

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 28 October 2021 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Davies, M Davies, R Fabian (Chair), A Haberton, M Lloyd,
D Mackenzie and T Musson

Clerk: C Ballantyne

Assistant Clerk: Sarah Markall (via zoom)

In Attendance: 1 member of the public in attendance(part)

Action by:

155 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

None

156 Public Forum

A set of papers were handed out about the TVT and the Besthorpe reserve and future plans for development.

The member of the public left the meeting

157 To receive apologies for absence

Apologies were received from Councillor Barrie, resolved unanimously to accept the reasons for absence

Cllr Hatton was not in attendance and no reasons for absence were received

Apologies were received from District Councillor Dales and were noted

Apologies were received from County and District Councillor Dobson and were noted

158 To receive any declarations of interest

Cllr Fabian declared an interest in Agenda Item 161c and Agenda Item 162c

159 To receive and approve the Minutes: of the Parish Council Meeting of 23

September 2021, previously circulated to members. These were agreed unanimously by those who had been in attendance as a true record and were signed by the Chair.

160 To receive reports from County and District Councillors

County & District Councillor Mrs Dobson

Nothing to report.

District Councillor Mrs Dales

Nothing to report

161 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts

Newark & Sherwood District Council	Precept	£22,010.00
Various	Cemetery Fees	£570.00

Harby Parish Council	Speed Gun Hire	£6.00
Western Power	Electricity Cable - Wayleave (one shilling per annum)	£4.60

Noted

b) **To Formally Approve Items paid since last meeting by BACS**

Expenditure		VAT	Total	
NSDC	Trade Waste - Dog Poo Bins	£260.00	£52.00	£312.00
Notts ALC	Training - Course	£40.00	NIL	£40.00
Photocast Products	Capital Expenditure - Signs	£393.00	£78.60	£471.60

Approved unanimously

c) **To Approve Items for Payment for the Month to be paid by BACS**

Expenditure		VAT	Total	
Greenbarnes	Community Infrastructure Levy	£368.42	£73.68	£442.10
Locality	Training - Course	£100.00	£20.00	£120.00
SLCC	Subscription - SLCC	£95.00	NIL	£95.00
AEB Landscapes	New bins/liners/Litter collection	£30.00	NIL	£30.00
AEB Landscapes	Park - Inspections	£300.00	NIL	£300.00
Royal British Legion	Individual Items	£88.00	NIL	£88.00
Naturescape	Grass cutting/ground maintenance	£18.33	£3.67	£22.00
Skatehut	Youth Engagement – Skate Park Event	£250.00	NIL	£250.00
Sarah Markall	Expenses (Lump sum Quarterly)	£26.00	NIL	£26.00
Caron Ballantyne	Expenses (Lump sum Quarterly)	£65.00	NIL	£65.00
Rosemary Fabian	Chairs Expenses	£4.71	£0.59	£5.30

All payments approved unanimously by those voting

d) **Bank Reconciliation for the year to date** –signed by Cllrs Lloyd and Mackenzie, noted

e) **Budget Monitoring and Virements**, resolved unanimously that all proposed changes should be made

Clerks

162 Planning

a) **Applications for consideration**

21/01828/FUL	Fosse Road, Methodist Chapel	Conversion and extension of Chapel to form 1 no. dwelling house (class C3) – SUPPORTED unanimously
21/02080/HOUSE	White Hart Lane (2)	Erection of a garage and link extension – SUPPORTED unanimously

21/02221/TEL24	Swinderby Road, Land at	Proposed installation of a base station consisting of a 20m monopole supporting 3 no antenna, 2 no 300mm dishes, 1 no cabinet with ancillary development thereto. – NOT SUPPORTED unanimously Design and Visual Impact, Ecology/Landscape, Access/traffic, Health and Safety
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b) **Applications Determined**

21/01414/HOUSE	Church Street (8), The Old Rectory	Refused
21/01429/HOUSE	High Street (12)	Grant
21/01430/LBC	High Street (12)	Grant
21/01606/FUL	The Poppyfields (3)	Refused
21/01758/HOUSE	High Street (64)	Grant
21/01881/TWCA	Church Street (15), Thicketts	No objections
21/01903/HOUSE	High Street (111A)	Grant
21/01961/TWCA	Little Lane (2), Ilex	No objections
21/01973/TWCA	The Green (8), Rusper House	Consent Not Required
21/01997/TWCA	South End (19), The Bungalow	No objections
21/02046/TWCA	Low Street (14), Lime Tree House	No Objections
21/02111/TWCA	Queen Street (13), Redlands	No Objections
PL/0012/21	Villa Farm, Folly Lane, Norton Disney	Withdrawn

Noted

- c) Application for New Premises Licence for Brook House Brewery, 12 Besthorpe Road, resolved unanimously by those voting that this is potentially a public nuisance, as evidenced by past events. Concerns were raised about the use of live music 7 days a week, if this was removed the Parish Council opinion may be different.
- d) Newark & Sherwood District Council New Street Naming and Numbering Policy, noted
- e) Town And Country Planning Act 1990 – Section 247, Proposed Stopping Up Of Highway At Cross Lane, this proposal has been in the pipeline for many years and it is understood that this is the final legal requirement before construction work commences, noted
- f) Introduction to the Town and Country Planning Association (TCPA), noted
- g) Nottinghamshire County Council Planning Application Validation Consultation, Resolved unanimously that Cllr Fabian would fully review the documents and respond if applicable

Clerks

**Cllr
Fabian**

163 Correspondence

- a) Commemorative Mugs for the Queens Jubilee, resolved unanimously that this is a good idea, but was too great an expense – all councillors to try and identify different ideas to commemorate this significant event **All**
- b) Nottinghamshire's consultation admission arrangements 2023-2024, resolved unanimously that this should be posted to the website and social media **Clerks**
- c) Local Flood Risk Management Strategy 2021-2027 consultation, noted
- d) Remembrance Day Service Sunday 14 November 2021, resolved unanimously that Councillor Musson would attend **Clerk**
- e) Newark Air Museum Invite for Remembrance Sunday – November 14th 2021, resolved unanimously that Councillor Hatton would be asked if he would like to attend, if not Councillor Haberton would attend **Clerk**
- f) Request to consider switching off streetlights, resolved unanimously that this request was not supported at this time. This suggestion does meet the green agenda but would raise significant safety concerns, especially given all the news recently about women's safety at night and injections **Clerks**
- g) Commissioner Henry - Rural Crime Have Your Say Event, resolved unanimously that Councillor Allen would attend if possible, alternatively Councillor Fabian would attend **Cllrs Allen /Fabian**

164 Community Infrastructure Grants

- a) Trent Vale Trail / Notts Wildlife Trust request for accessible gates and other improvements, resolved unanimously that this is a good idea, but due process needs to be followed. Clerk and Chair to meet with the applicant to discuss **Clerk & Chair**
- b) Collingham Football Club, resolved unanimously that the application does not meet the criteria of 50% match funding and no accounts have been included with the application. Clerk to speak to the applicant in order to resolve these issues so the application can be considered at a future meeting **Clerks**

165 To consider Youth Provision for 2022/23, resolved unanimously that a full years programme would be funded by the Parish Council, although grants would be applied for to supplement the funding **Clerks**

166 Fleet Article for December – Cllrs Allen & Barrie to write, topics were suggested

167 Parish Clerks Report

Agenda Item

- New Safety Matting for Community Park – Order placed and deposit paid, installation scheduled for after October ½ term holiday **123f**
- Skate Park Event went very well with compliments being posted on Facebook **137f**
- CIL expenditure is being progressed **140**
- NCC Winter Service, salt accepted and discussed with the estate manager for the new development, the offer of salt has been accepted **142e**

- Annual Insurance – 3 year Long Term Agreement accepted.
Additional inspection of the skate park is required through
- the winter months to meet the terms of the agreement. The Park Inspector has advised a nominal cost of £20 for this, which still represents a significant saving overall **150e**
 - External Audit Report – published to the website **150f**
 - Notts ALC Report Writing course, attended by both Clerks, this was a useful course and supported current practices **150g**
 - National ALC level up the environment through Biodiversity Online Event booked – one of the Clerks to attend **150h**
 - Preplanning consultation for a mobile phone base station, Swinderby Road – formal application received before response sent **151c**
 - NCC engagement session – place booked for Councillor Fabian **153b**
 - NSDC Gambling Consultation, response sent noting, no comments required **153d**
 - Sherwood Forest Trust have been advised of the Parish Council aims to plant trees wherever possible, involving the community **153e**

Clerk Specific Items

- All planning consultations responded to
- Gigabit Broadband Voucher Scheme for Brough is being progressed, awaiting information from BT.
- Request for replacement of 3 stiles, new gates are with Gusto for installation

Assistant Clerk Specific Items

Speedwatch rota – now on hold until the Spring
Social media engagement has been maintained.

Reports to NCC

CSC368492744	Gullies	High Street/Newark Road/Dykes end
CSC368507167	Gullies	High Street near Traffic light
CSC372679988	Pothole	Low Street - opposite 145
CSC374495370	Sign	Cross Lane, Railway sign twisted

Reports to NSDC

ESB 4463086	Fly tipping	Woodhill Road - items left by Cadent following recent works
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Clerks and Councillors

- The pop-up gazebo in the village centre on Wednesday mornings, to provide a public presence in the village has been put on hold until either the Spring and nicer weather, or the library is available again for use (this is regularly reviewed with Inspire). Topics discussed with parishioners in October: Library recruitment, soft plastic recycling, post box in village centre, footway parking/obstruction etc

Assistant Clerk and Councillor M Davies

16e –Neighbourhood Planning Video has been filmed and a first edit has been received

Councillor T Musson

20/18h – Dog poo bag holders

To be woven from Willow. Positions have been identified for these to be erected on existing street furniture.

Councillor Fabian

Next benches for refurbishment to be identified – based on condition could be either Parish or CVC - Next bench to be done has been identified as the Parish Council Bench in front of the notice board in the village centre

Working on Station Adoption plans and possible community garden

20/177 – Interpretation Plaque at the Pinfold, Woodhill Road, has been ordered

153a – CPRE Rural Transport Fact Finding Questionnaire has been completed and sent

153b – Nottinghamshire County Council engagement session attended

Clerks and Councillor Fabian

126 - Discussions with Inspire about CPL are continuing

Recruitment campaign is being progressed by Inspire

Clerk and Councillor Haberton

129a – Land ownership records have been checked, action now with Clerk to speak to the solicitor for any missing documentation

Councillor Mackenzie

153c – NALC Policy Consultation – DEFRA Local Nature Strategies, Response sent

The meeting closed at 8:45pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

EMR – East Midlands Railway

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDHS – Collingham & District History Society

PPG – Patient Participation Group

CVC – Collingham & District Village Care

TVIDB – Trent Valley Internal Drainage Board

CPL – Community Partnership Library