

MINUTES OF THE EMERGENCY COMMITTEE

16 SEPTEMBER 2014

Item	Notes	Actions?
1	Apologies: Marcia Parkin, Rick Hatton, Michael Copplestone	
2	Present: Stella Herbett, Rosie Scott, Chris Allen, Wayne Brooks, Tim Sheldon, Andrew Hindmarsh, Caron Ballantyne	
3	Progress reports (not on agenda) No news on Cromwell Weir - Meeting to be arranged on site to discuss options and decide on action	AH/TS/WB
4	Confirming additional types of emergency and planning for such events Items to be added to the activation list Ask Julie (Village Care) for number of people who may need medical support in an emergency Items have been added to the emergency plan	RS
5	Flood Wardens and reports on Training Environment agency training has been done by Rosie, David Scott and Tim Sheldon Training on road closures by NCC to be undertaken – Signs will be provided when training has taken place for local use Maps have been provided with proposals for sign locations – can only be used on agreed locations	
6	First Aid Courses No progress recently – we have done 4 full emergency first aid at work and 26 basic qualifications Will do some more in the near future	
7	Defibrillators Thanks to all for the fundraising that has taken place a defibrillator is due to be purchased which will be based in the Fire Station. Other fundraising is happening in October at William Bailey House with Match funding on anything made. The football club are looking at getting their own as well. Suggested that it is purchased and stored in the Firestation for now until a decision is made on the future of the Firestation but can't be fixed to the building for now Suggested a second location could be William Bailey House or the One Stop. Need to determine the best location(s) The defibrillator will be sat in a yellow cabinet with a keypad for access. Decision to buy one and by the time it arrives a decision on the firestation will have been made Batteries should last 3 years if not used – expensive to replace To be put on the next Parish Council meeting agenda for financial approval	
8	Tree Policy All parish councils should do an annual tree survey on their trees 4 at the back of the church for the Jubilee, End of Moor Road, Burial Ground and the green and village centre A map to be prepared showing Parish Owned land so that all tree	

	<p>locations can be determined including any in the conservation area Preliminary work can then be undertaken - measuring the girth, visual inspection etc May then need to find someone who would be able to undertake the surveys AH to speak to a contact</p>	
9	<p>Any other business Notify the Rotary once the Defibrillator is located, especially those that have donated</p>	
10	<p>Date of next meeting Monday 27 October 2014 Fire Station 7.30pm</p>	