today, which worked well and was well attended in all villages. The comments will be looked at and the officers will assess the route. The big issues appear to be the Saturday service and the 2pm bus Tomorrow morning going out with the chap in charge of the gritting route – Potterhill will now be permanently added to the gritting route

SNG has raised a query about parking at the station, where vehicles continue to park along the road and agricultural vehicles find it difficult to get along the road as a result

Andy Rook has now left the division and moved to another position in the Force, the person who is to replace him is not currently in post

Mrs Linda Dales – District Council

Statement of need and a list of priorities for the Section 106 and CIL funds has been obtained from the District Council and will be sent to the Parish Clerk for circulating to all Councillors

Walkabout with officers, has been undertaken recently although there is nothing much to be addressed at present

95 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts			VAT	Total
Burial Ground	Cemetery Fees	£155.00	Nil	£155.00

Noted

b) **To Formally Approve Items Payed during the Month by BACS**

Payments		VAT	Total
None			

Noted

c) **To Approve Items for Payment for the Month to be paid by BACS**

Payments		VAT	Total	
AEB Landscapes	Community Park - Inspections	£300.00	Nil	£300.00
Y&CC	Meeting Room Expenses	£146.25	Nil	£146.25

All expenditure approved unanimously

d) **Bank Reconciliation for the year to date** – signed by Cllr Musson and Cllr Allen, to be circulated **Clerk**

e) To consider Annual Licence to Parish Online following Trial Period – Resolved unanimously to take an Annual Licence as this is a very useful tool for a variety of applications **Clerk**

96 Planning

a) **Applications for consideration**

19/00922/FUL	Swinderby Road (72)	Householder application for proposed porch, first floor single storey rear extension, two storey replacement side extension, and outbuilding to rear garden – SUPPORTED unanimously
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19/00973/FUL	Blackbourn Close (7)	Householder application to remove beech hedge and replace with fence – NOT SUPPORTED unanimously. It is understood that there is a restrictive covenant on the estate for a period of 80 years from 1 st June 1977 and the frontages of all properties should be kept open, this proposal therefore would not be in keeping with all the surrounding properties. If the applicant wishes to extend the fence to the frontage and extend the wall slightly (which presumably permission has previously been given for by the developer) this would be an acceptable option
19/01011/FUL	Cottage Lane, Vine Cottage	Householder application for removal 1 no. Sycamore tree, Conifer hedge, Laurel bushes, metal post and rail fence and replace with brick boundary wall and wooden gates – SUPPORTED unanimously. Comments to be made that it should be ensured that the proposed trees are planted

b) Applications Determined

19/00636/FUL	Vicarage Close (21)	Granted
19/00742/TWCA	South End (5), The Beeches	No Objections
19/00748/TWCA	Cottage Lane	No Objections
19/00755/FUL	High Street, Land to rear of 112-118	Granted
19/00858/FUL	South Scarle Road (4)	Granted
19/00905/TWCA	High Street (70), Mayfield House	No Objections
19/00908/TWCA	Bell Lane (6)	No Objections
19/00916/TWCA	The Green (8), Rusper House	No Objections
19/00605/FUL	Nursery Close, New Bungalow	Granted
19/00249/FUL	Dykes End (56)	Withdrawn
19/00743/FUL	Carlton Ferry Lane, Carlton Ferry Farms	Granted

All decisions noted

- c) Central Lincolnshire Local Plan Review – Issues and Options Consultation and Call for Sites – noted
- d) Applications for the Variation of Removal of Planning Conditions – noted, this will be of assistance when such applications are received

97 Grant Applications – Cllrs Allen, Barrie and Musson left the meeting

- a) Community Infrastructure Grant Application from the Royal Oak Community Pub. The pub has not received any money in its application to NCC for LIS. Resolved unanimously that in principle a grant will be awarded following a decision to be made by the five Councillors (in attendance at this meeting and having not declared an interest) after a site meeting at the earliest opportunity. The amount of the grant to be determined following the site visit. Cllrs Allen, Barrie and Musson returned to the meeting.
Post Meeting Note: Site visit undertaken on Monday 1st July. Resolved that a maximum grant of £5,000 may be awarded if the grant application was resubmitted and was for items which could be accessed by the whole community **Clerk**
- b) Collingham Crawl & Canter – thank you and update, noted, this update was gratefully received as it is always nice to receive a report on the difference the funding has made

98 Cemetery Advisory Group

- a) To consider changes to the cemetery rules – Resolved unanimously that the rules be amended as proposed as English stone is no longer prescribed by the Church rules, which are otherwise followed by the Parish Council **Clerk**

99 Correspondence

- a) Wildflower Meadows – a large number of complimentary comments have been received. A response to be sent with regard to the other issues raised in one letter **Clerk**
- b) Nottinghamshire & VE Day 75 - 8th May 2020, resolved that this information would be taken to the May Fair meeting (agenda item 99f) **Clerk**
- c) National Wildlife Crime Unit initiative called 'Undisturbed', noted
- d) Citizens Advice Sherwood & Newark, Grant Aid Application 2019/2020, resolved unanimously the Collingham Rural Advice Centre is supported by the Parish Council and is more appropriate, response to be sent **Clerk**
- e) Mid Nottinghamshire CCGs Annual Public Meeting - 3 July 2019, noted
- f) Collingham May Fair 2020 – The 2019 May Fair was a lovely village event and Cllr Musson would like to be contacted by the organiser to determine what is involved **Clerk**

100 Parish Clerks Report Item

Agenda

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area – being progressed with NSDC **17/167f**
- Community Orchard – licenses for private accesses have been issued. One licence is being followed up as it was referred to the householders solicitors **18/29f**
- Local Council Award Scheme – Quality, application submitted, additional feedback has been received and has been responded to **18/107b**
- Order for litter bin for Pitomy Farm has been placed and delivered, awaiting installation **19/35**

- Declaration of Interests Forms received have been sent to NSDC and posted to the website – awaiting to receive others (Gillian, Rick) **19/51**
- Councillors responsibilities updated as agreed at the Annual Parish Council Meeting (APCM) and posted to the website **19/58**
- Groups and Terms of Reference updated as agreed at the APCM and posted to the website **19/59**
- Appointment of Representatives updated as agreed at the APCM and posted to the website **19/60**
- Standing Orders updated as agreed at the APCM and posted to the website **19/61**
- Financial Regulations updated as agreed at the APCM and posted to the website **19/62**
- Bank Signatories being updated as agreed at the APCM **19/63**
- Risk Register updated as agreed at the APCM and posted to the website **19/64**
- Policies updated as agreed at the APCM and posted to the website **19/65**
- Procedures updated as agreed at the APCM and posted to the website **19/66**
- General Data Protection Regulations documentation updated as agreed at the APCM and posted to the website **19/67**
- Risk Assessments updated as agreed at the APCM and posted to the website **19/68**
- Action Plan updated as agreed at the APCM and posted to the website **19/69**
- Asset Register posted to website **19/72**
- ILCA training to be paid for when Cllr Musson has signed up online for the training course **19/82f**
- Annual Governance and Accountability Return – sent to PFK Littlejohn (auditors) and posted to the website. Notice of public rights posted to the website and village centre notice board **19/84c**
- Annual Report published and placed in the library, Rural Advice Centre and Post Office **19/84d**
- Community Infrastructure Levy – News Item to be posted in conjunction with September Fleet Article **19/85**
- Spare replacement defib pads to be ordered in October **19/86b**
- Ride to Save Lives notices to be placed on noticeboards **19/87d**
- BDUK Better Broadband subsidy Scheme sent to residents of Brough for whom contact details are held **19/87e**

Other items

- All planning consultations responded to

Reports to NCC

FS123266991	Street Lighting	Baptist Lane LC2 Flashing
FS124310488	Pothole	Low Street, between the Manor and Manor Farm
FS124469676	Pothole	Low Street, Queen Street Junction
FS124471822	Trees/Hedges	South Scarle Road/Woodhill road

FS125430277	Pothole	Breamar Road (near Windsor Close (east))
FS125740955	Trees/Hedges	Low Street Not quite opposite Grey Horse
FS125741318	Trees/Hedges	Low Street Opposite Grey Horse
FS125741693	Trees/Hedges	Besthorpe Road

Reports to NSDC

ESB885357	Fly Tipping	Green Lane
-	Street Name Plates	The Lawns

Skate Park

Work for the new path has been ordered and will be installed in the near future.
19/21a - Jane Guest considering a date for the official opening.

Community Partnership Library

The meeting has been re-arranged by Inspire for July.

Community Infrastructure Levy (CIL)

19/85 – All Councillors Consultation event at the Collingham Agricultural Show to be arranged and manned. To be included in September Fleet Article

Rick Hatton

19/86a – First Responder Scheme further investigations ongoing

19/86b – defibs none of the hospitals use the same unit as the Parish Council

Mike Lloyd

19/87d – Agricultural Show to be notified of the Ride to Save Lives event on the day after the show

Collingham Open Gardens

9 Collingham gardens were open on Sunday 23rd June from 10.30am to 4.00pm
 We had in excess of 130 visitors, some local and some from outside the Village.
 Whilst its main objective is to be an enjoyable event for the Village, it has the habit of raising money. To date £585 will be going to the Lincolnshire and Notts Air Ambulance and a further £300 will be going to local charities raised by Gardeners providing Teas etc. in their gardens.

Jim Barrie - Newark Health

Reinstating joint health facilities

Parking is being reviewed at all sites

The meeting closed at 20:30pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group

SNG – Safer Neighbourhood Group