

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.30 pm on 24 SEPTEMBER 2015 in the YOUTH & COMMUNITY CENTRE, LOW STREET, COLLINGHAM

Present: Councillors: C Allen, J Barrie, M Davies, S Dove, R Hatton, L Marshall,
T Musson, M Parkin, R Scott (Chair), V Wright

County & District Councillor Dobson

Clerk: Caron Ballantyne

In Attendance: No members of the public

1. **Apologies for absence:**

Apologies noted from NSDC Cllr Clarke

2. **Declaration of interest:**

Cllr Scott for Agenda Item 7, planning application for the co-op advertising signs

3. **Minutes: to consider**

Minutes of the meeting of 20 August 2015 were agreed with the addition of Cllr Parkin under "Councillors reports" with nothing to report. Proposed by Cllr Allen, seconded by Cllr Wright and agreed unanimously by those present. Minutes were signed by the Chair.

4. **Progress reports**

71 High Street

- It has been a hive of activity this week
- Community Library Officer is pleased with progress, signs are up, shutters are up, electrical handover complete
- The lease is still to be finalised

5. **Report from County and District Councillors**

Cllr Dobson

Nothing to report from the District Council other than an upcoming application on the existing Lorry Park that floods for NSDC offices. If the Parish Council would like to make comment to the District Council on the proposal it would be appreciated.

Looking forward to Saturday and the opening of the library hub and it is the first one for the County. The leader of the Council and the Chair of the Culture Committee will be in attendance.

Week commencing 5th October the yellow lines (parking restrictions) will be put in place on Station Close/Station Road. The situation will be monitored once installed.

Severn Trent have not done any work on Low Street and this is continuing to be pursued.

Queries for Cllr Dobson from Parish Councillors

- Proposed planning for the land on the corner of Carlton Ferry Lane and Low Street. Things are starting to appear on the site, but no plans have yet been received.

- 114 High Street, a temporary building was erected and this is still in place a year on following permitted alterations to the main building
- Designated areas for fracking, this appears to be in the area.

Cllr Dobson will check on all three points raised.

6. Finance:

Income			VAT	Total
HMRC	VAT refund	£3,298.22	Nil	£3,298.22
Expenditure				
E-On by Direct Debit	Jubilee Room Electricity Supply - August	£8.51	£.043	£8.94
County Signs	Community Park – new signage	£355.00	£71.00	£426
Office Depot by Cheque	Office Stationery – three invoices	£24.49	£4.90	£29.39
		£31.18	£6.24	£37.42
		£1.56	£0.31	£1.87
	Total	£57.23	£11.45	£68.68
SLCC by Cheque	Agenda & Minutes Training Course for Clerk	£75.00	£15.00	£90.00
HMRC – to be paid by Direct Debit	PAYE (Direct Debit)	£192.56	Nil	£192.56

All expenditure to be agreed was proposed by Cllr Musson, seconded by Cllr Wright and agreed unanimously

- **Bank Reconciliation for the year to date** – signed by the Chair of Finance and circulated previously
- **£259 additional budget agreed for business rates and £50 additional for stationary** proposed Cllr Wright and seconded Marcia supported by majority
- **Transfer of VAT refund to Park Account £529.80 and transfer of VAT refund to Capital/Revenue reserve £2,402.10.** Proposed by Cllr Scott, seconded by Cllr Wright and supported unanimously
- **Insurance renewal** – Cllr Musson proposes that this is accepted, seconded by Cllr Allen and supported unanimously. Cllr Scott was concerned and would like to seek advice as to if we can continue with the existing provider without seeking another providers quote. Clerk to check Flood Wardens and Remembrance Day attendance are covered.
- **Email Hosting renewal** – All 3 options were considered. Cllr Musson proposed to pursue '1and1' as this gives the greatest flexibility, seconded by Cllr Allen and supported by majority. The email accounts to be first.name.last.name@Collingham-Notts.org.uk
- **FSCS deposit protection limit** – this comes into place and we will now have protection for £75,000 in the future. This removes some of the risk, but will be on the agenda for next month for further discussion
- **Winter Service from Nottinghamshire County Council** – An offer has been made of some free grit salt. There is an offer to buy more. Proposed by Cllr Scott, seconded by Cllr Musson and supported unanimously to accept the free grit salt.

- **CiLCA training with NALC for Clerk - £240.** Proposed by Cllr Musson, seconded by Cllr Wright and supported unanimously. Additional Budget of £40 to be added to this budget code. Proposed by Cllr Scott, seconded by Cllr Allen and supported unanimously.

7. Planning:

Applications

15/01429/LBC	Low Street (167)	Works to listed building comprising; Re-align original garage door beams and tie in through existing brickwork with helibar and resin threaded bar tie through beams, brickwork and A plate; brickwork to be removed where required, replaced and repointed in approved mix, timber beam to be fitted internally above doors and blockwork added from top of beam to underside of purlins and tied to existing brickwork (window opening retained); Roof tiles to be replaced where required and pointing added to ridge. SUPPORTED unanimously
15/01514/FUL	Low Street (40)	Householder application for single storey front extension and erection of garden shed. SUPPORTED unanimously
15/01546/ADV	High Street, Co-Op	Two Totem Signs. NOT SUPPORTED In contravention of conservation policy C15 yes to sign but no to illumination by majority
15/01547/ADV		Fascia Sign and Lozenge. SUPPORTED unanimously - if it is at the same volume as the existing building signage
15/01574/FUL	Cottage Lane (25)	Demolition of Single Storey Side Extension to House and Detached garage and erection of two storey side extension to house and detached double garage. SUPPORTED by majority
15/00602/FUL	Potter Hill Road, North Potter Hill Farm	Single Storey Extension to farmhouse to form annex and shared boot room. SUPPORTED unanimously. With the restriction that there is an agricultural tie
15/01607/FUL	Low Street (8), Rose Cottage	Application for replacement of window including the removal of two existing windows and bricking up opening. SUPPORTED unanimously
15/01651/FUL	Dykes End (28)	Application for single storey utility room and WC extension to existing dwelling. SUPPORTED unanimously
15/01707/FUL	Office Cottage, 22 The Green	Application for wooden summer house in rear garden. SUPPORTED unanimously
v/3197	Besthorpe Quarry	Variation of condition 3 of planning permission 3/02/2402CMA to enable temporary retention of the conveyor infrastructure until 31 December 2023 or for 12 months following the cessation of sand and gravel extraction (whichever is the sooner). This was discussed at the recent Quarry Liaison meeting. SUPPORTED unanimously

v/3196	Besthorpe Quarry	To vary conditions 2, 4, 24 and 25 of planning consent 3/02/02403CMA to facilitate and extension of time to 31 December 2022 for the extraction of the remaining sand and gravel reserves with restoration to be completed with 12 months thereafter and also amendment of the approved restoration and working plans. This was discussed at the recent Quarry Liaison meeting. SUPPORTED unanimously
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Decisions

15/00858/FUL	High Street (82), Mayfield Cottage	Householder application for the erection of two storey side extension & conversion of rear garage to study	Permitted
15/01213/FUL	Swinderby Road (59)	Householder Application for First Floor Extension above Existing Rear Ground Floor	Permitted
15/01214/FUL	Newark Road, Collingham Cricket Ground	Single Storey Extension to Cricket Club House	Permitted
15/01327/LBC	Low Street (86), The Malthouse	Paint cement render on upper sections of house, front and rear but not gable ends- white/cream. Present render is stained and of an unattractive colour and paint will enhance the appearance.	Permitted
15/01452/TWCA	Church Lane (10)	Third Crown Reduction and Crown Clean on one Prunus and Fell One Alder Tree	No objections
15/01622/TWCA	Low Street (8-10), Rose Cottage	Undertake following works: 20% volume crown reduction to 1 No Pear tree; and 20% volume crown reduction to 1 No Apple tree	No objections

All decisions noted

- **Letter from Hough on the Hill Parish Council re: Fulbeck Airfield Wind Farm** – comments noted
- **Issues Paper, Letter from NSDC** – comments noted

8. Succession Planning

The current chair would like a second vice chair who would then step into the role of Chair in May at the Annual meeting.

Cllr Musson said that he would take on this role with the proviso that there were changes and that all councilors shared the work of the Parish Council. He would also wish to have 2 Vice Chairs going forward, to support him in this role.

Cllr Allen offered to stay on as Vice Chair, as long as he did not have to become Chair. Cllr Marshall offered to support Cllr Musson in the post of 2nd Vice Chair, in May 2016.

9. Community Park

- a) Retention to HAGs-SMP – some works still ongoing. A meeting has been arranged with the Director of Sales and RCAN to discuss the outstanding issues on October 5th.
- b) Future Inspections – Due to the additional equipment in the park these will take longer than previously and the quote for this has been received at £70 per inspection. Proposed

that this quote is accepted by Cllr Scott, seconded by Cllr Allen and supported unanimously. The start date of the new inspections is to be determined after October 5th meeting

10. Letter to Robert Jenrick MP with regard to Parish Grant Reduction by NSDC

Reopen correspondence with Robert Jenrick to put pressure on NSDC. Proposed by Cllr Scott, seconded by Cllr Musson and supported unanimously

11. Newark Municipal Charity

Christmas donations were discussed. Cllr Parkin, on behalf of the Parish Council to approach the Church Wardens to see if there is anyone in the Parish in need – to be on the agenda next month for discussion once that information has been found

12. Correspondence:

- a) Community Tree Planting Grants – the Pinfold may be a possible area to be considered
- b) NALC AGM, Wednesday 18th November at Epperstone Village Hall 7.30pm. Cllr Scott, Cllr Musson and Clerk to attend
- c) NCC Re: Station Road - Proposed Waiting Restrictions - noted
- d) Community First Aid Training - noted
- e) NSDC – Receipt of nomination for the Kings Head to be an Asset of Community Value – noted our letter
- f) Letter from Resident re Public Right of Way, North Collingham 4, ploughed by farmer – this is to be passed to the landowner if this still outstanding
- g) SLCC – Notice of Annual General Meeting, Friday 16 October, 4pm, Hinkley, Leicestershire - noted
- h) Keep Britain Tidy – “Clean for the Queen”
- ❖ Reminder Annual Parish Conference – 5 October 6pm at Kelham Hall. Clerk to attend along with Councillors Allen and Scott. Clerk to be contacted by Councillors if attending

13. Councillor’s & Clerk’s reports and items for future agendas:

Cllr Allen

- Nothing

Cllr Barrie

- Has identified some PRow need reporting. Information to be passed to the Clerk to pass to NCC

Cllr Davies

- Resident complained about not being able to access Swinderby Road, near the community park/school entrance on her buggy. Cllr Hatton to raise with the school

Cllr Dove

- Nothing

Cllr Hatton

- Nothing

Cllr Marshall

- Business Club meeting – looking at the Kings Head from a business perspective, the owners should like to be able to do what they like with their business, but high end dining is something that the Kings Head did offer and the village is now missing

Cllr Musson

- Nothing

Cllr Parkin

- Nothing

Cllr Scott

- Reminder for library opening
- Nettles on PRow NC12 & NC 13 to be reported to NCC
- Book Launch of “Collingham in the Great War” has brought to mind that the Parish previously agreed that we would do a commemoration in November 2018 – to be agenda item in October
- Containers in the car park – NSDC have given permission for this and are now arranging for these to be removed
- Parking issues continue to persist in the new car park, once the new store opens this will be monitored
- The flat roof work has now started at the Y&CC
- Collingham Show was a good day and very well organized
- Beavers and Cubs invited Cllr Scott and Cllr Parkin to a thanksgiving event the previous evening and they were looked after delightfully by Cubs and Beavers

Cllr Wright

- Windsor Road and Heely Close Street Lights reported
- NSDC have been requested to replace street name plates for Thornton Road and Manor Road
- 12 Brearer Road, a conservatory has been started on the front of the property without planning permission. The matter is now with NSDC planning
- Names of Volunteers for Defib training have been passed to Stella Herbert

Clerk

- Meeting with the Russell Trust a definitive statement was made about the maintenance of the field side hedge.
- Attending briefing session 7th October on Pensions at Clipstone

The meeting closed at 9.40pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRow - Public Right of Way

RCAN – Rural Communities Action Nottinghamshire