

**MINUTES OF THE FULL COUNCIL AND PLANNING/ENVIRONMENT MEETING OF  
COLLINGHAM PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE,  
LOW STREET ON 12 DECEMBER 2013**

**1. Apologies for absence**

M Dowell D Evans G Norcott M Parkin NSDC M Shaw

**Present**

C Allen S Dove C Moody T Ozbourne R Scott (Chair)  
V Wright NCC M Dobson J Guest, Clerk

**2. Declarations of Interest:**

(a) To declare any personal interests in items on the agenda and their nature

(b) To declare any prejudicial interests in items on the agenda and their nature

Mrs Scott declared an interest in items 5 and 9 on the agenda.

Mrs Wright declared an interest in item 6 relating to Pearson's Nurseries.

**3. Minutes:** the minutes of the meeting of 14 November 2013 and the meeting of 28 November 2013 were accepted, proposed by Mr Allen, seconded by Mrs Scott and agreed by those present at the meetings.

**4. Progress reports:** (for information)

(i) Village Fish Bar – this is ongoing, NSDC M Shaw may have an update at the next meeting.

(ii) Village Centre car park – major holes are being dealt with and repairs made on a temporary basis.

(iii) Advent Lights and Carols – this was a big success with excellent feedback received. Thanks were recorded for all who helped and attended. A committee is needed for next year's event and a meeting will be held in January.

(iv) Report from Safer Neighbourhood Group meeting on 2 December – Mr Allen reported that leaflets will be placed on the windscreens of cars parked too close to the junction of Swinderby Road with the High Street asking them to park elsewhere. Terry Bailey from the Youth Behaviour Team at NSDC visited the meeting and recent anti-social behaviour was discussed. PCSO Harriet Sansom-Bailey has arranged patrols of the village on Friday and Saturday nights and other random patrols will take place.

(v) Sandbags for use in flooding – residents at risk of flooding have been advised by letter that they need to purchase their own sandbags.

(vi) Notts CC Future Policy (Social Care) Use of Resources – Councillors were encouraged to make

comments. Day care in the village was discussed, this has been looked into but not enough people were interested to make it viable. Mrs Wright suggested that a club could be considered.

(vii) Men in Sheds Opening on 6 December – this was a great success with over 50 attendees and the event was well reported in the Newark Advertiser. New members are very welcome.

(viii) Police Coverage in Collingham – the letter received from Inspector Gan was discussed. It seems Neighbourhood Beat Teams and PCSOs are being shared in areas with lower crime rates. The Police are responding well to the current anti-social behaviour in the village.

## 5. Income and Expenditure

### Expenditure

J Guest	Clerks Expenses	£210.58	£0.00	£210.58
R Scott	Expenses – Advent Lights and Carols	£112.17	£0.00	£112.17
Land Registry	Fee for registering deed to Park	£40.00	£0.00	£40.00
Scribe 2000 Ltd	Annual accounting software licence	£195.00	£39.00	£234.00
J Guest	Expenses – Advent Lights and Carols	£12.90	£0.00	£12.90

The above payments were approved, proposed by Mr Ozbourne, seconded by Mr Allen and agreed with one abstention (Mrs Scott who had earlier declared an interest).

### Income

Burial Ground Fees	November	£235.00	£0.00	£235.00
Donation	Firework Display and Bonfire	£750.00	£0.00	£750.00
Donations	Advent Lights and Carols	£173.40	£0.00	£173.40

Mrs Scott reported that a further £15 in donations for Advent Lights and Carols has now been received.

**To agree a transfer to the Reserve Account** – of £750, this being the donation from the Firework Display and Bonfire. The donation has been made towards improvements at the Community Park. Proposed by Mr Ozbourne, seconded by Mrs Moody and agreed unanimously.

## 6. Planning Applications

90/13

13/01624/FUL	166, 166A, 166B High Street Erection of single storey extensions to properties -	Application supported
13/01637/FUL	12 High Street - Householder application for erection of a single-storey side extension and loft conversion with 4 cat slide dormers	Application supported
13/01591/FUL	Pearson's Nurseries, Whitemoor Lane - Revised siting of previously approved dwelling in connection with horticultural business	Application supported
13/01584/FUL	Pearson's Nurseries, Whitemoor Lane - Relocation of existing tea rooms and w.c's from current position to the eastern boundary of the site	Application supported
13/01584/FUL AMENDED	Pearson's Nurseries, Whitemoor Lane - Relocation of existing tea rooms and w.c's from current position to the eastern boundary of the site	Application supported
12/00895/OUTM	Braemar Farm, Station Road Amended Planning Application - Outline application for mixed use development comprising up to 90 dwellings (including affordable housing) up to 60 class C2 extra-care units, up to 0.75ha use class B1 (a) (b) & (c) employment development; and public open spaces; together with associated roads and car parking, drainage, utility services and green infrastructure, with vehicular accesses from Station Road and Swinderby Road	This application is NOT SUPPORTED by Collingham Parish Council for the following reasons: Highway safety – the proposed through road is from Swinderby Road to Station Road, both these roads have sub-standard junctions onto the already overloaded High Street. Further information is needed about the traffic calming suggested on the plan provided. Layout density – the application is for too many buildings for the site. Up to date information and projections are needed from the school and medical centre. Landscape – the swale along the through road would be dangerous for road users, children and elderly residents. Local Authority strategies – the Local Development Framework states that the residual housing

		growth in Collingham should be 80 dwellings (10% of the district's growth = 142 dwellings from 2006-2026. With those built and those with planning permission to date this leaves approximately 80 dwellings needed). This application is for 150 dwellings.
13/01597/FUL	Pearson's Nurseries, Whitemoor Lane - Expand a 2 bay multi-span poly tunnel with an additional 2 bay tunnel	Application supported

## 7. Planning Decisions

13/01386/TPO	Blaynor, 104 High Street Cut back overhanging branches of lime tree to boundary fence as overshadowing TPO N121 Group 1 Tree situated in grounds of 106 High Street -	Application approved
13/01316/FUL	Pearson's Nurseries, Whitemoor Lane - Replace poly tunnel with a greenhouse structure	Application approved
13/01359/LDC	10 Woodhill Road - Lawful development certificate for proposed installation of roof mounted solar panels	For information

## 8. Correspondence

Email from National Association of Local Councils (NALC) regarding Rural Communities Conference at Retford on 8 January – please advise the Clerk if you wish to attend.

Email from NALC regarding Council Tax Support Benefit Grant. This will be discussed at the Finance Meeting in January.

Email from resident with design for a flag for Collingham. It was agreed that a design for a flag would be chosen from those submitted at the Parish Meeting in March.

Letter from Nottinghamshire Wildlife Trust requesting support for access improvements at the Besthorpe Reserve. It was agreed the Parish Council supports the proposed improvements.

Mrs Scott stated that it had been suggested that major decisions should be postponed if all Parish Councillors could not attend the meeting when such items are on the agenda. The correct procedure has been checked and provided the meeting is quorate any decision made is legal and valid. Mrs Scott left the meeting.

**9. 71 High Street** – to agree if the Parish Council wishes to purchase this property on a freehold basis and consider the planning implications and agree any costs involved.

Mr Dove expressed concern over the maintenance costs of buying 71 High Street. He also asked what the effect on other businesses would be if the property is let out in the future. Mr Ozbourne proposed that the Parish Council agree to buy 71 High Street on a freehold basis for £62,500, on a part exchange basis, accepting the covenants imposed. Seconded by Mrs Wright and agreed by majority. Until the use of the building is known, 'Change of Use' planning permission cannot be considered.

Mr Dove left the meeting at 8.28.pm. Mrs Scott re-joined the meeting.

Mrs Dobson will facilitate a meeting with Peter Gore, Notts CC Chief Librarian early next year at 71 High Street to consider use of this building by the Library.

Mrs Dobson also reported that she will be visiting John Blow Primary School again in the New Year to discuss their request for a crossing patrol.

A resident concerned about the effect of gravel extraction on residents of Carlton Ferry Lane has been contacted by Mr Coote, the Quarry Manager today.

Mrs Scott thanked Mrs Dobson for her work in getting the opening hours of the Library extended whilst Newark Library is closed for refurbishment.

Mrs Dobson left the meeting at 8.36pm.

Mr Allen asked that the Police are contacted in the New Year about the interest they have expressed in renting a room at 71 High Street.

**10. Review of the Notts CC Guidance Note on the Validation of Planning Applications** – this is in line with NSDC's policy and it was agreed that no comments need to be made to this consultation.

**11. Land at Wigsley Old Airfield, North Scarle Road, Wigsley** – to agree comments to be made to the Planning Inspectorate following the appeal made after refusal of planning permission for erection of a wind turbine 13/00682/FUL. It was agreed that the comments made on 1 July 2013 were still valid and would be repeated.

**12. Trees at Vine Farm** – the three quotes obtained for pollarding of the trees were considered. The preferred quote is the cheapest, from AEB Landscapes, this was agreed unanimously. An audit trail has now been established and the Parish Council has previously maintained the trees.

**13. Councillor's Reports and items for future agendas**

Mr Ozbourne reported a broken streetlight on Station Road. He will check the location and advise the Clerk.

Mr Allen advised that it appears that a person is living in a tent on Low Street. NSDC Planning Department will be contacted.

Mrs Scott reported from the meeting with Terry Bailey, the Youth Behaviour Officer from NSDC. A letter will be drafted and sent to all residents along with a condinary grid to report incidents of anti-social behaviour. These can be returned anonymously. A meeting with parents has been suggested. A resident has reported the parking problems on Swinderby Road, close to the junction with the High Street. This will be an agenda item at January's meeting.

Mrs Scott has met with representatives from the Local Improvement Scheme. We may need to

prioritise the new interpretation boards, planets and work to the green corridor. The grant application for trees made to the Greenwood Partnership looks favourable.  
The extended opening hours for Collingham Library will help those revising for exams next year.

The meeting closed at 8.50pm.  
0 members of the press present  
4 members of the public present

Notts CC is the abbreviation for Nottinghamshire County Council  
NSDC is the abbreviation for Newark & Sherwood District Council