

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 9 December 2021 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Davies, M Davies, R Fabian (Chair), A Haberton, M Lloyd,
D Mackenzie and T Musson

Clerk: C Ballantyne

Assistant Clerk: Sarah Markall (via zoom)

In Attendance: No members of the public

Action by:

182 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

None

183 Public Forum

No members of the public present

184 To receive apologies for absence

Apologies were received from Councillor Barrie, resolved unanimously to accept the reasons for absence

Cllr Hatton was not in attendance and no reasons for absence were received

Apologies were received from District Councillor Dales and were noted

185 To receive any declarations of interest

None

186 To receive and approve the Minutes: of the Parish Council Meeting of 25

November 2021, previously circulated to members. These were agreed unanimously as a true record and were signed by the Chair.

187 To receive reports from County and District Councillors

County & District Councillor Mrs Dobson

The Parish Council were sad to hear of the death of Councillor Dobson.

District Councillor Mrs Dales

- Nothing to report

188 Finance

a) **To Formally Note Items of Receipt for the Month:**

Receipts

King Family	Donations - Trees/Bulbs etc	£25.00
Various	Cemetery Fees	£1,210.00

Noted

b) **To Formally Approve Items paid since last meeting by BACS**

Expenditure		VAT		Total
SLCC	Training Courses	£165.00	£33.00	£198.00
Collingham Football Club	Community Facilities Grant	£4,500.00	NIL	£4,500.00
Sign Trade Supplies	Community Park - Maintenance	£56.36	£11.27	£67.63

Approved unanimously

c) **To Approve Items for Payment for the Month to be paid by BACS**

Expenditure		VAT		Total
County Signs	Community Park - Maintenance	£80.00	£16.00	£96.00
AEB Landscapes	Park - Inspections	£150.00	NIL	£150.00

All payments approved unanimously

d) **Bank Reconciliation for the year to date** –signed by Cllrs Musson and Allen, noted

e) **Budget monitoring and virements**, resolved unanimously to make the changes

Clerks

f) **Neighbourhood plan video – to consider requested changes following first edit and budget implications**, resolved unanimously that the additional changes should be made as they would be beneficial to the final video

Clerks

189 Planning

a) **Applications for consideration**

21/02491/HOUSE	South End (14)	Demolition of porch and rear outbuildings, erection of new single storey porch and single storey rear extension.- SUPPORTED unanimously
21/02506/HOUSE	Low Street (5), Pine Lodge	Proposed ground floor rear extension, first floor rear and side extension above existing garage, new porch, 2 storey garage, external Alterations – SUPPORTED unanimously
21/02513/HOUSE	Lunn Lane (7)	Conservatory to rear – SUPPORTED unanimously
21/02303/HOUSE	The Green (12), The Barn	Replace existing doors and windows. Alteration to existing bedroom window and installation of 2 Velux windows – SUPPORTED unanimously
21/02529/S73	High Street (148)	Application to vary condition 2 attached to planning permission 20/01928/S73 to amend the approved plans – SUPPORTED unanimously

b) **Applications Determined**

21/02221/TEL24	Swinderby Road, Land at	Prior Approval Not Required
21/02398/TWCA	Hickman Grove (1)	No Objections
21/02330/TWCA	The Green, Thatched Cottage	No Objections
21/02334/TWCA	High Street (98), Markham House	No Objections

Noted

190 To Consider the Annual Park Inspection Reports and Any Items For Attention, resolved unanimously that all Moderate Risks are addressed before Christmas, all other issues to be reviewed in the new year **Clerks**

191 Fleet Article for Feb – Cllrs Hatton and Haberton to write, several topics were suggested

192 Parish Clerks Report **Agenda Item**

- New Safety Matting for Community Park – Order placed and deposit paid, installation scheduled for new year, following repair to equipment **123f**
- CIL expenditure is being progressed **140**
- Tree removal contract for Pitomy Farm awarded to Taylors Trees **174e**
- SLCC Climate Change Summit, booked **174f**
- SLCC Practitioners Conference booked **174g**
- Street Naming proposal for Collingham Brook, Phase 4 - responded to **175e**
- Street Names for new Developments – 3 year forward plan, responded to with list of suggestions for known developments **175f**
- Community Risk Management Plan, advised that no comments are required **176d**
- Community Infrastructure Grant for Collingham Football Club, payment made **177a**
- Updated Risk Register published to website **180a**
- Updated Action Plan published to website **180b**

Clerk Specific Items

- All planning consultations responded to
- Gigabit Broadband Voucher Scheme for Brough is being progressed, awaiting information from BT.

Assistant Clerk Specific Items

Social media engagement has been maintained.

Reports to NCC

CSC382180848	Kerb	Whitemoor Lane and A1133 smashed kerb stones
CSC382988541	Verge	Woodhill Road, large hole near telegraph pole

Reports to NSDC

ESB 4499128	Footway Sweep	The Green / Newark Road - round the corner
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ESB 4499133	Footway Sweep	Low Street - Bell Lane to Stocks Hill
ESB 4499134	Footway Sweep	Low Street - Church Lane to Temperance Lane
ESB 4499143	Road Sweep	Low Street - Full length

Assistant Clerk and Councillor M Davies

16e –Neighbourhood Planning Video has been filmed and a first edit has been received

Councillor T Musson

20/18h – Dog poo bag holders

To be woven from Willow. Positions have been identified for these to be erected on existing street furniture.

Councillor Fabian

Refurbishment of benches. Next bench to be done has been identified as the Parish Council Bench in front of the notice board in the village centre

Working on Station Adoption plans and possible community garden

20/177 – Interpretation Plaque at the Pinfold, Woodhill Road, has been delivered and is awaiting installation

162g – Nottinghamshire County Council Planning Application Validation Consultation, no comments required

Clerks and Councillor Fabian

126 - Discussions with Inspire about CPL are continuing. Clerks interview to be a volunteer has been held, awaiting a decision

Recruitment campaign is being progressed by Inspire

164a – Community Infrastructure Levy Grant – Trent Vale Trail/Besthorpe Reserve. Meeting with applicant has taken place and included a walk around the Wildlife Trust site and the Parish Field. Meeting to be arranged with the Wildlife Trust staff. Application is awaited.

176a – Environmental Permitting Regulations Consultation, responded to and also sent to Gusto as there is a likely impact on ground source heating

Clerk and Councillor Haberton

129a – Land ownership records have been checked, action now with Clerk to speak to the solicitor for any missing documentation

All Councillors

163a – Jubilee Commemorative suggestions to be brought forward to future meetings as identified

Clerks and Councillors Allen & Fabian

176b – FCC Communities Foundation visit, Parish Council still to be advised of date

Clerks and Councillors Fabian, Haberton & Mackenzie

179 – Community Café Working Group – date to be arranged for January to meet and investigate further

- 193** To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act

Resolved unanimously and the Parish Clerks left the meeting

194 Parish Clerks Appraisals and Annual Reviews

Resolved unanimously that the Assistant Parish Clerk would be awarded 2 increments to SCP 7 and the Parish Clerk would be awarded 1 increment to SCP 20 from 1st April 2022

Clerks

The meeting closed at 8:00pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor
NSDC – Newark & Sherwood District Council/Councillor
LCS – Lincolnshire Cooperative Society
EMR – East Midlands Railway
PRoW – Public Right of Way
Y&CC – Youth & Community Centre
CDHS – Collingham & District History Society
PPG – Patient Participation Group
CVC – Collingham & District Village Care
TVIDB – Trent Valley Internal Drainage Board
CPL – Community Partnership Library